

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**October 12, 2020, Regular Meeting**  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Murr, Wentz, Galloway, Hansen, Schilling and Dailey, were present telephonically.

Staff Present City Manager Fisher, Civil Engineer Dominguez, Public Works and Community Development Director Henne and Finance and Administration Director Clifton were present. City Attorney Brown and Fire Chief Markham were present telephonically.

Audience Present See attached list.

Consent Agenda Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda as follows:

Regular Council Meeting Minutes dated September 28, 2020 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher No. 101826 through 101832 for the month of September, 2020, in the amount of \$435,477.85.

Claims Vouchers – EFT’s, and Voucher Nos. 101825 and 101825 through 101833 for October 12, 2020, in the amount of \$853,869.97.

Motion carried unanimously.

Items from the Audience Friends of the Union Gap Library and Community Center 501 (c ) (3) committee member Mark Crochet addressed the council stating that they are in the beginning stages of fund raising activities for 2020, 2021, establishing stages of recognition; asked for a cost estimate from BORA for the additional costs of the original design of the Library and community center with more square feet, that they have a donor who would like to contribute to those costs. City Manager Fisher stated that she would check into the matter.

General Items

Public Works & Community Development

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Resolution No. – 20-41 –  
Shoreline Master Program  
Update – Public Participation  
Plan

Public Works and Community Development Director Henne gave an overview of the Shoreline Master Program update.

Motion by Council Member Wentz, second by Council Member Schilling to approve resolution No. – 20-41 – adopting a Public Participation Plan for the City of Union Gap, Shoreline Master Program.

Council Member Schilling asked how information will be given to citizens. Henne introduced Lynn Deitrick from YVCOG, attending telephonically, who explained how customers would be reached and mentioned that the Planning Commission suggested using the mailings of the City of Union Gap’s utility bills and the next quarterly newsletter. Deitrick also reminded members that this request is an update to the Program and not a rewrite. Henne asked that if there are people interested and wanting to participate, or for additional information, it will be listed on the City website, or they can contact Jenny Valle at City Hall.

Motion carried unanimously.

Finance & Administration

Current Expense Revenue  
Update

Finance and Administration Director Clifton presented a Current Expense Revenue Update through 9/30/2020. Clifton explained that it was a five year comparison and there was an overall decrease of 6.4% in revenue from the same time last year.

Items from the Audience

None.

City Manager Report

City Manager Fisher stated that BORA had been working on the colour board for the Library and Community Center, she and Theresa Charvet viewed them, and will have them available for Council Members to view as soon as possible; 10 people have applied for the COVID small business Grant, and that YCDA had delivered flyers to the small businesses in Union Gap. Council Member Shilling inquired if non-profits would be allowed to apply for a grant to which Fisher replied that she did not foresee a program available for non-profits.

Communications/Questions/  
Comments

Council Member Hansen inquired when the ground breaking will be for the Library and Community Center, and if it was on budget. Fisher stated that she thought it would be late spring, early summer 2021, and are currently on budget.

Council Member Hansen inquired about street signs on Market street.

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Henne responded that he would do some research and get back to him.

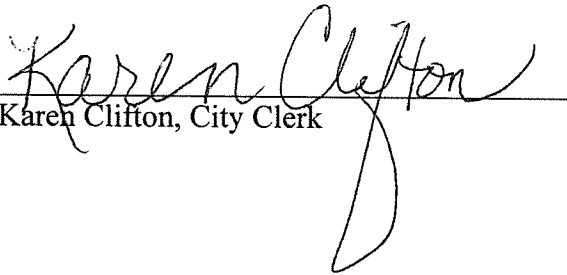
Development of Next Agenda

Council Member Schilling would like to add discussion for Greenway updates.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:25 p.m.

ATTEST:

  
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Karen Clifton, City Clerk

  
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Arlene Fisher-Maurer, City Manager