

City of Union Gap

Revised Request for Statement of Qualification Municipal Engineering Services

The City of Union Gap invites Statements of Qualifications from firms interested in being placed on the City's "Engineering Consultant Roster" for professional municipal engineering and land surveying services during the 2023, 2024, and 2025 calendar years. The City may select a consulting engineering firm (or firms) for various municipal engineering services for water, sewer, drainage, and street projects, comprehensive plans, municipal planning, traffic studies, capital facilities plans, rate studies, technical reports, cost estimates, environmental reviews, surveys, plans, specifications, services during construction and funding applications. Design, plans, specifications, and services during construction for street and utility improvements may include those funded by TIB, STP, CMAQ, BRAG, USDA, CDBG, DWSRF, PWTF, SRF/Centennial Clean Water, SIED, LID, FASTACT and federal stimulus funds.

Statements of Qualifications (SOQ) will be reviewed and placed on file through the 2023, 2024, and 2025 calendar years. SOQs will be used as the source from which to select one or more qualified firms from whom a detailed proposal will be requested for any specific project. The most highly rated firm will be selected for negotiation of a professional services contract. Interviews may be held at the City's discretion. The City may also use the submitted SOQs for the selection of a "City Engineer" consultant to provide municipal engineering services on an annual basis. Selection criteria will include experience in providing municipal engineering services, relevant project experience(s), qualifications of key personnel, familiarity with the City of Union Gap and/or experience with municipalities of similar size, experience with state and federal funding programs and regulatory agencies, previous performance on public projects, and references.

In addition, the City will be selecting an engineering consultant(s) to provide professional services for design, right of way, and/or construction observation and administration (federally funded projects may be subject to DBE goal prior to contract execution) for the following projects beginning in 2023:

- Main Street Pedestrian Crossing Improvements phase I (WSDOT state funding)
- Main Street Pedestrian Crossing Improvements Phase II (STPB federal funding)
- Union Gap Shop Bridge # 2 Replacement Project (Federal Local Bridge Program funding)
- Ahtanum Road Sidewalk Improvements (Pedestrian and Bicyclist program, state funding)

The City of Union Gap, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

All prospective consultants must be advised that federally funded projects will be held to Federal EEO requirements.

Consultants will also be held to ADA and Civil Rights language for the employing Agency.

The City of Union Gap reserves the right to amend terms of this "Statements of Qualifications" (SOQ) to circulate various addenda, or to withdraw the Request at any time, regardless of how much time and effort consultants have spent on their responses.

Statements of Qualifications (SOQ) shall be limited to 30 printed pages excluding front and back covers (if used). Five (5) copies of the SOQ must be received at the Union Gap City Hall, 102 West Ahtanum Road (P.O. Box 3008, Union Gap, WA 98903-0008) no later than 4:00 p.m. on December 15th, 2022. The SOQ and any questions regarding this solicitation should be directed to Dennis Henne, Director Public Works and Community Development (Telephone No. 509.225.3524).

Minority- and women-owned firms are encouraged to submit Statements of Qualifications. The City of Union Gap is an equal opportunity and affirmative action employer.

PUBLISH: November 30th and December 4th, 2022


Karen Clifton, City Clerk