

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
November 25, 2024, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Schilling and Dailey were present.
<u>Staff Present</u>	City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Dailey led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Dailey, second by Council Member Wentz to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated November 12, 2024, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Voucher No’s 109453 through 109493 for November 25, 2024 in the amount of \$382,947.79</p> <p>Petty Cash Vouchers – Check No. 1936, in the amount of \$120.00</p> <p>Advance Travel Vouchers – Check No’s 1327 through 1332, in the amount of \$1,183.80</p> <p>Motion carried unanimously.</p>
<u>Public Hearing</u>	
2025 Final Budget	At 6:02 p.m., Mayor Hodkinson opened a Public Hearing regarding the 2025 Final Budget. Finance & Administration Director Bisconer gave a detailed overview of the 2025 Final Budget. With no written or public testimony, Mayor Hodkinson closed the Public Hearing at 6:06 p.m.

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Recess To 10-Minute Closed Session

At 6:06 p.m., Mayor Hodkinson adjourned to a 10-minute Closed Session for Labor Negotiations Pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning on adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress; the Council does not intend on taking action. Council Members, City Manager Bounds, City Attorney Foltz and Police Chief Cobb attended.

Reconvened Meeting

Mayor Hodkinson reconvened the regular meeting at 6:16 p.m.

General Items

Finance & Administration

Ordinance No. – 3110 –
Adopting 2025 Budget

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3110 – adopting the Budget for the City of Union Gap, Washington, for the fiscal year ending December 31, 2025. Motion carried unanimously.

Public Works & Community Development

Resolution No. – 24-90 –
Growth Management Act
Periodic Update Grant –
FY2025

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-90 – authorizing the City Manager to sign the GMA Periodic Update Grant – FY2025 Agreement between the City of Union Gap and the Washington State Department of Commerce. Motion carried unanimously.

Resolution No. – 24-91 –
Consultant Services
Agreement – CWA
Consultants

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 24-91 – authorizing the City Manager to sign a consultant services agreement with CWA Consultants of Port Orchard, WA for the 2025 calendar year. Motion carried unanimously.

Resolution No. – 24-92 –
Yakima Valley Conference of
Governments – 2025 Land
Use Planning / GIS Analyst
Services Contract

Motion by Council Member Dailey, second by Council Member Wentz to approve Resolution No. – 24-92– authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Land Use and/or GIS Analyst Services. Motion carried unanimously

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Committee Reports

Council Member Dailey informed that the Yakima Greenway is hosting a 2024 Turkey Trot at Sarg Hubbard Park on Thanksgiving morning that she will be participating in.

Mayor Hodkinson stated that McCurley Subaru had their ribbon cutting ceremony on Thursday, November 21, 2024.

Council Member Schilling informed she attended the 911 Commission and now her and Fire Chief Markham will be working on a couple of items for 911. Council Member Schilling further informed she also recently met with Fish and Wildlife and they are planning their legislative session for February 2025.

Items from the Audience

None.

City Manager Report

City Manager Bounds informed that herself and Public Works & Community Development Director Cavanaugh met with a company that develops and operates LED gateway signage to possibly place digital signs within the City; City Manager Bounds reminded Council of the Business Meet and Greet scheduled for December 5, 2024 from 5:30 p.m. – 7:00 p.m. at the Union Gap Community Center; City Manager Bounds reminded Council of the Union Gap Food Drive and informed that anybody who would like to donate canned food items or dry items for the local food bank can drop off their donations at City Hall.

Communications/Questions/
Comments

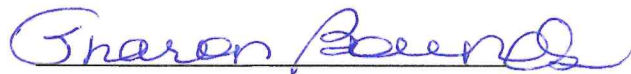
None.

Development of Next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:27 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

