

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
*March 27, 2017 Regular Meeting*  
**MINUTES**

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Matson and Schilling were present.

Staff Present City Manager Fisher, City Attorney Brown, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk/Treasurer Biscoer, Public Works and Community Development Director Henne and Fire Chief Stewart were present.

Audience Present See attached list.

Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler, second by Council Member Lenz to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated March 13, 2017, as attached to the Agenda and maintained in electronic format.

Claims Vouchers – EFT’s and Voucher Nos. 94374 through 94462 for March 27, 2017, in the amount of \$400,553.22.

Advance Travel Vouchers – Check Nos. 1259 through 1260 for the month of February, 2017 in the amount of \$423.72.

Motion carried unanimously.

Request for Amendments City Manager requested item No. 3 under Finance & Administration be changed from Ordinance to Resolution and the addition of discussion regarding during Executive Session regarding personnel.

Items from the Audience None.

General Items

Presentation

New Employee Introductions Police chief Cobb introduced newly hired Officer Paul Sanders; Public Works and Community Director Henne introduced newly hired Public Works Maintenance employees Kurt Schelhammer and Chris Clark.

Employee Recognition Police Chief Cobb commended Public Works Foreman Stillwaugh and

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the Public Works Maintenance crew for their dedication and hard work in protecting local residences and businesses during the recent flooding. City Manager Fisher presented plaques to both Stillwaugh and Public Works Maintenance employees.

Public Works/Community Development

Resolution No. – 17-16 –  
Declare Project Complete  
and Approve Acceptance –  
Longfibre Road Extension –  
Phase 1 & 2

Motion by Council Member Butler, second by Council Member Olson to approve Resolution No. 17-16 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Longfibre Road Extension Phase 1 and Phase 2 Project. Motion carried unanimously.

Award of Bid – Ahtanum  
Youth Activities Park RCO  
Improvements

Motion by Council Member Matson, second by Council Member Butler to accept the most qualified, lowest responsible bidder, JamesCo Pro, Inc. of Randle, Washington in the amount of \$125,250.00 for the Ahtanum Youth Activities Park RCO Improvements. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2917 –  
Minimum Wage Update

Motion by Council Member Lenz, second by Council Member Carney to adopt Ordinance No. 2917 establishing minimum pay for City employees to no less than the current set minimum wage for Washington state. Motion carried unanimously.

Ordinance No. – 2918 –  
Borton Fruit Construction  
sales Tax Transfer

Motion by Council Member Olson, second by Council Member Carney to adopt Ordinance No. 2918 transferring sales tax revenue from the Borton Fruit Expansion Project to the Infrastructure Reserve Fund (124) to offset the cost of the annual payments for the SIED loan that was taken out by the City for this project. Motion carried unanimously.

Resolution No. 17-17 – City  
Hall Complex Interim  
Financing

Motion by Council Member Olson, second by Council Member Carney to approve Resolution No. 17-17 authorizing each of the City Manager and the Director of Finance and Administration to negotiate with Cashmere Valley Bank the terms of the City's limited tax general obligation bond anticipation line of credit, series 2017, in the principal amount of not to exceed \$9,500,000.00 to finance the construction of a new City Services Building/City Hall; and providing for other matters properly relating thereto. Those Voting on the motion; Ayes – Lenz, Carney, Olson. Butler and Wentz; Nays – Matson and Schilling. Motion passes.

City Manager

Ordinance No. - 2919 –  
Employee Positions

Motion by Council Member Olson, second by Council Member Carney to adopt Ordinance No. 2919 creating new positions of Interim Building Official/Plans Examiner; Engineer/Planner; and Animal Control Officer,

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and establishing the job descriptions for these positions. Motion carried unanimously.

Items from the Audience

A gentleman addressed the Council in regards to the Senior Center Liaison and the fate of the Senior Center. Mayor Wentz assured him and other members of the audience that there is no intention to eliminate the Senior Center Program and thanked them for their attendance.

City Manager Report

City Manager Fisher gave an estimated cost due to flooding; Update Council on the recent Washington DC. Conference; Will be advertising for City Engineer Position; Well City Award received; Attended the Central WA. AG. Museum Blowing Bee event and will be working on the impact to the City in regards to the possible closure of the local Sears store.

Communications/Questions/  
Comments

Deputy Mayor Schilling stated that she and Council Member Carney will be attending classes offered by YVCOG and informed Council Members of upcoming training opportunities. City Manager Fisher stated that she will register those interested in attending.

Development of next agenda

None.

Recess to 30 Minute  
Executive Session

At 6:48 Mayor Wentz announced a recess to 30 Minutes executive Session after allowing seven minutes to clear the room, to discuss litigation, pursuant to RCW 42.30.110(I) and performance of a public employee, pursuant to RCW 42.30.110(g). No action will be taken. Mayor Wentz, Council Members, City Attorney Brown, Finance and Administration Director Clifton, Public Works/Community Development Director Henne attended.

Adjournment of Meeting

Mayor Wentz reconvened and adjourned the March 27, 2017 Regular Council Meeting at 7:25 p.m.

ATTEST:

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Arlene Fisher-Maurer, City Manager

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Karen Clifton, City Clerk