

UNION GAP CITY COUNCIL REGULAR MEETING
Council Chambers, City Hall
Union Gap, Washington
July 25, 2011

<u>Call to Order</u>	Mayor Lemon called the Regular Meeting of the Union Gap City Council to order at 7:00 p.m.
<u>Council Members Present</u>	Council Members David Butler, Dan Olson, Dan Vanover, Roger Wentz, Dave Matson, James Murr, and Chad Lenz were present.
<u>Staff Present</u>	Robert Noe, City Attorney; Dennis Henne, Public Works Director; Chris Jensen, Fire Chief; Robert Almeida, Police Chief; Dave Spurlock, Development Coordinator; and Kathryn Thompson, City Clerk were present.
<u>Audience Present</u>	Debbie Matson, Stephanie Murr, Bill Hordan, Jo Collier, Scott Steinloski, Bob Northcott, Ron Frank, and others were present.
<u>Pledge of Allegiance</u>	Council Member Wentz led the Pledge of Allegiance.
<u>Consent Agenda</u>	Council Member Olson requested Ordinance No. 2736 creating a part-time court clerk position be removed from the consent agenda. Motion by Council Member Vanover, seconded by Council Member Wentz to approve the consent agenda, as amended, as follows: Approve the Regular Council Meeting Minutes, dated July 11, 2011, as sent out on pages 5226 through 5231 of the Minute Book. Approve Claim Voucher Nos. 80128 through 80233 in the amount of \$266,299.26 dated July 25, 2011 and transfer from the operating funds to the Claims Fund. Approve Petty Cash Check Nos. 1642 through 1649, issued and paid in the month of June, 2011, in the amount of \$2,172.60. Approve Municipal Court Check Nos. 3391 through 3392, issued and paid in the month of June, 2011, in the amount of \$63,725.05. Approve Advanced Travel Check Nos. 1117 through 1124, issued and paid in the month of June, 2011, in the amount of \$1,507.86. There were no Treasurer's Check direct deposits or checks paid in the month of June, 2011. Ordinance No. 2734, An Ordinance authorizing a transfer of \$6,000 from the Contingency Fund (\$3,900), and the Current Expense Ending Fund Balance (\$2,100), to the Current Expense – Police Department Budget (001.594.21.64) for the purchase of the Sector E-Ticket Program. Ordinance No. 2735, An Ordinance amending the 2011 Budget to fund the position of Part-Time Court Clerk and authorizing a transfer of \$6,000 from the Current Expense Ending Fund Balance and authorizing an expenditure of those funds. Ordinance No. 2737, An Ordinance amending the 2011 Budget authorizing payment of \$2500 for the City of Union Gap to join the Washington Tourism Alliance. Motion carried unanimously.

Ordinance No. 2736 –
Creating Part-Time
Court Clerk Position

Council Member Olson stated he requested a separate vote on this ordinance because at the July 11, 2011 Council meeting not all Council members were present.

Motion by Council Member Vanover, seconded by Council Member Lenz to adopt and publish Ordinance No. 2736, An Ordinance of the Union Gap City Council creating the position of Part-Time Court Clerk for the Union Gap Municipal Court and authorizing the payment of wages for the part-time position. Motion failed: Council Members Vanover, Matson, and Lenz voting in favor; Council Members Butler, Olson, Wentz, and Murr voting no.

Bob Northcott, Municipal Court Judge, informed they brought the lady they had in mind for the position in and in the first week she sent an additional \$5,000 of billings to collection. He stated at that rate, they would be able to bill out \$20,000 more a month. He stated adding this position is common sense and requested reconsideration.

Council Member Matson stated if she billed out \$5,000 in one week we are only \$1,000 away from paying for the position for five months.

Mayor Lemon stated he thought adding the position made sense and that is why he broke the tie and voted in favor of the position at the July 11, 2011 Council meeting.

Council Member Olson questioned if there is any possibility of getting an intern or a volunteer to do this work.

Judge Northcott stated probably not, this lady has done a lot of volunteer work, but is looking for employment and probably won't be available. He also informed others have had a conflict due to stipulations by the State Administrative Office of the Courts.

Council Member Wentz questioned if the college has any interns who could earn college credit for volunteering.

Judge Northcott stated one person came from People for People and People for People said they would pay half the wages for the first five months and that is all he was asking for as a trial basis.

Council Member Wentz requested the Judge bring a different proposal back to the Council with an agreement from People for People to pay half the wages.

Council Member Olson questioned what would happen after the first five months.

Judge Northcott stated the vote on July 11th was for a five month trial period. He stated he is a neutral person just bringing the facts before the Council as to how to make more money. He informed there is several million dollars that needs to get into collection and when people receive letters telling them their license will be suspended if they do not pay, they are waiting in line to pay their money. He requested reconsideration, if possible.

Mayor Lemon questioned if anyone in the majority wants to reconsider.

Council Member Wentz stated he wants formal information from People for People and contact made with the college.

Judge Northcott stated the court is dealing with a very sensitive position. He informed he is worried about one individual in the City's employ that has a key to the court door that is conveying information back and forth about how the money should be handled. He stated he is worried about that because it is a person of questionable integrity.

Mayor Lemon stated the City has good workers in the court and questioned if one of the Council members on the prevailing side of the vote would wish to reconsider the vote.

Council Member Matson stated it makes good sound economic sense to do this.

Council Member Olson stated the Council needs to look at this in the future budget when there are more facts available.

Council Member Wentz stated he would like something in writing from the union also.

Mayor Lemon stated the union is good with their word; there has never been a problem.

Council Member Wentz stated he still wants something in writing.

Judge Northcott stated the Council will not see him here very often, he can see a scene and he won't come begging; he was supplying facts and if the Council does not want the money, they don't want the money.

Ordinance No. 2738 –
Ron Frank Rezone
Application

Motion by Council Member Butler, seconded by Council Member Wentz to adopt and publish Ordinance No. 2738, An Ordinance of the City of Union Gap, Washington, reclassifying certain property from Multiple Family Residential (R-3) to Wholesale Warehouse (W/W). Motion carried unanimously.

Ordinance No. 2739 –
Amending Municipal
Code – Outside Utility
Agreements

Motion by Council Member Vanover, seconded by Council Member Murr to adopt and publish Ordinance No. 2739, An Ordinance amending Chapter 12.24, Utility Service Outside City Limits, of the Union Gap Municipal Code by amending Sections 12.24.030 and 12.24.040. Motion carried unanimously.

Resolution No. 950 –
W. Ahtanum Road
School Crossing Signal
Update with Pedestrian
Facilities Supplemental
Agree. No. 3 with
Kittelson & Assoc.

Council Member Vanover questioned the monthly progress report submitted by Kittelson & Associates and stated normally figures in parentheses are a negative number or a credit.

The Public Works Director stated \$2,335.50 is the amount Kittelson is requesting be reimbursed making the total construction services \$29,814.98.

Council Member Vanover stated it looks like they added instead of subtracting.

Council Member Olson questioned how they got from \$2,171.30 to \$2,335.50, and questioned where supplement number 2 is.

The Public Works Director stated there were funds left over from the grant so we moved ahead and spent that money on curbs, gutter, and sidewalks while the contractor was still here and now \$2,335.50 needs to be reimbursed.

Council Member Vanover stated he is fine with the expenditure, his question is purely about the numbers because the way this is presented it appears they added instead of subtracting.

Motion by Council Member Vanover, seconded by Council Member Olson to table Resolution No. 950, A Resolution authorizing the Mayor to sign Supplemental Agreement #3 with Kittelson & Associates, Inc., for engineering services related to the W. Ahtanum Road School Crossing Pedestrian Traffic and Sidewalk Improvements project for clarification. Motion carried unanimously.

Resolution No. 951 –
Appointing the Lodging
Tax Committee as the
Tourist Promotion Area
Committee

Motion by Council Member Butler, seconded by Council Member Murr to adopt Resolution No. 951, A Resolution appointing the Lodging Tax Advisory Committee to serve as the Union Gap Tourism Promotion Area Advisory Board. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 25, 2011 CONT.

<u>Yakima Consortium For Regional Public Safety (YAKCORP) Budget for 2011 (Spillman Agreement)</u>	Motion by Council Member Vanover, seconded by Council Member Wentz to approve the proposed 2012 YAKCORP Budget per the Spillman Agreement. Motion carried unanimously.
<u>Develop Agenda for 8/8/11 Council Meeting</u>	<u>Feasibility Study for Multi-Purpose Facility.</u> Council Member Wentz stated the Public Facilities District Committee will be requesting a request for proposals for a feasibility study for a multi-purpose facility with funding options.
<u>Items from the Audience</u>	There was no one present wishing to speak.
<u>Departmental Reports</u>	Mayor Lemon informed the following reports are in the packet and questioned if the Council has any questions of the departments: Building/Mechanical & Plumbing Reports – June 2011 and Code Enforcement Report – May-June 2011.
<u>Communications/ Questions/Comments</u>	There were no communications/questions/comments.
<u>Adjournment</u>	At 7:33 p.m., Mayor Lemon adjourned the Regular Council Meeting.

These minutes dated July 25, 2011 were approved at the Regular Council Meeting of August 8, 2011.

Jim Lemon, Mayor

ATTEST:

Kathryn Thompson, CMC, City Clerk