

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
November 13, 2017 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Butler, Matson and Schilling were present.

Staff Present City Manager Fisher, City Attorney Bronson, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez and Fire Chief Stewart.

Audience Present See attached list.

Consent Agenda Motion by Council Member Butler, second by Council Member Matson to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated October 23, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Vouchers No. 41616 through 41618 and 95870 through 95882 for October 2017, in the amount of \$376,045.61.

Claims Vouchers – EFT’s and Voucher No. 95869 and Voucher Nos. 95883 through 95997 for November 13, 2017, in the amount of \$452,409.72.

Petty Cash Vouchers – Check No. 1876 for the month of October, in the amount of \$719.80.

Advance Travel Vouchers – Check Nos. 1273 through 1274 for the month of October 2017, in the amount of \$255.73.

Motion carried unanimously.

Items from the Audience None.

General Items

Public Hearing – 2018 Preliminary Budget Mayor Wentz opened the public hearing at 6:01 p.m. Finance and Administration Director Clifton gave an overview of the 2018 Preliminary Budget. No written or verbal comments from the audience were received. Mayor Wentz closed the public hearing at 6:07 p.m.

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Public Works &
Community Development

Resolution No. – 17-55 –
Memorandum of
Agreement between the
City, WSU Extension & the
Mater Gardner Foundation
of Yakima County

Motion by Council Member Butler, second by Council Member Matson to adopt Resolution No. 17-55 authorizing the City Manager to sign a Memorandum of Agreement between the City, Washington State University (WSU) Extension Yakima County and the Master Gardener Foundation of Yakima County for the Demonstration Garden at the Ahtanum Youth Activities Park. Motion carried unanimously.

Resolution No. – 17-56 –
Huibregtse, Louman
Associates, Inc.
Supplemental Agreement
No. 2 for Consultant
Services – West Ahtanum
Road Resurfacing Project

Motion by Council Member Butler, second by Council Member Matson to adopt Resolution 17-56 authorizing the City Manager to sign Supplemental Agreement No. 2 to project STPUS-4550(005) with Huibregtse Louman Associates, Inc. (HLA) for the West Ahtanum Road Resurfacing. Motion carried unanimously.

Resolution No. – 17-57 –
HLA Task Order 2017-02;
MLK School Sidewalk
Safety Improvements

Motion by Council Member Lenz, second by Council Member Butler to adopt Resolution No. 17-57 authorizing the City Manager to sign Task Order No. 2017-02 with HLA Engineering and Land Surveying, Inc. as it relates to the Martin Luther King School Sidewalk and Safety Improvements project. Motion carried unanimously.

Resolution No. – 17-58 –
Set Public Hearing –
Surplus City Owned Parcels
on Valley Mall Boulevard

Motion by Council Member Butler, second by Deputy Mayor Schilling to approve Resolution No. 17-58 setting a public hearing to consider the surplus of City owned parcels of land on Valley Mall Boulevard. Motion carried unanimously.

Finance & Administration

Resolution No. 17-59 –
AWC Employee Mater
Participation Agreement

Motion by Council Member Lenz, second by Deputy Mayor Schilling to approve Resolution No. 17-59 authorizing the City Manager to sign a Master Participation Agreement with Association of Washington Cities (AWC) Benefit Trust. Motion carried unanimously.

Public Safety

Resolution No. – 17-60 –
City of Yakima Fire
Protection Services
Interlocal Agreement

Motion by Council Member Matson, second by Council Member Lenz to approve Resolution No. 17-60 authorizing the City Manager to sign an Interlocal Agreement with City of Yakima for fire protection services. Motion carried unanimously.

Resolution No. – 17-61 –
2018 Yakima County
Interlocal
Correction/Detention

Motion by Council Member Butler, second by Council Member Lenz to approve Resolution No. 17-61 authorizing the City Manager to sign a 2018 Interlocal Correction/Detention Agreement with Yakima County. Motion carried unanimously.

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Agreement

Fire Department update Fire Chief Stewart addressed the Council and stated that Washington Surveying and Rating Bureau have recently updated The City of Union Gap from a 5 to a 4.

Items from the Audience None.

Excuse Council Members Motion by Council Member Matson, second by Deputy Mayor Schilling to excuse Council Members Olson and Carney. Motion carried unanimously.

City Manager Report City Manager Fisher stated that she is in the process of on-boarding the newly elected Council Members; The City of Union Gap received the 2nd highest level of participation for ballots submitted by election boxes for small cities; Planning of the annual parade and Holiday Shuttle has begun; Discussion of the Final Budget will be held at the next Committee meeting in anticipation of passing the final budget November 27, 2017.

Communications/Questions
/Comments City Attorney Bronson addressed the Council in regards to an inquiry made at a committee meeting about funds being held by the City in a Reserve fund for Library Craft Nights.

Public Works and Community Development Director Henne submitted information in regards to a recent survey that will be used to update the Park Department Comprehensive Plan.

Public Works and Community Development Director Henne made an inquiry as to whether or not the Council is still interested in pursuing funding for the ongoing Beltway project. The majority of those attending, as well as two of the newly elected Council Members agreed to proceed.

Development of Next
Agenda None.

Adjournment of Meeting Mayor Wentz adjourned the November 13, 2017 Regular Council Meeting at 6:51 p.m.

ATTEST:

Arlene Fisher-Maurer, City Manager

Karen Clifton, City Clerk