

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
October 23, 2017 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Carney, Butler, Matson and Schilling were present. Council Member Olson attended telephonically.

Staff Present City Attorney Bronson, Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne and Civil Engineer Dominguez.

Audience Present See attached list.

Consent Agenda Motion by Council Member Butler, second by Council Member Carney to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated October 9, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Vouchers No. 41613 through 41615 and 95749 through 95761 for September 2017, in the amount of \$412,189.41.

Claims Vouchers – EFT’s and Voucher No. 95748 and Voucher Nos. 95762 through 95867 for October 23, 2017, in the amount of \$1,306,169.83.

Petty Cash Vouchers – Check Nos. 1875 for the month of September, in the amount of \$50.00.

Advance Travel Vouchers – Check Nos. 1270 through 1272 for the month of September 2017, in the amount of \$517.55.

Motion carried unanimously.

Items from the Audience None.

General Items

Proclamation Mayor Wentz read into record and proclaimed October as Breast Cancer Awareness Month. Wellness House Executive Director, Margaret Filkins thanked Mayor Wentz for the Proclamation and introduced Kristi Marks from Jean’s Cottage Inn. Marks stated that during the month of October half of all tips on Wednesday’s will be matched and given to the Wellness House in recognition of Breast Cancer Awareness Month. This

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is the fourth year that Jean's Cottage Inn has held half tip Wednesday's and raised \$2,800.00 in past three years which has been given to the Wellness House.

Excuse Council Member

Motion by Council Member Butler, second by Deputy Mayor Schilling to excuse Council Member Lenz. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2933 –
2018 Property Tax Refund
Levy

Motion by Council Member Carney, second by Deputy Mayor Schilling to adopt Ordinance No. 2933 authorizing the collection of the refund of levy tax dollars collected by Yakima County per RCW 84.69.180 and to be added to the City's 2018 refund levy. Motion carried unanimously.

City Manager

Resolution No. – 17-49 –
2018 Library Contract
a) Library Survey #1 & #2

Motion by Council Member Carney, second by Council Member Matson to adopt Resolution 17-49 authorizing the City Manager to sign a contract with Yakima Valley Libraries for 2018 Non-Resident Library Services for Citizens of Union Gap. Motion carried unanimously.

Public Works &
Community Development

Resolution No. – 17-50 –
WA State Department of
Ecology Agreement –
Biennial Stormwater
Capacity Grant 2017-2019

Motion by Council Member Matson, second by Council Member Carney to adopt Resolution No. 17-50 authorizing the City Manager to sign Agreement WQSWCAP-1719-UniGap-00094 with the Washington State Department of Ecology for the 2017-2019 Biennial Stormwater Capacity Grant. Motion carried unanimously.

Resolution No. – 17-51 –
Agreement to Adjust
Boundary Lines between
the City of Union Gap and
the City of Yakima

Motion by Council Member Butler, second by Council Member Carney to approve Resolution No. 17-51 authorizing the City Manager to execute the Agreement to Adjust Boundary Lines between the City of Union Gap and the City of Yakima pursuant to RCW 35.13.310. Motion carried unanimously.

Resolution No. – 17-52 –
Interlocal Agreement with
City of Yakima for
Maintenance, Permitting,
Planning & Public Safety
Service

Motion by Council Member Butler, second by Council Member Carney to adopt Resolution No. 17-52 authorizing the City Manager to execute the Maintenance, Permitting, Planning, and Public Safety Interlocal agreement between the City of Union Gap and the City of Yakima. Motion carried unanimously.

Resolution No. – 17-53 –
Declare Project Complete
and Approve Acceptance –
Rose Street Improvements
Project

Motion by Council Member Carney, second by Council Member Butler to adopt Resolution No. 17-53 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Rose Street Improvements Project. Motion carried unanimously.

Resolution No. – 17-54 –

Motion by Council Member Matson, second by Council Member Carney

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Amend the RCO Grant Agreement

to adopt Resolution No. 17-54 authorizing the City Manager to sign an amendment to the Funding Board Project Agreement with the Recreation and Conservation Funding Board (RCFB) and the Recreation and Conservation office (RCO) of the State of Washington for a grant to fund improvements to the Ahtanum Youth Activities Park. Motion carried unanimously.

Items from the Audience

None.

Acting City Manager Report

Acting City Manager Cobb stated that a voter ballot box has been delivered to City Hall and a sandwich board sign has been placed in front of the office at 107 W. Ahtanum Rd. to notify citizens; City Manager Fisher and Public Works and Community Development Director Henne flew over the City of Union Gap and made video of construction project areas that will be useful for the next Washington DC trip; Fisher recently attended the WCLA executive board meeting and will be giving an update; Cobb inquired if Council Members would be interested in holding a meeting October 30, 2017 to discuss the 2018 Budget, they unanimously agreed to meet that day.

Communications/Questions/Comments

None.

Development of Next Agenda

Deputy Mayor Schilling inquired about City area lighting, to which Acting City Manager Cobb replied that the Police Department is documenting malfunctioning light and will be reported to Public Works who will notify Pacific Power and Light.

Recess to 10 – Minutes executive session

At 6:23 p.m. Mayor Wentz announced a recess to 10 Minutes executive Session after allowing 16 minutes to clear the room, to discuss litigation, pursuant to RCW 42.30.110(I). The Council will not be taking action afterward. Mayor Wentz, Council Members, Acting City Manager Cobb, City Attorney Brown, Finance and Administration Director, and Public Works and Community Development Director Henne attended.

Adjournment of Meeting

Mayor Wentz reconvened and adjourned the October 23, 2017 Regular Council Meeting at 6:39 p.m.

ATTEST:

Arlene Fisher-Maurer, City Manager

Karen Clifton, City Clerk