

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
September 28, 2020, Regular Meeting
MINUTES

- Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
- Council Members Present Council Members Murr, Wentz, Galloway, Hansen and Schilling, were present telephonically. Council Member Wentz arrived at 6:10 p.m.
- Staff Present City Manager Fisher, Civil Engineer Dominguez, Police Chief Cobb, Public Works and Community Development Director Henne and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.
- Audience Present See attached list.
- Excuse Council Member Motion by Council Member Murr, second by Council Member Hansen to excuse Council Member Dailey. Motion carried unanimously.
- Consent Agenda Motion by Council Member Wentz, second by Council Member Hansen to approve the consent agenda as follows:
- Regular Council Meeting Minutes dated September 14, 2020 as attached to the Agenda and maintained in electronic format.
- Claims Vouchers – EFT’s, and Voucher Nos. 101779 through 101824 for September 28, 2020, in the amount of \$694,134.03.
- Motion carried unanimously.
- Items from the Audience Mark Crochet addressed the council for the September report of the Friends of the Union Gap Library and Community Center committee. Crochet stated that they had met with Project Manager Fisher, who answered previously submitted questions for the 501(c)(3) meeting; Wanted to make sure of any new timelines submitted to the Dept. of Commerce in regards to any construction and completion delays, to which Fisher replied that as she had mentioned in their previous meeting, she will submit any necessary requests in October; Crochet stated that they are looking for understanding of any remaining contingency fees going go back to Council for reallocation; Committee member Theresa Charvet assisted in the selection of materials to be used in the Community Center, but that he would like the whole committee to view

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the materials prior to the final decision; Would like to receive all correspondence on Monday prior to Thursday meetings, allowing all members a chance review prior to the meeting.

General Items

City Manager

Resolution No. – 20-38 –
CARES Act Funding
Amendment

Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 20-38 – authorizing the City Manager to sign the amended CARES Act agreement with the Department of Commerce for assistance for COVID-19 related expenses. Motion carried unanimously.

Resolution No. – 20-39 –
CARES Act Small Business
Grant Program – YCDA
Agreement

Motion by Council Member Galloway, second by Council Member Wentz to approve Resolution No. – 20-39 – approving the agreement between the City of Union Gap, Washington and Yakima County Development Association for the pass-through and use of Washington State Department of Commerce Coronavirus Relief Funds distributed to small businesses with 10 employees or less not including the owners.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Hansen and Hodkinson. Nays - Schilling. Motion passes.

Motion by Council Member Schilling, second by Council Member Wentz to set \$5,000.00 as the increments of CARES Act Small Business Grants. Motion carried unanimously.

Public Works & Community
Development

Resolution No. – 20-40 –
HLA Task Order 2020-04-
South Broadway Area
Domestic Water System &
Sanitary Sewer Collection
System Conceptual Design

Motion by Council Member Murr, second by Council Member Hansen to approve Resolution No. – 20-40 – authorizing the City Manager to sign Task Order No. 2020-04 with HLA Engineering and Land Surveying, Inc., as it relates to services to prepare for funding opportunities, for completion of water and sewer utilities conceptual design, within the South Broadway Area. Motion carried unanimously.

City Council

Discussion About Letter from
Union Gap Business Owner

Council Member Shilling stated that she had received a letter from a Business owner who was inquiring about local homelessness increase. Inquired about vagrancy law. Chief Cobb stated that vagrancy laws were deemed unconstitutional and after some discussion Chief Cobb requested that if there is an unwanted individual on the premises the establishment needs to contact the Police Department.

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Items from the Audience

Library and Community Center committee member Bill Cox stated that they would like to hold a book sale in the Civic Campus parking lot but have been told they need to have insurance rider. Since they are raising money for a City owned building he didn't understand why they would need to have insurance. City Attorney Brown stated that they would need to have their own insurance since they are a separate entity.

City Manager Report

City Manager Fisher stated that she emailed a memo regarding ongoing questions from the Library and Community Center so the Council Members would be informed; Colours and paint have been picked for the Library and Community Center; Contingency fund must stay in place for unforeseen costs, any remaining goes back to the Council to be redistributed; Has been in contact with the Dept. of Commerce in regards to the timeline and will ask for extension but are on time.

Communications/Questions/
Comments

None.

Development of Next Agenda

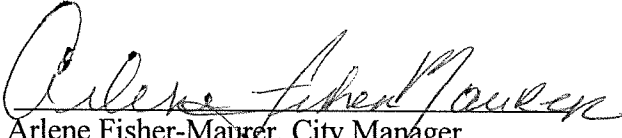
Council Member Schilling requested that Council needs to review Contracts to help cut costs for the next budget.

Motion by Council Member Hansen, second by Council Member Schilling for Council to review Contracts. City Manager Fisher requested clarification on what contracts Schilling was referring to.


Voting on the motion – Ayes – Galloway, Hansen and Schilling. Nays – Wentz, Murr and Hodkinson. Motion fails due to a tie.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:55 p.m.


Arlene Fisher-Maurer, City Manager

ATTEST:


Karen Clifton, City Clerk