

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**November 23, 2015 Regular Meeting**  
**MINUTES**

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Murr, and Matson (arrived late) were present.

Staff Present City Attorney Brown, City Manager Otterness, Finance and Administration Director Clifton, Payroll/Accounts Payable Tech. Bisconer, Public Works/Community Development Director Henne, Deputy Public Works/Community Development Director Spurlock and Police Chief Cobb were present.

Motion to excuse Motion by Council Member Carney, second by Council Member Murr to excuse Council Member Matson who was delayed in arriving. Motion carried unanimously.

Audience Present See list.

Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Lenz, second by Council Member Murr to approve the consent agenda as follows:

Approve Regular Council Meeting Minutes dated November 9, 2015 as attached to the agenda and maintained in electronic format.

Approve EFT's, and Claim Voucher Nos. 10301 and 91293 through 91373 in the amount of \$297,053.93 dated November 23, 2015.

Approve Petty Cash Voucher No. 1844 issued in the month of October in the amount of \$20.00.

Approve Advance Travel Voucher Nos. 1243 through 1246 issued in the month of October in the amount of \$1,100.64.

Motion carried unanimously.

Items from the Audience None.

General Items

Public Works/Community

Development

Resolution No. 15-66 – Updated Master Interlocal Agreement for Growth Management Management  
Motion by Council Member Carney, second by Council Member Murr to approve Resolution No. 15-66 authorizing the City Manager to sign the Master Interlocal Agreement for Growth Management Act Implementation in Yakima County. Motion carried unanimously.

Council Member Matson arrived.

Resolution No. 15-67 – HLA Task Order – Fullbright Park Entrance Road Realignment  
Public Works/Community Development Director Henne introduced Jeff Louman of Huibregtse, Louman Associates Inc. who gave a brief description of the Fullbright Park Entrance project and introduced Ted Pooler who is also working on the project. Motion by Council Member Butler, second by Council Member Olson to approve Resolution No. 15-67 authorizing the City Manager to sign Task Order No. 2015-04 with Huibregtse, Louman Associates, Inc. related to the Fullbright Park Entrance Road Realignment with the understanding that only Phase 1 is approved for funding at this time. Motion carried unanimously.

Resolution No. 15-68 – WA State Dept. of Ecology Agreement – Biennial Stormwater Capacity Grant  
Motion by Council Member Olson, second by Council Member Carney to approve Resolution No. 15-68 authorizing the City Manager to sign Agreement WQSWCAP-1517-UniGap 00022 with the State Department of Ecology for the 2015-2017 Biennial Stormwater Capacity Grant. Motion carried unanimously.

Police Department

Resolution No. 15-69 – 2016 Interlocal Correction/Detention Agreement – Yakima County  
Motion by Council Member Butler, second by Council member Olson to approve Resolution No. 15-69 authorizing the City Manager to sign a 2016 Interlocal Correction/Detention agreement with Yakima County. Motion carried unanimously.

Resolution No. 15-70 – Surplus Vehicle – Crime Scene Vehicle  
Motion by Council Member Butler, second by Council Member Lenz to approve Resolution No. 15-70 declaring the crime scene/command post vehicle surplus and authorize the Police Department to sell it in an authorized manner. Motion carried unanimously.

Finance & Administration

Ordinance No. 2884 – 2016 Wage Increase for Non-Union employees  
Motion by Council Member Carney, second by Council Member Lenz approving Ordinance No. 2884 authorizing 2016 wage increases for non-union employees comparable to union increases.

Ordinance No. 2885 – 2015 Budget Amendment –  
Motion by Council Member Lenz, second by Council Member Murr approving Ordinance No. 2885 amending the 2015 budget to create fund

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creating 405 Fund – Sewer Development Reserve Fund      number 405 – Sewer Improvement Reserve Fund, and changing the name of fund 404, known as the Water/Sewer Improvement Reserve Fund, to the Water Improvement Reserve Fund. Motion carried unanimously.

Items from the Audience      Julie Schilling stated that the Union Gap Lighted Christmas Parade is scheduled for December 13, 2015 and invited Council participation.

City Manager Report      City Manager Otterness stated that the city’s application for \$165,000 in RCO grant funding for improvements to soccer fields, access, parking and other items at the Ahtanum Youth Activities Park was approved. He reported that the city has a new website [www.uniongapvenues.com](http://www.uniongapvenues.com) featuring the Barn and Activities Building as venue rentals and stated that the city is promoting extended hours for transit service during the Christmas Shopping Season.

Communications/Questions /Comments      Council member Carney inquired about the process to select an architectural firm for the City Center project.

Development of next agenda      2016 Budget; architectural firm selection; municipal code amendments and annual meeting of the Union Gap Public Corporation.

Any Other Business      None.

Recess to Executive Session      At 6:59 p.m. the council recessed for 15 minutes to an executive session for Labor Negotiations pursuant to RCW 42.30.140(4)(a). The room cleared and the session began at 7:00. Mayor Wentz, Council Members, City Manager Otterness, Finance and Administration Director Clifton, Public Works/Community Development Director Henne, Police Chief Cobb and City Attorney Brown attended.

Adjournment of Meeting      At 7:15 Mayor Wentz reconvened and adjourned the November 23, 2015 Regular Council Meeting.

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Rodney Otterness, City Manager

ATTEST:

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Karen Clifton, City Clerk