

**CITY OF UNION GAP  
REQUEST FOR PROPOSALS (RFP)  
ENGINEERING SERVICES**

PROPOSAL TITLE:           **Main Street Pedestrian Crossing Improvements**  
PROPOSAL DUE DATE:      **October 6, 2023**

The City of Union Gap, Washington ("City") is soliciting proposals from consulting firms with expertise in Civil Design. Consultants will be considered for the following project. The City reserves the right to amend terms of this "Request for Proposal" (RFP) to circulate various addenda, or to withdraw the RFP at any time, regardless of how much time and effort consultants have spent on their responses.

**Project Description**

The work to be performed by the CONSULTANT consists of providing professional services for design, right of way, and/or construction observation and administration for Main Street Pedestrian Crossing Improvements project. The project consists of constructing two (2) solar-powered LED-enhanced rapid flashing beacons at two crossings on Main Street between Court Street and Columbus Street. Other improvements include center refuge, pedestrian signage, ADA-compliant curb ramps, six-foot sidewalks, curb, and gutter.

Construction shall be authorized by June 2024; the project has a zero percent Disadvantaged Business Enterprise (DBE) goal and is funded through the Surface Transportation Block Grant Set-aside program.

Specific project cost estimates shall not be requested until a consultant has been selected.

**Evaluation Criteria**

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualification of Proposed Project Manager
- 2) Qualifications/Expertise of Firm
- 3) Ability to meet schedule
- 4) Approach to project
- 5) Familiarity with WSDOT/FHWA standards
- 6) Past Performance/References.

**Submittal**

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed to project.

Please submit FIVE (5) copies of your Proposal to: *Karen Clifton, 102 W. Ahtanum Road, Union Gap, WA 98903*, **no later than** 4:00 p.m. on October 6, 2023. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Dennis Henne, [dennis.henne@uniongapwa.gov](mailto:dennis.henne@uniongapwa.gov)

**Americans with Disabilities Act (ADA) Information**

This material can be made available in an alternate format by emailing [dennis.henne@uniongapwa.gov](mailto:dennis.henne@uniongapwa.gov) or by calling 509.225.3524.

**Title VI Statement**

The City of Union Gap in accordance with Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

All prospective consultants must be advised that federally funded projects will be held to Federal EEO requirements. Consultants will also be held to ADA and Civil Rights language for the employing Agency.

Dates of Publication: September 15, 2023 & September 22, 2023