

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**November 12, 2019 Regular Meeting**  
**MINUTES**

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Hodkinson, Murr, Butler, Matson, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Fisher, City Attorney Brown, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Wentz led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Butler, second by Council Member Murr to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated October 28, 2019 as attached to the Agenda and maintained in electronic format.</p> <p>Payroll Vouchers – EFT’s and Voucher Nos. 100230 through 100237 for November 8, 2019, in the amount of \$414,340.73</p> <p>Claims Vouchers – EFT’s, and Voucher Nos. 100228 through 100229 and Voucher Nos. 100238 through 100314 for November 12, 2019, in the amount of \$419,746.83.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	
<u>Employee Recognition</u>	City Manager Fisher and Police Chief Cobb presented employee recognition plaques to Police Sergeant Chase Kellogg for his 23 years of service and Police Officer Alba Levesque for her 20 years of service. Fisher also made mention that Public Works Community development Director Henne had presented a plaque to Public Works Maintenance

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employee Ron Phillips for his 30 years of service as he was unable to attend the Council meeting.

Council Member Schilling recommended that people participate in the ride along program through the Police Department, stating that she had participated multiple times, thanking both officers for their service.

Public Hearing

2020 Preliminary Budget At 6:05 p.m. Mayor Wentz opened the Public Hearing regarding the 2020 Preliminary Budget. Finance and Administration Director presented documentation and gave a brief overview. With no written or verbal public testimony Mayor Wentz closed the public hearing at 6:09 p.m.

Finance & Administration

Ordinance No. – 2976 – Business Licensing Partnership with Washington State Motion by Council Member Butler, second by Council Member Murr to adopt Ordinance No. - 2976 – directing partnership between the City of Union Gap and Business Licensing Service for Administration of the City of Union Gap’s Business Licensing. Motion carried unanimously.

Ordinance No. – 2977 – Creating Fund 111 – Library and Community Center Fund Motion by Council Member Schilling, second by Council Member Hodkinson to adopt Ordinance No. – 2977 – Creating fund number 111 – Library and Community Center Fund. Motion carried unanimously.

Resolution No. – 19-51 – 2020 Library Service Contract Motion by Council Member Hodkinson, second by Council Member Schilling to approve Resolution No. – 19-51 – authorizing the City Manager to sign a contract with Yakima Valley Libraries for 2020 Non-Resident Library Services for Citizens of Union Gap.

Public Works & Community Development

Resolution No. – 19-52 – Union Gap Library and Community Center – Washington State Department of Commerce Grant Motion by Council Member Hodkinson, second by Council Member Murr to approve Resolution No. – 19-52 – authorizing the City Manager to sign an agreement with the Washington State Department of Commerce to support the Union Gap Library and Community Center Capital Improvement Program. Motion carried unanimously.

Council Member Schilling inquired who inquiries regarding the Center should be directed to. Public Works and Community Development director, Henne stated that inquiries could be directed to himself or City Manager Fisher.

Resolution No. – 19-53 – Motion by Council Member Butler, second by Council Member Murr to

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Agreement for Services – CWA Consultants adopt Resolution No. – 19-53 – authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA. Motion carried unanimously.

Resolution No. – 19-54 – WA State Department of Ecology Agreement – Biennial Stormwater Capacity Grant Motion by Deputy Mayor Matson, second by Council Member Hodkinson to adopt Resolution No. – 19-54 – authorizing the City Manager to sign Agreement WQSWCAP-1921-UniGap-00076 with the Washington State Department of Ecology for the 2019-2021 Biennial Stormwater Capacity Grant. Motion carried unanimously.

Resolution No. – 19-55 – Yakima County Agreement to Enter Landowner’s Property; Flood Water Management Motion by Council Member Butler, second by Council Member Hodkinson to approve Resolution No. – 19-55 authorizing the City Manager to sign an agreement with Yakima County Public Services to Enter Landowner’s Property for flood water management. Motion carried unanimously.

Resolution No. – 19-56 – 2020 Land Use Planning/GIS Analyst Services Contract-Yakima Valley Conference of Governments Motion by Deputy Mayor Matson, second by Council Member Schilling to approve Resolution No. - 19-56 – authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Land Use Planning and/or GIS Analyst Services. With Council Member Hodkinson abstaining, motion carried unanimously.

Police Department

Resolution No. – 19-57 – Proposal for Services – Daigle Law Group Motion by Council Member Butler, second by Council Member Murr to approve Resolution No. – 19-57 – authorizing the City Manager to sign a Proposal for Services with Daigle Law Group, LLC, for consulting services for implementation of a new policy manual for the Police Department. Motion carried unanimously.

Items from the Audience None.

City Manager Report City Manager Fisher stated that Yakima Airport will be holding an open house November 14<sup>th</sup>, 4:30 p.m. to 6:30 p.m. and that she would get further information for those interested in attending; Working on RFQ documents; Will be meeting with Yakima City Interim Manager next week; Rods House, who Fisher works closely with, recently won Non-profit of the year at the Chamber gala.

Communications/Questions/Comments None.

Development of Next None.

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Agenda

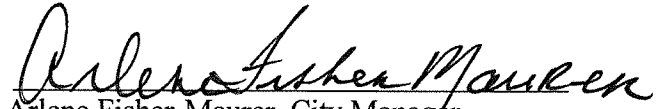
Mayor Wentz adjourned the meeting at 6:33 p.m.

Recess to 15 – Minute  
Executive Session

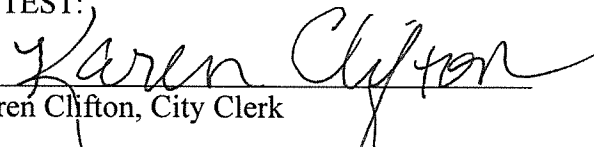
At 6:31 p.m. Mayor Wentz recessed to executive meeting to discuss real estate transactions, pursuant to RCW 42.30.110(b). The Council May be taking action afterward.

Adjournment of Meeting

Mayor Wentz reconvened and adjourned the meeting at 6:46 p.m.

  
Arlene Fisher-Maurer, City Manager

ATTEST:

  
Karen Clifton, City Clerk