

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
March 28, 2016 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Matson, and Schilling were present.

Staff Present City Attorney Brown, City Manager Otterness, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Public Works/Community Development Deputy Director Spurlock, and Police Chief Cobb were present.

Audience Present See list.

Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler, second by Council Member Lenz to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated March 14, 2016, as attached to the Agenda and maintained in electronic format.

Claims Vouchers – EFT’s and Voucher Nos. 92044 through 92144 for March 14, 2016, in the amount of \$578,127.25.

Motion carried unanimously.

Items from the Audience Michelle Foster and Chuck Teeter inquired about the possible opening of a new marijuana business. Public Works/Community Development Deputy Director Spurlock responded that the city will have input into the state licensing process should a proposed business get that far.

Public Hearing

CDBG Planning Only Grant At 6:08 Mayor Wentz opened a Public Hearing to discuss a Planning Only Grant Application to assist with the update of the City’s Park Plan and Comprehensive Plan. The project proposed is to update the Union Gap Parks and Recreation Plan and to complete data collection and mapping in support of the Union Gap Comprehensive Plan periodic update. The funding amount requested is \$24,000.

Public Works/Community Development Deputy Director Spurlock explained that the purpose of the hearing is to review community

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development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from lower income persons. Spurlock stated that there was a Spanish interpreter present if needed and informative handouts about the CDBG program and the project are available in English and Spanish. With no written or oral communication received, Mayor Wentz closed the public hearing.

Public Works/Community
Development

Resolution No. 16-14 –
CDBG Planning Only Grant

Motion by Council Member Matson, second by Council Member Olson to adopt Resolution No. 16-14 authorizing application for CDBG Planning Only Grant. Motion carried unanimously.

City Manager

Appointment of Interim City
Manager

Motion by Council Member Olson, second by Council Member Carney to appoint Dave Spurlock as Interim City Manager. Voting on the motion: Ayes – Carney, Olson; Nays - Lenz, Butler, Matson, Wentz; Abstain - Schilling. Motion failed.

Motion by Council member Matson, second by Council Member Lenz to appoint Greg Cobb as Interim City Manager. Voting on the motion: Ayes – Lenz, Butler, Matson, Wentz; Nays – Carney, Olson, Schilling. Motion carried.

City Manager Recruitment
Process – Diana Welch

Motion by Council Member Butler, second by Council Member Matson to hire Diana Welch with Human Resources & Management Solutions to facilitate the City Manager recruitment process. Motion carried unanimously.

Finance and Administration
Department

Presentation – Yakima Valley
Tourism 2015 Annual Report

Marketing Manager Jared Yoakum presented the Yakima Valley Tourism 2015 Annual Report.

Police Department

Resolution No. 16-15 –
Memorandum of Agreement
– La Salle High School
Firearms Training

Motion by Council Member Matson, second by Council Member Butler to adopt Resolution No. 16-15 authorizing the City Manager to sign a Memorandum of Agreement with La Salle High School for firearms training. Voting on the motion: Ayes – Lenz, Carney, Butler, Matson, Schilling, Wentz; Nays – Olson. Motion carried.

Public Works/Community
Development

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Resolution No. 16-16 – ARC Professional Services Contract
Motion by Council Member Carney, second by Council Member Lenz to adopt Resolution No. 16-16 authorizing the City Manager to sign an Agreement for Professional Services between the City of Union Gap and ARC Architects for architectural and engineering services for the design and construction of the City Center Complex. Motion carried unanimously.

Resolution No. 16-17 – Department of Ecology Amendment No. 2 – Main Street Stormwater Improvements Project Grant.
Motion by Council Member Olson, second by Council Member Carney to adopt Resolution No. 16-17 authorizing the City Manager to sign Amendment No. 2 to the Department of Ecology Grant G1400461 for the Main Street Stormwater Improvements. Motion carried unanimously.

Report – Yakima Valley Libraries March 15, 2016 Informational Meeting
Council Member Schilling reported on the March 15, 2016 Yakima Valley Libraries Special Board meeting to provide the public with information about a possible new library in Union Gap.

City Council

Resolution No. 16-18 – Restricting Number of Council Members Traveling to Conferences and Meetings
Motion by Council Member Lenz, second by Council Member Matson to adopt Resolution No. 16 -18 restricting travel to three council members and one staff member. Voting on the motion: Ayes – Lenz, Butler, Matson, Wentz; Nays – Carney, Olson, Schilling. Motion carried.

City Mayor

Resolutions of Censure
After discussion, Mayor Wentz removed Resolutions to Censure Council Members Olson and Schilling.

Approved Open Public Meeting Act training
Motion by Mayor Wentz, second by Council Member Lenz to approve training for council members on the Open Public Meeting Act. Motion carried unanimously.

Items from the Audience None.

City Manager Report
City Manager Otterness invited all Council Members to a Public Works employee appreciation lunch on Thursday, March 31 from 11:00 a.m. to 1:00 p.m. at the Public Works garage.

Communications/Questions/Comments None.

Development of next agenda None.

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Adjournment of Meeting

Mayor Wentz adjourned the March 28, 2016 Regular Council Meeting at 8:13 p.m.

Rodney Otterness, City Manager

ATTEST:

Karen Clifton, City Clerk