

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**November 13, 2023, Regular Meeting**  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Hansen, Schilling, and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Civil Engineer Dominquez, Public Works and Community Director Henne, and Finance & Administration Director Clifton were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Wentz led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Hansen to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated October 23, 2023, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s, and Check No.’s 107356 through 107362 for the month of October, 2023, in the amount of \$451,802.62.

Claims Vouchers – EFT’s, and Voucher No. 107363 through 107462 for November 13, 2023, in the amount of \$1,284,080.20.

USDA Voucher – November 13, 2023, in the amount of \$114,307.00

Advance Travel Voucher – Check Mo. 1306 through 1307 in the amount of \$306.27.

Petty Cash Vouchers – Voucher No. 1928, November 13, 2023 in the amount of \$90.00.

Ordinance No. – 3072 – Repealing Ordinance No’s 2444 and 2471 – Community Events Fund

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Ordinance No. – 3073 – Repealing Ordinance No. 1245 – Street Development Reserve Fund

Ordinance No. – 3074 – Repealing Ordinance No’s. 1972 and 2518 – Infrastructure Reserve Fund

Ordinance No. – 3075 – Repealing and Replacing UGMC 3.96 – Development Mitigation Reserve Fund

Motion carried unanimously.

General Items

Presentation

County Update – Kyle Curtis,  
County Commissioner

County Commissioner, Kyle Curtis addressed the Council to give a presentation on what the County has been working on, providing a printout showing the highlights. Curtis serves as the lead Commissioner on homelessness, so he found it appropriate to give an update on the homeless response system in Yakima County. Curtis explained that Yakima County is the 2<sup>nd</sup> largest County by land mass, with over 20% of people below the poverty line. Curtis then discussed 2023 – 2024 Initiatives, Budget, Fee Increases of Solid Waste and Jail Fees. Curtis explained that there will be a 5 Year Homelessness Plan, and the County will be looking to The City of Union Gap for representation, He highlighted funding sources and service providers responding to Homelessness. Curtis then touched on Solar Moratorium projects, and code updates on agritourism, accessory dwelling units, and short term rentals.

Police

Ordinance No. – 3076 –  
Yakima Valley Crisis  
Response Unit – Creating  
Fund 650

Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. 3076 – Establishing the 650 Fund, A Fiduciary fund used for the purpose of the Yakima Valley Crisis Response Unit (YVCRU) for the City of Union Gap, Washington. Motion carried unanimously.

Resolution No. – 23-56 –  
Yakima County – Interlocal  
Corrections/Detention  
Agreement

Motion by Council Member Wentz, second by Council Member Hansen to approve Resolution No. – 23-56 – authorizing the City Manager to sign a 2024 Interlocal Correction/Detention Agreement with Yakima County. Motion carried unanimously.

Public Works & Community  
Development

Resolution No. – 23-57 – Set Public Hearing; Test Amendment to Title 17; Airport Safety Overlay

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. - 23-57 – setting a public hearing regarding the Text Amendments to Title 17 regarding residential infill in the Airport Safety Overlay. Motion carried unanimously.

Resolution No. – 23-58 – Set Public Hearing; Shuel Rezone & Comprehensive Plan Amendment

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 23-58 setting a public hearing regarding the Shuel Rezone & Comprehensive Plan Amendment. Motion carried unanimously.

Resolution No. – 23-59 – HLA Task Order 2023-02 – SIED Funding Application; VMB & S. 12<sup>th</sup> Avenue

Motion by Council Member Wentz, second by Council Member Hansen to approve Resolution No. – 23-59 – authorizing the City Manager to sign Task Order No. 2023-02 with HLA Engineering and Land Surveying Inc. (HLA) as it relates to preparing a Funding Application through Yakima County Development Association (YCDA). Motion carried unanimously.

Items from the Audience None.

City Manager Report

City Manager Bounds presented an award to Chief Cobb for his 25 years of service with the City of Union Gap; a date has been set for the meet and greet of the Businesses of Union Gap, Thursday, December 7<sup>th</sup>, and Council Member are invited to attend; Bounds and Mayor Hodkinson had met with YCDA Executive Director, Jonathan Smith, who had asked if the City could double the donation to them over the next five years, currently \$10,000 per year. Bounds stated that the partnership with YCDA is very valuable, and she recommends the increase. Council agreed on the increase and Bounds replied that it would then be included in the budget; Bounds and Mayor Hodkinson attended a meeting at the airport, who gave an update on the second flight, which will be coming in on the 18<sup>th</sup>. They would like to add freight to flights in the future, and possibly add electric flights. Mayor Hodkinson stated that Newhouse helped the airport obtain five to six million dollars for improvements, and expanding the airport runway. Council Member Schilling stated that the noise needed to be looked in to. Bounds stated that there will be arrivals at 1:30 p.m. and midnight, and departures at 5:00 a.m. and 3:00 p.m.

Committee Reports None.

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Development of next Agenda      None.

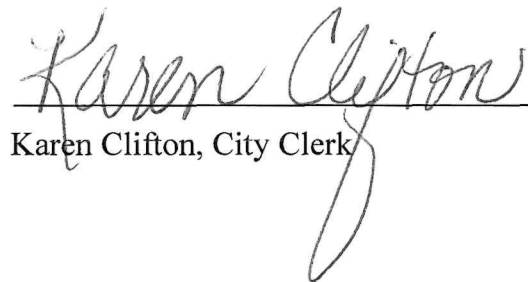
Communications/Questions/  
Comments                              None.

Adjournment of Meeting              Mayor Hodkinson adjourned the regular meeting at 6:46 p.m.

ATTEST:



Sharon Bounds, City Manager



Karen Clifton, City Clerk

**CITY OF UNION GAP**  
**REGULAR UNION GAP COUNCIL MEETING**  
**SIGN IN SHEET**

6:00 P.M. -November 13, 2023

**NAME (Please Print)**

**(Date)**

**ADDRESS**

NAME (Please Print)	(Date)	ADDRESS
Kyle Curtis	11-13-23	7301 Creedfield Rd Yakima, WA
Helen Cana Isay	11-14	7 Helen Cana Isay Apt 411
Georgia Restmore	11/13/23	314 White St
Ledia Galloway	11-13-23	27 N - 5th St
Benine (Madonnell)	"	YAKIMA