

NOTICE OF TELEPHONIC PLANNING COMMISSION MEETING CITY OF UNION GAP, WASHINGTON

NOTICE IS HEREBY GIVEN that on Tuesday, February 23, 2021 at 6:00 p.m., the Union Gap Planning Commissioners will conduct their regular Planning Commission meeting telephonically, via GoToMeeting (see COVID-19 Public Meeting Procedures below).

COVID-19 Public Meeting Procedures: In accordance with current and ongoing proclamations by the Governor of the State of Washington, (particularly proclamation 20-28) guidance from the State Attorney General on requirements of the Open Public Meetings Act, directives from the State Health Department and Yakima Health District regarding COVID-19, the City of Union Gap has determined that Planning Commission meetings will be conducted telephonically via GoToMeeting until the Governor's Stay at Home order has been lifted.

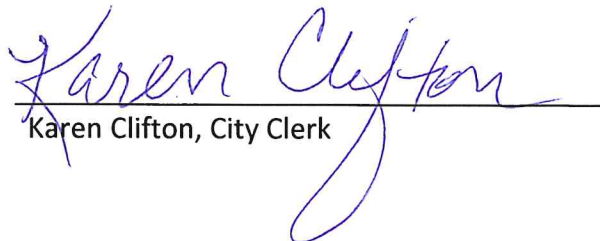
All interested persons may call-in using the phone number and access code below to listen to the Planning Commission meeting.

To attend telephonically via GoToMeeting: On February 23, 2021 at 6:00 p.m., dial the number below, then enter access code followed by the # sign, and follow the prompts:

Phone Number: 1 (872) 240-3212
Access Code: 512-530-973

Or join from your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/512530973>

Dated the 18th day of February 2021.


Karen Clifton, City Clerk

CITY OF UNION GAP
PLANNING COMMISSION AGENDA
REGULAR MEETING OF
February 23, 2021
AT 6:00 P.M

I.	CALL TO ORDER, INTRODUCTIONS	Mike Moore, Chairman
	Approval of Minutes of Regular Meeting for January 26, 2021	

II.	REGULAR MEETING	
	A. Shoreline Master Program <u>Action: Information</u> <u><i>*Please have SMP Draft Available*</i></u>	Jeff Watson, YVCOG Planner
	B. Mobile Food Vendors Ordinance <u>Action: Motion to rescind motion to forward</u> <u><i>proposed amendments to Council at</i></u> <u><i>01/26/2021 Planning Commission Meeting</i></u>	Jason Cavanaugh, Building Official

III.	NEXT MEETING AGENDA MARCH 23, 2021	Mike Moore, Chairman
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IV.	MEETING ADJOURNMENT	Mike Moore, Chairman
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UNION GAP PLANNING COMMISSION
REGULAR MEETING OF
January 26, 2021

Call to Order:

The Regular Meeting of the Union Gap Planning Commission was called to order by Chairman Moore at 6:00 p.m.

**Planning Commission
Members Present:**

Chairman Mike Moore, Commissioner Jeff Shoemaker, and Commissioner Imelda Vargas were present.

Staff Present:

Dennis Henne, PW & CED Director; David Dominguez, City Engineer; Lynn Deitrick, YVCOG Planner; Jeff Watson, YVCOG Planner; Jason Cavanaugh, Building Official; and Jenny Valle, Administrative Secretary were present.

APPROVAL OF MINUTES:

Motion made by Commissioner Shoemaker, second by Commissioner Vargas to approve the Regular & Study Session Meeting minutes of October 27, 2020: Motion carried unanimously.

Regular Meeting:

Chairman Moore asked that everyone who was in attendance for the meeting, since it was a virtual meeting, to please identify themselves for the record. Chairman Moore identified himself first, Commissioner Shoemaker followed, Commissioner Vargas, and staff followed with Building Official Cavanaugh, Director Henne, Engineer Dominguez, Secretary Valle and Planners Deitrick and Watson concluded introductions. Chairman Moore excused Commissioner Cecil from meeting.

Chairman Moore introduced the first item off of the agenda Appointing a Chairman and Co-Chairman for the Planning Commission. Chairman Moore stated that had been completed last year. Building Official Cavanaugh informed commissioners that they would have to be appointed annually. Commissioner Shoemaker motioned that Chairman Moore should remain as chair, second by Commissioner Vargas: Motion carried unanimously. Chairman Moore motioned for Commissioner Shoemaker to remain as Co-Chairman, second by Commissioner Vargas: Motion carried unanimously.

Chairman Moore moved on to the next item on the agenda, Appointing YVCOG General Membership Attendee and Alternate Attendee. Commissioner Shoemaker stated that he would not mind remaining as the attendee. Chairman Moore motioned Commissioner Shoemaker to remain the attendee, second by Commissioner Vargas: Motion carried unanimously. Chairman Moore stated that he would be the alternate attendee.

Chairman Moore continued onto the next item on the agenda, Mobile Food Vendors Ordinance Amendments. Commissioners stated that they had not received the agenda packets. Chairman Moore stated that he would like for staff to mail out paper copies, not just email. Director Henne stated that he would discuss that request with the City Manager for approval. Building Official informed the commissioners that the writing in red were the proposed amendments, Chairman Moore read those changes out loud. Chairman Moore stated that if commissioners agreed with these changes, a motion would be required to move forward. Motion by Commissioner Shoemaker to move forward the proposed amendments, second by Commissioner Vargas: Motion carried unanimously.

Chairman Moore moved onto the last item on the regular meeting agenda, Shoreline Master Program. Chairman Moore stated that he was hesitant to discuss this very important topic since other commissioners stated they had not received their agenda packets. Planner Deitrick informed commissioners that this item was on the agenda as being just informative and no action would be needed. Planner Watson informed commissioners that the City is going through these update because of state mandates and making sure they are not in conflict with local jurisdictions and that these updates are required every couple of years. Planner Deitrick added that this information would be located in Chapter 17.33 of the City's ordinances once adopted. Director Henne

informed commissioners that the City is required to have this document in place per the Growth Management Act, GMA, and state WAC's, and that it will be submitted to the Department of Ecology for approval and that it has to be completed by June 30, 2021. Chairman Moore stated that he appreciates all the work YVCOG has put into this process. Planner Watson stated he has a roadmap of all the changes that have been completed and that the City will provide it to the commissioners.

Director Henne asked that commissioners excuse Commissioner Fernandez from meeting, Commissioner Fernandez excused from meeting.

MEETING ADJOURNED:

There being no further discussion, meeting adjourned at 6:40 p.m.

Chairman, Mike Moore

ATTEST:

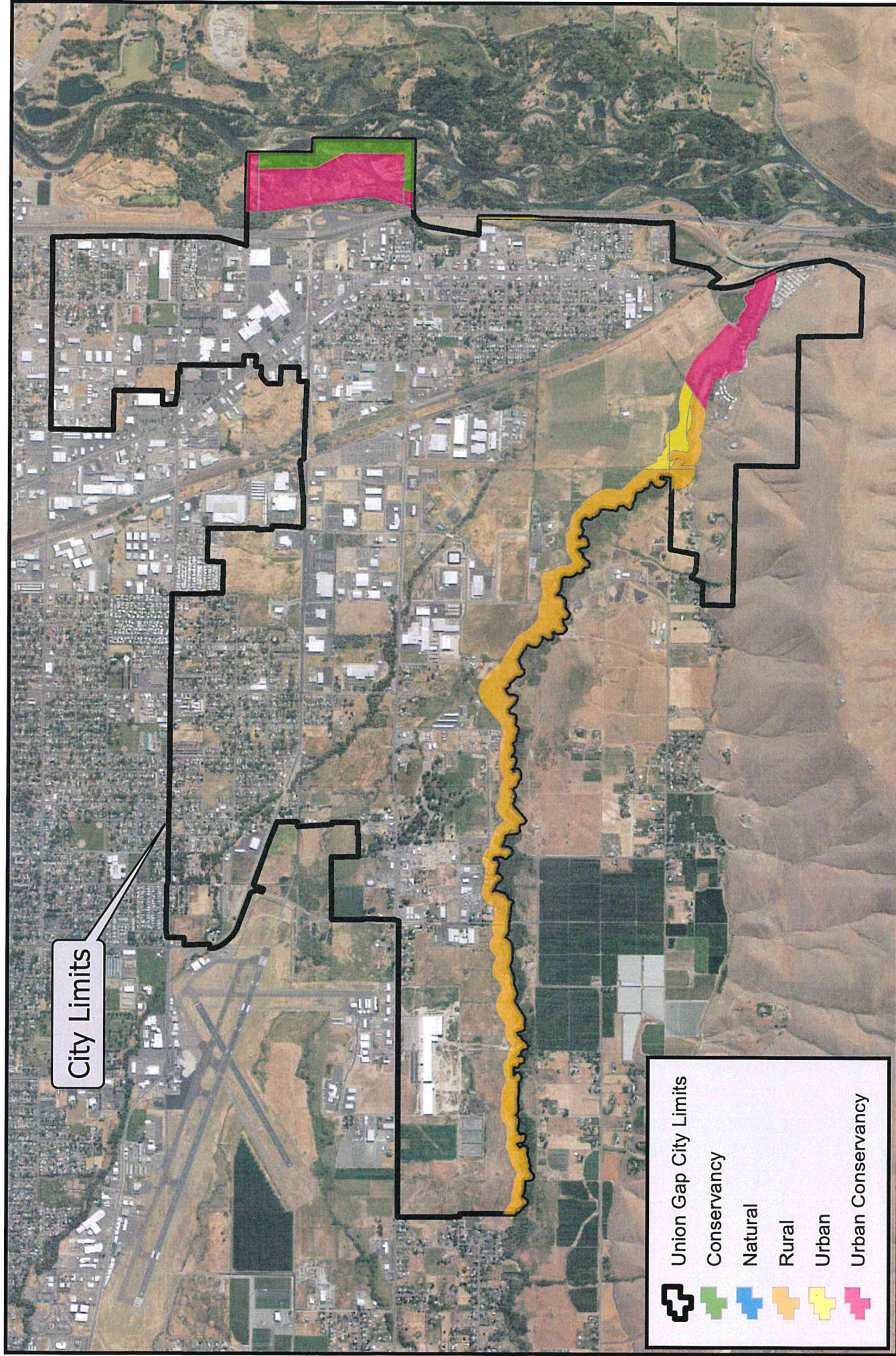
Jenny Valle, Administrative Secretary

Shoreline Master Program Update

Track Changes Roadmap Narrative

In an effort to modify, simplify, and update the Regional Shoreline Master Program (RSMP) and to tailor it to individual jurisdictional needs substantial changes were required. References to the County's Comprehensive Plan goals, policies and objectives, and critical areas ordinance were deemed to be redundant, complicated, and unnecessary for member jurisdictional purposes. Administrative procedural processes need to be individualized to match the unique processes already in place for the eight jurisdictions. The core element for Shoreline protection and administration in the Regional Plan was outlined in Chapters 16.06 and 16D.10, which in the update was largely retained in form and substance. The document being presented for review and comment at first glance appears to be wholly different than the RSMP, but in reality it was simply pared down; it will be reviewed to ensure conformance with modifications in State and Local codes and plans. To facilitate the update, YVCOG staff followed a linear process which can be traced in the strike-through/underlined document with the guidance of the following steps:

1. The County's Comprehensive Plan goals, policies, and objectives in the preamble of the RSMP were eliminated.
2. The County's critical areas ordinance references were eliminated.
 - a. 16D.05 Flood Hazard Areas
 - b. 16D.07 Wetlands
 - c. 16D.08 Geologically Hazardous Areas
 - d. 16D.09 Critical Aquifer Recharge Areas
 - e. 16D.11 Upland Wildlife and Habitat Conservation Areas
3. Chapter 16D.10 Shorelines, was cut (as indicated in the strike-through document) then pasted back into 16D.06 Fish and Habitat and the Stream Corridor System as Article.05.02 and .05.03.
4. The reconstructed chapter 16D.06 was recodified as .05, and remaining enumeration was eliminated (16D.06, 16D.07, 16D.08, 16D.09, 16D.10, and 16D.11)
5. The modified program will be reviewed for conformance with the checklist provided by the Washington State Department of Ecology
6. YVCOG will need a list of each jurisdiction's adopted ordinances since adopting RSMP to facilitate 7 below.
7. The modified program will also be reviewed for conformance with any changes made by individual jurisdiction specific to their Development Code and Comprehensive Plan.
8. Individual jurisdictions will need to determine where within their existing code the new SMP will reside (it is suggested that it have its own title, but containment within existing title may be necessary); chapters will be enumerated appropriately.
9. Appendices A, B, and C will be individualized, retaining only information which is germane to the corresponding jurisdiction.
10. Citations and procedures will be individualized in Chapter.03 to reflect references to individual critical areas and administrative ordinances germane to the corresponding jurisdiction.



Union Gap Shoreline Master Program Update

Shoreline Jurisdiction Inventory Map

Permit Report

01/23/2021 to 02/18/2021

CITY OF UNION GAP

Time: 13:54:32 Date: 02/18/2021

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0010.BP0003	PUTERBAUGH GENERAL CONSTR 5TH AVENUE S 18120142406	40'X290' OPEN VEHICLE STORAGE CANOPY	760,032.00 Sq. Ft.: 11600	01/25/2021	7,290.74	7,290.74
Contractor	PUTERBAUGH GENERAL CONSTRUCTION,					
2021.0019.BP0004	EROSA DEBBIE 3111 MAIN ST 19120532402	BATHROOM EXPANSION- SUNSHINE LAUNDRY	2,000.00	02/09/2021	140.96	140.96
Contractor	EROSA DEBBIE					

Totals:	2		762,032.00		7,431.70	7,431.70
			Sq. Ft. 11,600			

Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0016.DP0002	MCALLISTER KEN 608 PIONEER LANE 18120121009	DEMOLITION OF A RESIDENCE THAT WAS SIGNIFICANTLY DAMAGED BY FIRE		02/01/2021	33.35	33.35
Contractor	MCALLISTER KEN					
2021.0021.DP0003	VALMAX LLC, 1209 E WASHINGTON AVE 19133223412	THE PROPOSED PROJECT IS A TENANT IMPROVEMENT TO AN EXISTING BUILDING FOR GENERAL RETAIL- DEMO ONLY		02/17/2021	51.85	51.85
Contractor	VALMAX LLC,					

Totals:	2				85.20	85.20
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Fire Alarm Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0020.FA0001	GUARDIAN SECURITY SYSTEMS I 102 W AHTANUM RD 19120523438	UPGRADING CELL COMMUNICATOR ON FIRE SYSTEM, UNION GAP FIRE DEPT		02/17/2021	295.68	295.68
Contractor	GUARDIAN SECURITY SYSTEMS INC,					

CITY OF UNION GAP Permit Report 01/23/2021 to 02/18/2021

Time: 13:54:32 Date: 02/18/2021

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Fire Alarm Permit		Description	Valuation	Date Issued	FeeTotal	Total Paid
Permit Number	Name					
Totals:	1				295.68	295.68

Fire Sprinkler Permit		Description	Valuation	Date Issued	FeeTotal	Total Paid
Permit Number	Name					
2021.0012.FS0002	INLAND FIRE PROTECTION	168 FIRE SPRINKLER HEADS		01/27/2021	626.34	626.34
Contractor	19120632405					
	INLAND FIRE PROTECTION					
2021.0011.FS0001	INLAND FIRE PROTECTION	8 SPRINKLER HEADS FOR ROBOT ASSEMBLY EXPANSION		01/27/2021	309.54	309.54
Contractor	1615 W AHTANUM RD					
	19120623404					
	INLAND FIRE PROTECTION					
Totals:	2				935.88	935.88

Manufactured Home		Description	Valuation	Date Issued	FeeTotal	Total Paid
Permit Number	Name					
2021.0013.MH0003	LOPEZ JAMIE	1999 AMHS 56X28 ID# GDSTOR200021562/ SER # 297258 ON LOT # 44		01/27/2021	295.32	295.32
Contractor	2802 SOUTH 5TH AVE					
	18120134401					
	LOPEZ JAMIE					
Totals:	1				295.32	295.32

Mechanical Permit		Description	Valuation	Date Issued	FeeTotal	Total Paid
Permit Number	Name					
2021.0015.MP0003	T & M HETAING & REFRIGERTION			02/01/2021	57.99	57.99
Contractor	107 W EMMA ST					
	19120532514					
	T & M HETAING & REFRIGERTION INC.,					

Permit Report

01/23/2021 to 02/18/2021

Time: 13:54:32 Date: 02/18/2021
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CITY OF UNION GAP

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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Totals: 1

					57.99	57.99
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Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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2021.0017.RO0002 M G WAGNER CO,
3001 MAIN ST
19120524010
M G WAGNER CO,
Contractor

REEROOF OF EXISTING BUILDING.
SCOPE OF WORK INCLUDES
REMOVAL OF EXISTING SINGLE PLY
MEMBRANE, SALVAGING OF
EXISTING MATERIALS.

02/05/2021 171.59 171.59

2021.0018.RO0003 SUPERIOR ROOFING LLC,
3203 2ND ST
19120532432
SUPERIOR ROOFING LLC,
Contractor

INSTALLATION OF A NEW TPO ROOF
SYSTEM
TEAR OFF OLD ROOFING, HAUL
AWAY, INSTALL NEW ROOFING

02/08/2021 36.03 36.03

Totals: 2

					207.62	207.62
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Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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2021.0014.SI0001 CASCADE SIGN
3104 MAIN ST
19120532535
CASCADE SIGN
Contractor

REMOVE EXISTING POLE SIGN AND
RELOCATE 10' FEET BACK FROM
EXISTING LOCATION AND LOWER 4-5
FEET

01/28/2021 78.70 78.70

Totals: 1

					78.70	78.70
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Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Feb. Qty.	Feb. Valuation	Feb. Fees
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Building Permit	2	762,032.00	7,431.70	1	2,000.00	140.96
Demolition Permit	2		85.20	2		85.20
Fire Alarm Permit	1		295.68	1		295.68
Fire Sprinkler Permit	2		935.88			

Report Summary

Permit Type:	Total Qty:	Total Valuation	Total Fees	Feb. Qty.	Feb. Valuation	Feb. Fees
Manufactured Home	1		295.32			
Mechanical Permit	1		57.99	1		57.99
Roofing Permit	2		207.62	2		207.62
Sign Permit	1		78.70			
	12	762,032.00	9,388.09	7	2,000.00	787.45