

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
May 11, 2020, Regular Meeting
MINUTES

Call to Order

Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present telephonically.

Staff Present

City Manager Fisher, Police Chief Cobb, Fire Chief Markham, Civil Engineer Dominguez, and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.

Audience Present

See attached list.

Consent Agenda

Motion by Council Member Hansen, second by Council Member Wentz to approve the consent agenda as follows:

Regular Council Meeting Minutes dated May 11, 2020 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 101176 through 101183 for the month of April 2020, in the amount of \$422,601.95.

Claims Vouchers – EFT’s, and Voucher Nos. 101175 and 101184 through 101242 for May 11,, 2020, in the amount of \$591,719.98.

Motion carried unanimously.

Items from the Audience

Friends of the Library and Community Center committee chairman, Mark Crochet addressed the Council to advise them that he has been working with project manager, Arlene Fisher who has tentatively scheduled a Zoom meeting for the week of May 18, 2020. The 501C3’s first partnership for fund raising will be with Fred Meyer. Those interested can link their Fred Meyer shopper rewards account with the Friends of the Union Gap Library and Community Center, and Fred Meyer will donate .05 cents for every dollar spent. Online users of fredmeyer.com can search by organization name or enter UY746. Future fund raising efforts will be posted on the committee’s Facebook page.

General Items

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Public Hearing

Six-year Transportation Improvement Program

Mayor Hodkinson opened a Public Hearing at 6:05 p.m. for addition of PE, RW, and CN phases as secured with an amount of \$1,144,428 in Federal (BR) funds and \$154,498 in Local funds for the S. 10th Avenue Bridge #475. Total Project Cost: \$1,298,926.

Resolution No. – 20-22 – Adopting Amended 2020-2025 Six-Year Transportation Improvement Program (Comprehensive street Program)

Civil Engineer Dominguez addressed the Council, stating that no written public comment had been received and no public testimony. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 20-22 – providing for an amended Six-Year Transportation Improvement Program (Comprehensive Street Program) for the City of Union Gap. Motion carried unanimously.

Mayor Hodkinson closed the public Hearing at 6:09 p.m.

Public Works & Community Development

Award of Bid – Citywide Sidewalk Improvements

Motion by Council Member Murr, second by Council Member Galloway to accept the most qualified, lowest responsible bidder, by Selland Construction, Inc. of Wenatchee, Washington in the amount of \$233,000, for the Citywide Sidewalk Improvements (Complete Streets) project.

Council Member Shilling inquired about selecting a local company who was under budget, but not the lowest bidder. Both Civil Engineer Dominguez and City Manager Fisher stated that it is required by RCW to select the lowest responsible bidder.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Hansen, Dailey and Hodkinson. Nays - Schilling. Motion passes.

Finance & Administration

Ordinance No. – 2988 – 2020 Budget Amendment – LEAD Salary and Benefits

City Manager Fisher and Police Chief Cobb explained and answered questions regarding a requested Budget Amendment. Motion by Council Member Wentz, second by Council Member Dailey to adopt Ordinance No. – 2988 – amending the 2020 budget authorizing an expenditure of up to \$92,000 from the Marijuana Excise Tax Fund (133), for the remaining 2020 salaries and benefits for the City’s Law Enforcement Against Drugs (LEAD) Task Force Narcotics Officer with a modification to strike the section (and Union Gap School STEM Programs). Motion carried unanimously.

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2020 1st Quarter Financial Update

Finance and Administration Director Clifton addressed the Council to present the Financial Update for the 1st Quarter 2020. Clifton gave an overview and explained that the report does not yet reflect the effects of the recent COVID-19 pandemic.

Public Safety

Public Safety Quarterly reports

Fire Chief Markham addressed the Council to present the Fire Department Quarterly report and gave an overview.

Police Chief Cobb addressed the Council to present the Police Department Quarterly report and gave an overview stating that crime has gone down due to the stay at home order issued by the Governor, due to the COVID-19 pandemic.

Council Member Schilling questioned how many citations have been issued due to the decreased speed limit on Ahtanum. Cobb replied that that information is not available due to software issues. Schilling requested the information be brought back to Council as soon as available.

Council Member Dailey asked if the departments are doing okay with PPE supplies. Cobb replied that they currently have sufficient supply.

Schilling inquired about increased panhandlers. Cobb replied and explained that if on private property, the property owner would need to report.

Council Member Murr asked when the Parks will be opened. City Manager Fisher replied that the Parks have been opened but not for social gathering and could be re-closed if gatherings occur.

Council Member Hansen inquired about the current number of building permits. Fisher replied that there are projects waiting until contractors are authorized to continue or start work by the Governor.

Items from the Audience

None.

City Manager Report

City Manager Fisher stated that the reason for the scheduling of the Friends of the Library and Community center meeting the week of May 18th is to include BORArchitech, and Dennis Henne is out of the office this week; Have been notified that The City of Union Gap will receive \$188,250 from the Federal Cares Act; As of today, loss of revenue is calculated at \$683,000; Recently attended a conference call with Yakima

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Valley leaders, YVCOG and commissioners who also received funds from the Cares Act and will distribute to cities, which Fisher immediately submitted a letter requesting funds;

Communications/Questions/
Comments

Council Member Schilling asked if all Council Members received a copy of a letter received by her dated 5/2020. Clifton replied that copies are in each member's mail boxes and Fisher stated that all Council Members and committee members received copies of the letter. Schilling inquired if the Council would be discussing the letter and Mayor Hodkinson replied no.

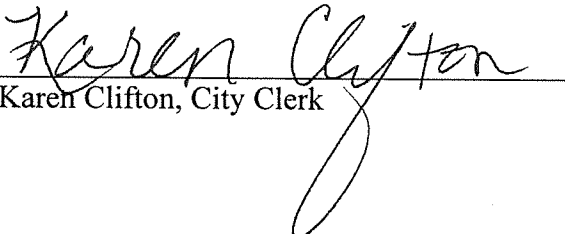
Development of Next Agenda

None.

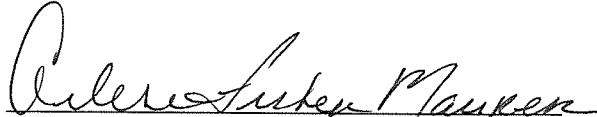
Adjournment of Meeting

Mayor Hodkinson adjourned the meeting at 6:52 p.m.

ATTEST:



Karen Clifton, City Clerk



Arlene Fisher-Maurer, City Manager