

UNION GAP CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MARCH 24, 2014 – 6:00 P.M.
102 W. AHTANUM ROAD, UNION GAP

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion.

A. Approval of Minutes:

Regular Council Meeting Minutes, dated March 10th, 2014, As attached to the Agenda and maintained in electronic format;

B. Approve Vouchers:

Claims Vouchers – EFT's and Voucher Nos. 87421 through 87503 for March 24, 2014, in the amount of \$256,579.72;

Petty Cash – Check Nos. 1800 through 1818 for October 2013 through February 2014, in the amount of \$2,524.19

Advance Travel – Check Nos. 1200 through 1218 for September 2013 through February 2014, in the amount of \$6,313.27.

III. ITEMS FROM THE AUDIENCE: - First Opportunity -The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

IV. GENERAL ITEMS

Public Works/Community Development

1. Property Donation – Terry McGuire - Parcel Number 191206-31413;
2. Yakima County SIED Program Application – South Union Gap Beltway Extension.

City Manager

1. City Hall;
2. Appointment – Park Board Council Liaison.

V. ITEMS FROM THE AUDIENCE: - Final Opportunity - The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

VI. CITY MANAGER REPORT

VII. COMMUNICATIONS/QUESTIONS/COMMENTS

VIII. BOARDS, COMMISSION & STANDING COMMITTEE REPORTS

IX. DEVELOPMENT OF NEXT AGENDA

X. RECESS TO 15 – MINUTES EXECUTIVE SESSION:
To review the performance of a the City Manager Pursuant to RCW 42.30.110 (g); The City Council intends on **taking Action** upon reconvening the meeting.

XI. City Mayor

City Manager Perfomance Appraisal Summary and Salary Review.

XII. MAIN STREET REVITALIZATION PROJECT DISCUSSION

XIII. ADJOURN REGULAR MEETING.

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
March 10, 2014
MINUTES

Call to Order Deputy Mayor Matson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Carney, Butler, and Murr, and Lenz were present. Mayor Wentz and Council Member Olson were absent.

Excuse Mayor and Council Member Motion by Council Member Lenz second by Council Member Carney to excuse Mayor Wentz and Council Member Olson. Motion carried unanimously.

Staff Present Public Works & Community Development Director Henne, Acting Public Safety Director Cobb, Finance/Administration Director Clifton, AP/PR Technician Bisconer, and City Attorney Noe were present.

Audience Present See list.

Pledge of Allegiance Finance/Administration Director Clifton led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler second by Council Member Murr to approve the consent agenda as follows:

Approve Regular Council Meeting Meetings, dated February 24th, 2014, As attached to the Agenda and maintained in electronic format.

Approve EFT's and Payroll Voucher Nos. 41103 through 41152 and Nos. 87328 through 87341 in the amount of \$418,139.26 dated February 28, 2014.

Approve EFT's and Claim Voucher Nos. 87342 through 87416 in the amount of \$164,470.30 dated March 10, 2014.

Items from the Audience There were none.

General Items

City Manager

Presentation – Fred Hutchinson – Olde Yakima Letterpress Museum Grand Opening Fred Hutchinson gave a presentation promoting the grand opening of the Olde Letterpress Museum located at 2002 Landon Avenue and personally invited each council member & Department head to attend the March 2, 2014 and March 22, 2014 events.

Finance & Administration

Presentation – 2013 Year End Financial Update

Finance/Administration Director, Clifton gave a presentation including handouts explaining the City of Union Gap 2013 Year End Balance. Karen highlighted that Property and Retail Sales & Use Taxes are beginning to increase since the drastic decrease since 2009.

Clifton commended the City of Union Gap department heads for a job well done cutting back on expenditures allowing the City to build the Reserve Funds for future needs.

Resolution No. 14-20
Second Amendment to the Tourism Promoter Contract for Scott Steinloski

Motion by Council Member Butler, second by Council member Carney to adopt Resolution No. 14-20 authorizing the City Manager to sign a second amendment to the Professional Services Contract (Tourism Promoter and Coordinator) with Scott Steinloski. Motion carried and Resolution adopted.

Resolution No. 14-21
First Amendment to the TPA Contract for Scott Steinloski

Motion by Council member Butler, second by Council member Murr to adopt Resolution No. 14-21 authorizing the City Manager to sign an amendment to the Tourism Promotion Area – Management Agreement with Scott Steinloski. Motion carried and Resolution adopted.

Public Works/Community Development

Termination Letter – WSDOT State Operating Grant Agreement GCB-1586

Public Works Director/Community Development Director, Henne requested authorization to terminate the WSDOT State Operating Grant Agreement GCB-1586.

Motion by Council Member Butler second by Council Member Lenz authorizing Public Works Director/Community Development Director, Henne to terminate the WSDOT State Operating Grant Agreement GCB-1586. Motion carried.

Discussion – Fullbright Park potential use

Public Works Director/Community Development Director, Henne explained there has been an interest in entering into an agreement with the Yakima Youth Soccer Association to utilize Fullbright Park.

Henne explained that there had been a study completed on the estimated traffic that YYSAs would bring to Fullbright Park & concluded that it would not be feasible at that time. Henne explained he would continue his research if Council chooses.

City Manager

Authorization – Purchase of Property for the Pioneer Graveyard Interpretive Site

Motion by Council Member Lenz second by Council Member Murr authorizing the Purchase of Property for the Pioneer Graveyard Interpretive Site. Deputy Mayor Matson recused himself. Motion passed.

Items from the Audience

Tourism Promoter, Steinloski addressed the Council and staff showing an advertisement in Travel Magazine for Los Hernandez Tamales and said they have become a main attraction for the City of Union Gap.

Communications

There were no communications.

Questions/Comments

There were no questions or comments.

Boards, Commission & Standing Committee

There were no reports.

Reports

There were no reports.

Development of the Next Agenda

Public Works Director/Community Development Director, Henne requested a Presentation of the Main Street Revitalization Project be added to the March 24, 2014 agenda.

Adjournment of Meeting

At 7:07 p.m. Deputy Mayor Matson adjourned the March 10, 2014 regular Council Meeting

Rodney Otterness, City Manager

ATTEST

Karen Clifton, City Clerk



City Council Communication

Meeting Date: March 24, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Claim Vouchers, March 24, 2014

SYNOPSIS: Claim Vouchers Dated March 24, 2014

RECOMMENDATION: Request Council to approve EFTs and Voucher Nos. 87421 through 87503 are approved on March 24, 2014 in the amount of \$256,579.72.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Claim Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 03/31/2014

Time: 06:57:57 Date: 03/19/2014

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1505	03/26/2014	Claims	2	EFT	WA STATE DEPT OF REVENUE	9,361.33	EXCISE TAX - 02/2014
1710	03/13/2014	Claims	2	87421	AJ VENTURES 1 LLC	28,875.00	PURCHASE AGREEMENT - 117 E AHTANUM RD
1836	03/24/2014	Claims	2	87422	ACTION ROOTER & PLUMBING SERVICE	120.64	PD INSTALL NEW SINK IN BATHROOM
1837	03/24/2014	Claims	2	87423	ADVANCED TRAVEL EXP. FUND	940.56	REIMBURSE #1081-KELLOGG; REIMBURSE #1068 - DELP; REIMBURSE #1080 - RIVERA; REIMBURSE ATR #1083 EV 4927 - MCKINLEY; REIMBURSE #1084 EV #4928 - RIVERA
1838	03/24/2014	Claims	2	87424	AM SAN	3,017.45	BATTERIES, BATH TISSUE, GLOVES, GLASS & FLOOR CLNR, TOWELS, SPONG, FOAM SOAP
1839	03/24/2014	Claims	2	87425	SUZANNE R BEST, PHD	225.00	PSYCHOLOGICAL DEBRIEFING-BONSEN
1840	03/24/2014	Claims	2	87426	BLUMENTHAL UNIFORMS &	272.09	PD BLACKINGTON PINS-PURPLE HEART, VALOR, BRAVERY, OFFICER OF THE YEAR, COMMENDATION
1841	03/24/2014	Claims	2	87427	CAREY MOTORS	89.88	VEHICLE SERVICE #3-LOF; VEHICLE SERVICE #2-LOF; VEHICLE SERVICE #1-LOF & NEW AIR FILTER
1842	03/24/2014	Claims	2	87428	CASCADE ANALYTICAL INC	648.70	TOTAL COLIFORM COLILERT; SAMPLING; WATER & WASTEWATER
1843	03/24/2014	Claims	2	87429	CASCADE FIRE EQUIPMENT	17.20	FIRE HELMET TET SETS (RED)
1844	03/24/2014	Claims	2	87430	CASCADE INDUSTRIAL & HYD LLC	33.48	COUPLER, MALE/FEMALE # ROGER
1845	03/24/2014	Claims	2	87431	CASCADE NATURAL GAS CORP	1,027.29	3007 2ND ST - FEBRUARY 2014; 3106 1ST ST, 102 W AHTANUM RD, 4401 1/2 MAIN ST; PD GAS 2/5/14-3/4/14
1846	03/24/2014	Claims	2	87432	CASH & CARRY	48.62	STATION SUPPLIES
1847	03/24/2014	Claims	2	87433	CENTRAL WA AG MUSEUM	2,130.00	AG MUSEUM ADMIN/COORDINATORS
1848	03/24/2014	Claims	2	87434	CENTURY LINK	339.16	MONTHLY BILLING 02/14; PD PHONES FEB 2014; FIRE DEPT HOTLINE - MARCH 2014; AG MUSEUM - 02/2014; CH/ LIBRARY FAX- MULTIPLE 03/14
1849	03/24/2014	Claims	2	87435	CHARTER COMMUNICATIONS	306.98	CH INTERNET- 02/14
1850	03/24/2014	Claims	2	87436	CI SHRED	37.80	PD SHREDDING FEB 11, 2014
1851	03/24/2014	Claims	2	87437	CINTAS CORP #605	90.30	PD MAT SERVICE-2/28/14 & 3/07/14
1852	03/24/2014	Claims	2	87438	CLASSIC PRINTING	165.74	UB STATEMENTS FEB 2014
1853	03/24/2014	Claims	2	87439	DB SECURE SHRED	46.76	CH SHRED 02/14

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1854	03/24/2014	Claims	2	87440	DIVCO INC	553.47	COMMERCIAL HVAC PM - 107W AHTANUM RD (3/2014-8/2014)
1855	03/24/2014	Claims	2	87441	FASTENERS	27.07	3/8" SCREWS, WASHERS & TITAN POWER NUT DRIVER-SHOP
1856	03/24/2014	Claims	2	87442	FUTURE LINK COMMUNICATIONS	675.41	CABLE SRVC CALL FOR NEW PLOTTER/SCANNER FOR CED/PW; FAX MACHINE REPAIR-PD
1857	03/24/2014	Claims	2	87443	GEARJAMMER	1,550.66	REVERSE DUPLICATE PAYMENT; PD FUEL FEB 16-28, 2014; PD FUEL-BALANCE FORWARDED FROM JAN & FEB 2014
1858	03/24/2014	Claims	2	87444	GILLILAND LAW FIRM PLLC	410.00	CONFLICT ATTORNEY #4Z0107745; CONFLICT ATTORNEY #4Z0037059; CONFLICT ATTORNEY #3Z0628376
1859	03/24/2014	Claims	2	87445	HD SUPPLY WATERWORKS LTD	5,040.33	WATER METER-WATER
1860	03/24/2014	Claims	2	87446	ROBERT M HENNESSY	92.13	PESTICIDE CLASS MEAL REIMBURSEMENT; CDL LICENSE REIMBURSEMENT
1861	03/24/2014	Claims	2	87447	HUMANE SOCIETY OF	2,715.00	PD ANIMAL CONTROL SERVICES-OVER PAYMENT FOR ANIMAL LICENSE FEE; PD ANIMAL CONTROL FEBRUARY 2014
1862	03/24/2014	Claims	2	87448	INTEGRA TELECOM	2,545.38	PD PHONES 3/3/14-4/02/14; CH/COURT 02/14
1863	03/24/2014	Claims	2	87449	JOHN E REID & ASSOCIATES INC	840.00	TRAINING-EDWARDS & RIVERA
1864	03/24/2014	Claims	2	87450	LAW OFFICES OF GEORGE T HANSEN PLLC	1,000.00	CONFLICT ATTORNEY
1865	03/24/2014	Claims	2	87451	LOWES COMPANY INC	110.17	PROPANE TANK EXCHANGE; LIGHT FOR OVEN/PUSHBROOM E85; STATION/ENGINE ITEMS; DRILL/STATION ITEMS; STATION ITEMS; STATION ITEMS
1866	03/24/2014	Claims	2	87452	LOWES COMPANY INC	81.37	PUTTY & SPACKLE-SHOP, 10X12 SLV/BR-WATER, TANK SPRAYER/TOOL TOTE-SEWER
1867	03/24/2014	Claims	2	87453	SHELLEY MCWAIN	240.00	02/15/2014 BARN DEPOSIT/ ADD HRS REFUND
1868	03/24/2014	Claims	2	87454	NATIONAL BARRICADE CO	45.39	STREET ALUM SIGN: WALLA WALLA - CRAIG 2/19
1869	03/24/2014	Claims	2	87455	AMARJIT SINGH NIJJAR	120.14	Refund Utility Deposit
1870	03/24/2014	Claims	2	87456	NOB HILL CLEANERS	10.19	UNIFORM CLEANING-MCNEARNEY 2/13/14
1871	03/24/2014	Claims	2	87457	OFFICE DEPOT	103.82	INK CARTRIDGE (FF)/MEMORY CARD
1872	03/24/2014	Claims	2	87458	OFFICE DEPOT	189.29	PD OFFICE SUPPLIES-USB DRIVE, BINDERS

WARRANT/CHECK REGISTER

CITY OF UNION GAP
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1873	03/24/2014	Claims	2	87459	OFFICE DEPOT	1,124.17	FILE FOLDERS; INK CTG'S & HANGING FOLDERS; COPIES, REP COVERS, FOLDERS, PAPER CLIPS, POST-ITS, WHITE OUT; CARTRIDGES, PENS, FOLDERS, POST IT; TABS & BINDERS; CAMERA CABLE-CH, BUS CARD HLDR-WATER, INK/
1874	03/24/2014	Claims	2	87460	OFFICE SOLUTIONS NORTHWEST	560.50	COLOR/BLACK INK CARTRIDGES; PAPER & RECEIPT ROLLS; HIGHLIGHTER; JAN- DEC TABS W/S/G; PENS; STAPLER AND STAPLES; SELF ADHESIVE FASTENERS; PRONG FASTENERS, COPY PAPER
1875	03/24/2014	Claims	2	87461	OXARC INC	3.89	DDCL SIGN 8X12
1876	03/24/2014	Claims	2	87462	PACIFIC POWER	14,481.58	107 WAHTANUM RD - FEB 2014; 3007 2ND ST - FEB 2014; STREET/TRAFFIC LIGHTS - 02/14;; 3103 2ND ST, 3106 1ST ST, 102 W AHTANUM RD; AG MUSEUM 02/14; PD UTILITIES JAN 31-MARCH 3, 2014
1877	03/24/2014	Claims	2	87463	PEPSI COLA - YAKIMA	69.20	PD WATER DELIVERY AND RENTAL FEB 2014
1878	03/24/2014	Claims	2	87464	PRINT GUYS INC	1,365.58	CH NEWSLETTER; 03/2014
1879	03/24/2014	Claims	2	87465	PROTECTION ONE	67.16	ALARM MONITORING 03/14
1880	03/24/2014	Claims	2	87466	REPUBLIC PUBLISHING CO	296.77	SUMMARY OF ORDINANCES # 2855 & 2857; SUMMARY OF ORDINANCE # 2856; 2014 SUBSCRIPTION
1881	03/24/2014	Claims	2	87467	HEATHER RODRIGUEZ	37.09	Refund Utility Deposit
1882	03/24/2014	Claims	2	87468	SHUELS WHOLESAL LUMBER	218.58	SIGN POSTS; 4X4'S FOR STREET SIGNS
1883	03/24/2014	Claims	2	87469	SKATELAND FUN CENTER	453.17	OVERPAYMENT REFUND
1884	03/24/2014	Claims	2	87470	SPRINT ACCT #929468397	81.98	MONTHLY BILLING; SR CENTER & PARK
1885	03/24/2014	Claims	2	87471	SPRINT CH/FD/PW ACT #516627226	746.57	FIN/ADMIN CELL - 02/2014; RESCUE 85 - FEB 2014; FIRE DEPT CELL SERVICE - FEB 2014; PD PHONES-JAN 23-FEB 22, 2014
1886	03/24/2014	Claims	2	87472	TRI-VALLEY CONSTRUCTION INC	3,307.86	CH/LIBRARY BLDG 102 W. AHTANUM-ASBESTOS INSP & LAB ANALYSIS
1887	03/24/2014	Claims	2	87473	UNIFIRE	225.73	ZIP DEPT SWEATSHIRTS
1888	03/24/2014	Claims	2	87474	UNION GAP WATER FUND & SEWER	230.82	AG MUSEUM 02/14; PD WATER/SEWER/GARBAGE 01/21/14-02/20/14
1889	03/24/2014	Claims	2	87475	UNION GAP	561.23	GANG FREE INITITIVE @ CORN MAZE; OVERPAYMENT REFUND IN #1283; CAMERA BATTERY

WARRANT/CHECK REGISTER

CITY OF UNION GAP
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1890	03/24/2014	Claims	2	87476	UNITED PARCEL SERVICE	31.24	CH SHIPPING
1891	03/24/2014	Claims	2	87477	US BANK CARDMEMBER SVC	3,403.03	OUTDOOR REAL ESTATE FLYER BOX; INNOVATIVE PLASTICS; ICC MEMBERSHIP/CERTIFICATIO N RENEWAL D. SPURLOCK; CONDOR SUMMIT JACKETS-GUTIERREZ, RADKE, SCHELHAMMER (CLOTHING ALLOWANCE); PRINTER TONER-GUTIERREZ;
1892	03/24/2014	Claims	2	87478	US CELLULAR	50.71	TOURISM PROMOTER CELL 02/14
1893	03/24/2014	Claims	2	87479	US LINEN & UNIFORM	310.13	UNIFORM SRVC 02/17; UNIFORM SRVC 02/24; UNIFORM SRVC; 03/14
1894	03/24/2014	Claims	2	87480	VALLEY LOCK & KEY SERVICE	185.02	PADLOCK MASTER 1 KA 2001-QTY 12-WATER
1895	03/24/2014	Claims	2	87481	VERIZON WIRELESS	86.90	CH CELL PHONES 02/14
1896	03/24/2014	Claims	2	87482	WA STATE DEP OF LICENSING	129.00	CPL - 01/2014; CONCEALED PISTOL LICENSES - 01/2014
1897	03/24/2014	Claims	2	87483	WA STATE DEPT OF	25.00	OASI - 2013 ADMIN FEES
1898	03/24/2014	Claims	2	87484	WA STATE PATROL	148.50	BACKGROUND CHECKS- 01/14; BACKGROUND CHECKS - 02/2014
1899	03/24/2014	Claims	2	87485	WA STATE TREASURER	71,157.09	CJRS - 02/2014; CJRS - 01/2014 & 12/2013
1900	03/24/2014	Claims	2	87486	WAPATO POLICE DEPT	23,960.66	JAIL BILLING FEBRUARY 2014
1901	03/24/2014	Claims	2	87487	YAKIMA BINDERY	83.95	ROLL PAPER FOR CD PLOTTER/PRINTER - 2/18 D. SPURLOCK
1902	03/24/2014	Claims	2	87488	YAKIMA CITY - YPAC	20.00	03/10/14 COUNCIL MTG RECORDING
1903	03/24/2014	Claims	2	87489	YAKIMA CO COMMUNITY SERVICE	355.37	LIQ BOARD PROFITS & EXCISE TAX- 3RD QTR
1904	03/24/2014	Claims	2	87490	YAKIMA CO DEPT OF CORRECTIONS	7,483.07	JAIL BILLING & PHARMACEUTICALS FEBRUARY 2014
1905	03/24/2014	Claims	2	87491	YAKIMA CO DISTRICT COURT	28,815.42	COURT AGREEMENT MARCH 2014
1906	03/24/2014	Claims	2	87492	YAKIMA CO TREAS PROSECUTING	1,442.27	CVC - 02/2014; CVC - 12/2013 & 01/2014
1907	03/24/2014	Claims	2	87493	YAKIMA COOPERATIVE ASSN	1,767.35	JANITOR FUEL 02/14; FIRE DEPT FUEL PURCHASES - FEB 2014; PROPANE SRVC PARKS; 02/14
1908	03/24/2014	Claims	2	87494	YAKIMA COUNTY AUDITOR	8,800.47	UB LIENS - 02/2014; 2013 ELECTION COSTS

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 03/31/2014

Time: 06:57:57 Date: 03/19/2014

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1909	03/24/2014	Claims	2	87495	YAKIMA NETWORKING	205.40	DIAGNOSE AND REPAIR, ANTIVIRUS SOFTWARE FOR HANDHELDS; NEW FILE SERVER FIRE, SOFTWARE FOR W/S/G
1910	03/24/2014	Claims	2	87496	YORKS EXTERMINATING	135.13	PD EXTERMINATOR
1911	03/24/2014	Claims	2	87497	WA STATE TREASURER	7,310.97	CJRS - 02/2014
1913	03/24/2014	Claims	2	87498	CAMILLE SMITH	150.00	03/01/2014 BARN REFUND
1914	03/24/2014	Claims	2	87499	WA STATE DEP OF LICENSING	72.00	CONCEALED PISTOL LICENSES - 01/2014
1918	03/24/2014	Claims	2	87500	CENTURY LINK - LD	9.55	CH LD- MULTIPLE 03/14
1920	03/24/2014	Claims	2	87501	ROBERT F NOE	11,500.00	CITY ATTORNEY - 03/2014
1921	03/24/2014	Claims	2	87502	PETTY CASH	10.81	MISC RECEIPTS
1922	03/24/2014	Claims	2	87503	UNITED STATES POSTMASTER	955.00	UB POSTAGE - 03/2014
001 Current Expense Fund						222,441.56	
101 Street Fund						13,092.48	
107 Convention Center Reserve Fund						2,728.98	
128 Transit System Fund						8.18	
401 Water Fund						9,433.53	
402 Garbage Fund						5,914.76	
403 Sewer Fund						2,803.00	
414 Water Deposits						157.23	
						Claims:	256,579.72
* Transaction Has Mixed Revenue And Expense Accounts						256,579.72	

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director



City Council Communication

Meeting Date: March 24, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Petty Cash Checks

SYNOPSIS: Petty Cash Checks for months of October 2013 through February 2014.

RECOMMENDATION: Request Council approve Petty Cash Check Nos. 1800 through 1818 in the amount of \$2,524.19, issued and paid in the month of March 24, 2014.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS:

ATTACHMENTS: Petty Cash Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP

Time: 17:43:56 Date: 03/13/2014

MCAG #: 0853

10/01/2013 To: 10/31/2013

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
9142	10/17/2013	Claims	637	1800	UNION GAP	18.00	YVCOG MTG - D OLSON
9143	10/28/2013	Claims	637	1801	UNION GAP	70.51	MEET & GREET - HONEYFORD
635 Petty Cash						88.51	
* Transaction Has Mixed Revenue And Expense Accounts						88.51	Claims: 88.51

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

10/01/2013 To: 10/31/2013

Time: 17:44:08 Date: 03/13/2014

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
9144	10/30/2013	Claims	637	1802	UNION GAP	500.00	GANG FREE INITITIVE @ CORN MAZE
		635 Petty Cash				500.00	
		* Transaction Has Mixed Revenue And Expense Accounts				500.00	Claims: 500.00

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Certified By: _____ Date: _____

Finance Director Auditing Officer Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

11/01/2013 To: 11/30/2013

Time: 07:56:37 Date: 03/14/2014

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
9146	11/15/2013	Claims	637	1803	UNION GAP	110.90	FIRE UNIFORM ALTERATIONS
9165	11/21/2013	Claims	637	1804	JUNDT PMC	18.00	OVERPAYMENT REFUND
		635 Petty Cash				128.90	
						128.90	Claims: 128.90
		* Transaction Has Mixed Revenue And Expense Accounts				128.90	

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

Time: 07:00:59 Date: 03/14/2014

12/01/2013 To: 12/31/2013

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
8322	12/02/2013	Claims	637	1805	PETTY CASH (PC)	151.51	WORKING LUNCH SUPPLIES
9147	12/09/2013	Claims	637	1806	UNION GAP	81.36	MAIN ST REVITALIZATION KICK OFF
9148	12/11/2013	Claims	637	1807	UNION GAP	73.57	FD ALTERATIONS
9149	12/16/2013	Claims	637	1808	UNION GAP	75.00	CHRISTMAS PARADE GIFT CARDS & PRIZES
9150	12/17/2013	Claims	637	1809	UNION GAP	25.00	CHRISTMAS PARADE ESSAY CONTEST PRIZE
9164	12/23/2013	Claims	637	1810	CITY OF UNION GAP	200.00	POLICE INVESTIGATION
635 Petty Cash						606.44	
						606.44	Claims: 606.44
* Transaction Has Mixed Revenue And Expense Accounts						606.44	

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WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 01/31/2014

Time: 07:41:17 Date: 03/14/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1658	01/15/2014	Claims	637	1811	WAPATO AMERICAN LEGION	36.00	YVCOG MTG - M CARNEY/S DAILEY
1659	01/16/2014	Claims	637	1812	WAPATO AMERICAN LEGION	18.00	YVCOG MTG - D OLSON
1747	01/21/2014	Claims	637	1813	COSTCO	38.06	DIRECTOR MTG LUNCH
1748	01/22/2014	Claims	637	1814	COSTCO	541.82	BREAKROOM TV & FD BACKUP
1749	01/28/2014	Claims	637	1815	RADIO SHACK	43.23	CAMERA BATTERY
635 Petty Cash						677.11	
* Transaction Has Mixed Revenue And Expense Accounts						677.11	Claims: 677.11

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

02/01/2014 To: 02/28/2014

Time: 08:26:12 Date: 03/14/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1752	02/18/2014	Claims	637	1816	YAKIMA SUPERIOR COURT	240.00	KLISE NUISANCE ABATEMENT
1753	02/24/2014	Claims	637	1817	COSTCO	43.23	WELLNESS BLOOD PRESSURE MONITOR
1754	02/27/2014	Claims	637	1818	YAKIMA COUNTY SUPERIOR COURT	240.00	ULID GORECLOSURE FILING FEE
635 Petty Cash						523.23	
* Transaction Has Mixed Revenue And Expense Accounts						523.23	Claims: 523.23

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director



City Council Communication

Meeting Date: March 24, 2014
From: Karen Clifton, Director of Finance and Administration
Topic/Issue: Advance Travel Checks

SYNOPSIS: Advance Travel Checks for months of September 2013 through February 2014.

RECOMMENDATION: Request Council approve Advance Travel Check Nos. 1200 through 1218 in the amount of \$6,313.27, issued and paid in the month of March 24, 2014.

LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION:

ADDITIONAL OPTIONS:

ATTACHMENTS: Advance Travel Claim Voucher Roster

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

09/01/2013 To: 09/30/2013

Time: 08:36:52 Date: 03/13/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
6401	09/11/2013	Claims	638	1200	BRYAN P BAUER	450.00	CO OFFICER ACADEMY
6458	09/12/2013	Claims	638	1201	LYNETTE BISCONER	211.47	ATR #1074
						661.47	
						661.47	Claims: 661.47
* Transaction Has Mixed Revenue And Expense Accounts							

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

10/01/2013 To: 10/31/2013

Time: 09:18:46 Date: 03/13/2014
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
6812	10/01/2013	Claims	638	1202	ANDREA C ELY	162.83	ATR #1075
6852	10/03/2013	Claims	638	1203	RENARD T EDWARDS	336.00	ATR #1066
7185	10/10/2013	Claims	638	1204	LYNETTE BISCONER	142.80	ATR #1076
636 Advanced Travel Expense Fund						641.63	
* Transaction Has Mixed Revenue And Expense Accounts						641.63	Claims: 641.63

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

11/01/2013 To: 11/30/2013

Time: 10:08:16 Date: 03/13/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
7685	11/04/2013	Claims	638	1205	ERICK MICHAEL DELP	711.00	ATR #1068
9161	11/04/2013	Claims	638	1206	HECTOR RIVERA	542.00	ATR #1067
9162	11/05/2013	Claims	638	1207	ROGER E WENTZ	164.53	ATR #1077
636 Advanced Travel Expense Fund						1,417.53	
* Transaction Has Mixed Revenue And Expense Accounts						1,417.53	Claims: 1,417.53

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/01/2013 To: 12/31/2013

Time: 14:16:26 Date: 03/13/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
9159	12/11/2013	Claims	638	1208	ERIC B TURLEY	382.00	ATR #1078 - TURLEY
8872	12/30/2013	Claims	638	1209	ADVANCED TRAVEL EXP. FUND	380.00	ATR #1079 - SANTUCCI
636 Advanced Travel Expense Fund						762.00	
* Transaction Has Mixed Revenue And Expense Accounts						762.00	Claims: 762.00

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

12/26/2013 To: 12/31/2013

Time: 15:38:49 Date: 03/13/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
8872	12/30/2013	Claims	638	1209	ADVANCED TRAVEL EXP. FUND	380.00	ATR #1079 - SANTUCCI
636 Advanced Travel Expense Fund						380.00	
* Transaction Has Mixed Revenue And Expense Accounts						380.00	Claims: 380.00

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Certified By: _____ Date: _____

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WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

01/01/2014 To: 01/31/2014

Time: 15:32:47 Date: 03/13/2014
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1726	01/23/2014	Claims	638	1210	ROGER E WENTZ	210.84	ATR #1087
1727	01/23/2014	Claims	638	1211	DAVID D BUTLER	228.49	ATR #1088
1728	01/23/2014	Claims	638	1212	DAVID W MATSON	214.09	ATR #1089
1729	01/23/2014	Claims	638	1213	RODNEY G OTTERNESS	212.70	ATR #1090
1730	01/23/2014	Claims	638	1214	MARK CARNEY		NOT NEEDED
636 Advanced Travel Expense Fund						866.12	
						_____	Claims: 866.12
* Transaction Has Mixed Revenue And Expense Accounts						866.12	

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() Finance Director () Auditing Officer () Deputy Finance Director

WARRANT/CHECK REGISTER

CITY OF UNION GAP
MCAG #: 0853

02/01/2014 To: 02/28/2014

Time: 16:59:08 Date: 03/13/2014

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1732	02/04/2014	Claims	638	1215	HECTOR RIVERA	537.00	ATR #1080
1734	02/18/2014	Claims	638	1216	GLORIA A WALTMAN	570.52	ATR #1093
1735	02/18/2014	Claims	638	1217	CHASE KELLOGG	213.00	ATR #1081
1738	02/18/2014	Claims	638	1218	MONTY MCNEARNEY	264.00	ATR #1082
						1,584.52	
						1,584.52	Claims: 1,584.52
* Transaction Has Mixed Revenue And Expense Accounts						1,584.52	

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Certified By: _____ Date: _____

() Finance Director () Auditing Officer () Deputy Finance Director



City Council Communication

Meeting Date: March 24, 2014
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Property Donation – Terry McGuire - Parcel Number 191206-31413

SYNOPSIS: Terry McGuire has expressed interest in donating one 13 acre parcel of property to the City. This parcel currently contains an easement 20 feet in width upon which the City has developed the Wide Hollow Creek Pathway. The remaining parcel remnant basically is unbuildable but does have potential for nature set-a-side and/or trail like features.

RECOMMENDATION: Accept donation of Parcel Number 191206-31413 owned by Terry McGuire and authorize City Attorney to prepare a Quit Claim Deed for the parcel transfer.

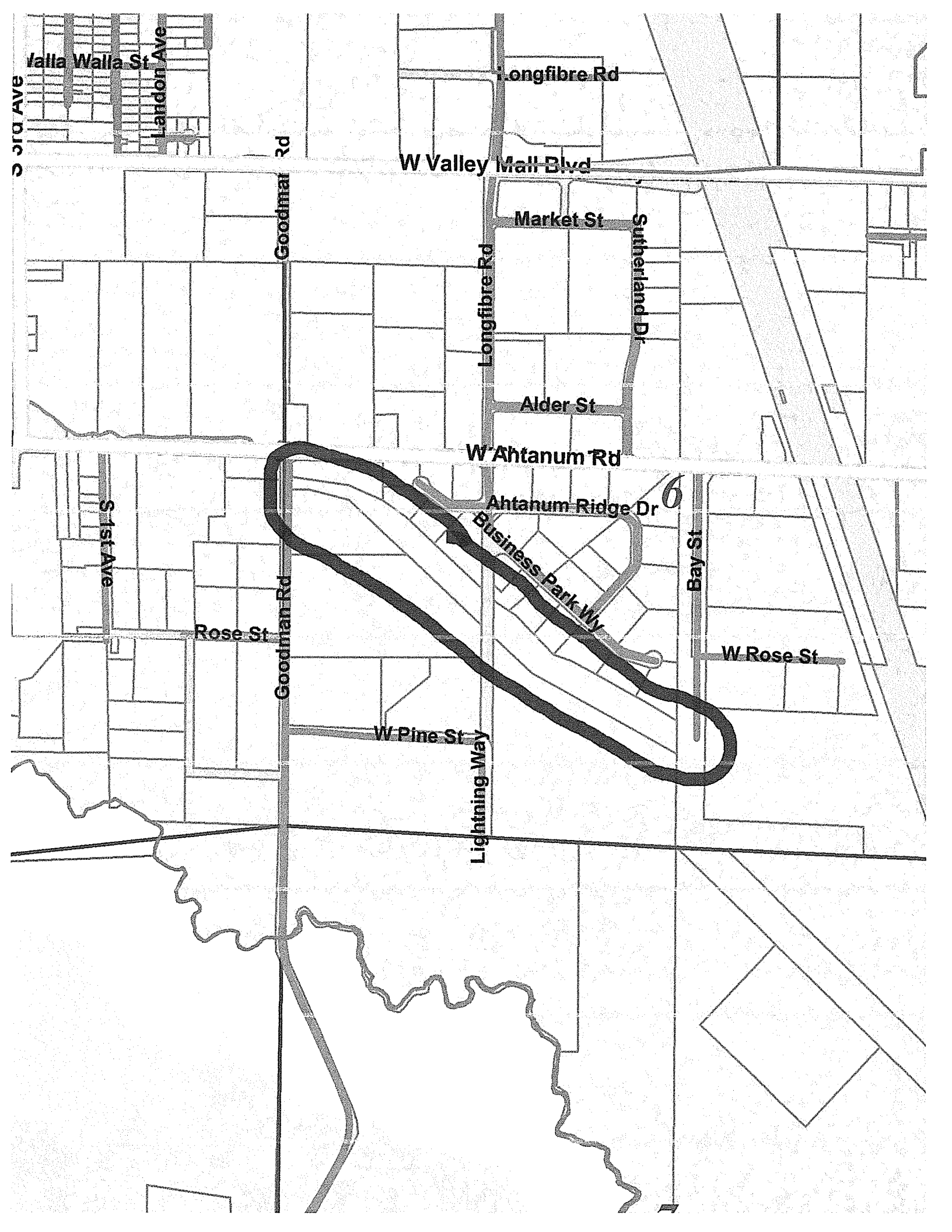
LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Map of the property



Valla Walla St

Landon Ave

Longfibre Rd

W Valley Mall Blvd

Market St

Sutherland Dr

Alder St

W Ahtanum Rd

Ahtanum Ridge Dr

Business Park Wy

Bay St

W Rose St

W Pine St

Lightning Way

Rose St

Goodmar Rd

S 1st Ave

6

Goodmar Rd

Longfibre Rd

310 AVE



City Council Communication

Meeting Date: March 24th 2014
From: Dennis Henne; Director of Public Works & Community Development
Topic/Issue: Yakima County SIED Program Application – South Union Gap Beltway Extension

SYNOPSIS: the City is interested in developing a Public / Private Partnership by submitting a Yakima County SIED Program Application. If successful, SIED funding will extend Longfibre Road, known as the "South Union Gap Beltway" (SUG) from Ahtanum Road, south to W. Pine Street.
SIED Grant \$500,000
SIED Loan \$958,000

RECOMMENDATION: Authorize staff to submit Yakima County SIED Program application; requesting \$1,458,000 to be paid from the Infrastructure Reserve Fund (124).

LEGAL REVIEW: N/A

FINANCIAL REVIEW: There are funds in the Infrastructure Reserve Fund (124) to cover this expenditure.

BACKGROUND INFORMATION: Discussed at the February 18th Council committee meeting.

ADDITIONAL OPTIONS: N/A

ATTACHMENTS: Yakima County SIED Program - Investment Policies.

Yakima County SIED Program -- Investment Policies

Longfibre Road Extension – SIED Grant Application		
Total Cost for Road Segment = 1,820,000		
Road Segment		1,820,000
	- Property owner contributions	<u>350,000</u>
	- Union Gap contribution	12,000
Total	Total	1,458,000
-20% match*	Match provided by property owner(s)	
SIED \$ Request		1,458,000
SIED Grant		500,000
SIED Loan		958,000
Annual payments		
10 year @ 2.44%	10 year @ 2.44%	109,121
15 year @ 2.94%	15 year @ 2.94%	79,901
Benefit area:		
150-160 acres @ \$5000	150 acres @ \$5000 (if they pay up front)	750,000
150-160 acres @ \$6000	150 acres @ \$6000 (pay later)	900,000

Revenues Generated From Development/Growth

Development Example:

TSL Thermoforming	\$2,500,000 Assessed Value = \$ 7,340
La Rock Enterprises	\$ 750,000 Assessed Value = \$ 2,154
FedEx Warehouse example	\$1,200,000 Assessed Value = \$ 3,362
Paragon Films	\$5,000,000 Assessed Value = \$14,553

These four businesses generate approximately \$28,000 annually in property taxes.

Growth Example:

Current properties' assessed values range from \$32,000 to \$43,556/acre for land in the area. We would expect this value to climb as properties are sold for \$1.50 – 2.00+/sf. If properties went from \$35,000 per acre average assessed value to \$60,000 per acre within the benefit area you would realize \$25,000 in additional value for property tax purposes.

210 acres X \$25,000 added value = \$5,250,000 * \$2.8396 (UG Property tax) = approximately \$15,000 yearly

We believe it is reasonable to generate \$300,000 to \$450,000 in new tax revenues over the next 10-15 years.

SIED Policies

Principle One

Use the fund to invest in “public facilities” and for economic development purposes.

- "Public Facilities" means bridges, roads, railroads, domestic and industrial water, sanitary sewer, storm sewer, electricity, natural gas, telecommunications, buildings or structures, and port facilities or commercial infrastructure in the state of Washington; and (ii) "economic development purposes" means those purposes which facilitate the creation or retention of businesses and jobs in a county. (RCW 82.14.370 and Yakima County Ord. #6-1999)

Principle Two

Use the fund to support economic development.

- Projects that support tangible job creation should be the highest priority.
- Projects should stimulate private capital investment.

Principle Three

An investment philosophy should guide overall use of the funds so that the program is sustainable.

- Establish a 40/60 cap on the grant to loan ratio for project investments unless the applicant provides a 20%+ match
- Use loans to support projects where private sector job creation, or private investment is not immediate or anticipated but will provide other benefits consistent with RCW 82.14.370.

Principle Four

Recognize and reward financial partnerships.

- Increase funding priority if local, state or federal funds are leveraged. Private funds spent on public improvements or infrastructure will also count towards leverage. Provide 10% increase in equity funding based on 20% leverage factor.

Principle Five

Promote local initiative and sound planning.

- Projects must be ready to proceed AND fit with local comprehensive plans and capital facilities plans.

Principle Seven

Projects without tangible job creation or private sector investment may be considered for SIED loans if funding is available.

- Applicants must show that SIED funds are leveraged by other funding sources and that they adequately sought all potential funding sources for the project.

SIED Projects in Union Gap

City of Union Gap/Beltway Planning Study - \$25,000 2009

The City received \$25,000 to analyze the location and costs associated with the Union Gap Beltway, which will provide access to several hundred acres of industrial/commercial property.

City of Union Gap/Valley Mall Blvd #3 - \$1,000,000 2008

The City received \$1,000,000 from the SIED program to help fund the final phase of a project that will provide access from the I-82 exit to the Yakima Air Terminal.

City of Union Gap – Clary Motors/Longfibre Extension - \$556,000 2006

City of Union Gap received funds for continuation of Longfibre Road, to make water & utility improvements and to assist with traffic signal issues. This supported Clary Motors who hired 45 new employees and invested \$7 Million in facilities.

City of Union Gap/Ahtanum & Longfibre Road Project- \$1,000,000 2004

City of Union Gap received \$1,000,000 for road expansion and improvement and to prepare property for Western RV.

City of Union Gap- Valley Mall Phase One -- \$800,000 2002

The City of Union Gap is requesting \$800,000 to complete Phase One (S. Third Avenue) and Phase Two (S. 16th Avenue) of the road construction to help fund a \$24 million road extension project to Valley Mall Boulevard.

City of Union Gap - Ahtanum Ridge Industrial Park -- \$700,000 2001

Funds awarded to make road improvements that would make 70 acres of industrial property ready for development in this \$4.7 million industrial site. Several local companies would immediately benefit from this development. The site now supports a wide variety of commercial and office buildings.



City Council Communication

Meeting Date: March 24, 2014
From: Rod Otterness, City Manager
Topic / Issue: City Hall

SYNOPSIS: Traho Architects has presented the city with its report on costs of remodeling or building a new city hall. A "minor remodel" of the existing building is estimated to cost \$958,989. A "substantial remodel" of the existing building is estimated to cost \$1,385,672. The cost of "new construction" is estimated to be \$2,770,401. (Note: the "new construction" estimate is for a planned 10,250 square feet city hall which is larger by 1,756 square feet than the gross area of the existing building.) Portions of the existing City Hall building date back to 1953. Remodels of the building also occurred in 1987 and 1996. According to the city's 2009 Comprehensive Plan:

"Union Gap City Hall is aging, undersized, and obsolete. It lacks adequate office area, file storage, and meeting rooms. By today's standards there is an excessive amount of space that is devoted to hallways and passageways. The building was designed and constructed well before enactment of the Americans with Disabilities Act (ADA). The structure has two floor levels separated by approximately 14-inches which creates a barrier between critical functions. Accommodations have been made to provide for critical routes of travel between these two levels but these accommodations are cumbersome and barely adequate. Further accommodations are considered technically infeasible as they would require modifications to bearing walls and expansion of the building...The arrangement of the space, the location of load bearing walls and the change in floor levels makes continued adaptation and expansion of this building for administrative functions of the City infeasible. Acquisition of all remaining lots on the City Hall block is a priority. Once this acquisition is complete the City can plan and design a new City Hall facility." (Union Gap Comprehensive Plan at 4 CF 20)

The Traho report details concerns with the existing City Hall including:

- *Flooring level changes and the lack of accessible restrooms have disallowed barrier-free (ADA) compliance;*
- *A relatively recent spray foam roof application has created issues with roof ventilation or condensation;*
- *The roof exhibits varying heights of level roofs; flashings and roof vents are blocked or in need of repair;*
- *Mechanical, plumbing, lighting and window systems are inefficient and old;*
- *Finish materials are beyond their life expectancy;*
- *Multiple access points into the building create security issues;*
- *Department needs are not reflected in the current floor plan configuration;*
- *If remodeled for re-occupancy, the building would be utilized as possible but would not be as efficient as new construction. The reuse of the existing floor plan would continue inefficiencies as the*

building is not all useable area as configured. There would be further loss of useable area due to the need to install several ramps for ADA access;

- The presence of existing concrete and concrete masonry unit bearing walls creates constraints to changing the location of existing interior walls;*
- The lack of fire rated separations and fire rated construction means that any room uses in the building if re-occupied would be limited to a maximum occupancy of 49 (unless mitigated by updated construction and exit access);*
- Previous, limited scope studies have looked at mold and air quality issues; a more comprehensive attic investigation with selective demolition is needed to finally resolve the extent before either possible demolition or remodeling was to occur;*
- Due to carbon monoxide entering into occupied spaces, the former main entry off Ahtanum Road would not continue in this use.*

Remedying these concerns make even a "minor remodel" of the existing building expensive. A "minor remodel" does not address the "obsolete" floor plan or "inadequate office area, file storage, and meeting rooms" identified as problems in the 2009 Comprehensive Plan. Even a "substantial remodel" would only allow for "limited re-work of the interior floor plan" leaving the city with an "obsolete" building compared with the "new construction" option. The "new construction option" provides a fully-functioning modern facility. The "new construction" option also provides the city the best opportunity to leverage its investment in a new city hall building as stimulus to the city's Main Street Revitalization Project, allowing the city to incorporate city hall into a campus of other possible developments such as the city's police department, a new library, a public plaza, or a senior housing development. Considering that a portion of the existing City Hall was first constructed 60 years ago, it is reasonable to believe that a new or remodeled city hall will still be with us 60 years from now in 2074. The "new construction" option is the most likely option to successfully meet the city's needs for the next 60 years and the best option to leverage the city's investment in furtherance of the City Council's Main Street Revitalization Project.

RECOMMENDATION: Authorize staff to further develop a proposed "new construction" option for city hall

LEGAL REVIEW: N/A

FINANCIAL REVIEW: See attached

BACKGROUND INFORMATION: City of Union Gap Comprehensive Plan, Traho report of December 31, 2013 and letter update of February 10, 2014

ADDITIONAL OPTIONS: Authorize staff to further develop a proposed "minor remodel" option or "substantial remodel" option for city hall.

ATTACHMENTS: Cost of Councilmanic Financing of City Hall Construction & Improvements

CITY OF UNION GAP

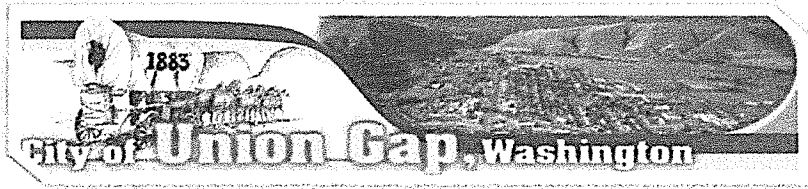
Annual (and Monthly) Cost of Councilmanic Financing of City Hall Construction & Improvements ^{(1) (2)}

For Discussion Purposes as of 3/18/2014

\$958,989 LTGO Bonds (Minor Renodel)		\$1,385,672 LTGO Bonds (Substantial Renodel)		\$2,770,401 LTGO Bonds (New Construction)			
Maturity Date	Principal	Interest	Annual Debt Service	Principal	Interest	Annual Debt Service	
0	12/1/2014	\$ 10,000	\$ 63,352	\$ 15,000	\$ 91,902	\$ 106,902	
1	12/1/2015	\$ 35,000	\$ 37,906	\$ 55,000	\$ 54,984	\$ 109,984	
2	12/1/2016	\$ 40,000	\$ 37,423	\$ 55,000	\$ 54,225	\$ 109,225	
3	12/1/2017	\$ 40,000	\$ 36,751	\$ 55,000	\$ 53,301	\$ 108,301	
4	12/1/2018	\$ 40,000	\$ 35,951	\$ 55,000	\$ 52,201	\$ 107,201	
5	12/1/2019	\$ 40,000	\$ 35,015	\$ 55,000	\$ 50,914	\$ 105,914	
6	12/1/2020	\$ 40,000	\$ 33,891	\$ 60,000	\$ 49,368	\$ 109,368	
7	12/1/2021	\$ 40,000	\$ 32,579	\$ 60,000	\$ 47,400	\$ 107,400	
8	12/1/2022	\$ 45,000	\$ 31,115	\$ 65,000	\$ 45,204	\$ 110,204	
9	12/1/2023	\$ 45,000	\$ 29,378	\$ 70,000	\$ 42,695	\$ 107,695	
10	12/1/2024	\$ 50,000	\$ 27,565	\$ 70,000	\$ 40,076	\$ 110,076	
11	12/1/2025	\$ 50,000	\$ 25,450	\$ 75,000	\$ 37,115	\$ 107,115	
12	12/1/2026	\$ 50,000	\$ 23,265	\$ 80,000	\$ 34,056	\$ 109,056	
13	12/1/2027	\$ 55,000	\$ 21,020	\$ 80,000	\$ 30,688	\$ 110,688	
14	12/1/2028	\$ 55,000	\$ 18,490	\$ 85,000	\$ 27,008	\$ 107,008	
15	12/1/2029	\$ 60,000	\$ 15,899	\$ 90,000	\$ 23,240	\$ 108,240	
16	12/1/2030	\$ 60,000	\$ 13,025	\$ 95,000	\$ 19,169	\$ 109,169	
17	12/1/2031	\$ 65,000	\$ 10,115	\$ 100,000	\$ 14,804	\$ 109,804	
18	12/1/2032	\$ 70,000	\$ 6,930	\$ 105,000	\$ 10,149	\$ 110,149	
19	12/1/2033	\$ 70,000	\$ 3,479	\$ 105,000	\$ 5,219	\$ 110,219	
20	12/1/2034	\$ 960,000	\$ 538,596	\$ 1,390,000	\$ 783,712	\$ 2,173,712	
Total		\$ 960,000	\$ 538,596	\$ 1,390,000	\$ 783,712	\$ 2,173,712	
Monthly Cost of Each Financing Option			\$ 6,244.15	Monthly Cost of Each Financing Option			\$ 9,057.13
Average Interest Rate on the Bonds			4.43%	Average Interest Rate on the Bonds			4.43%
Monthly Cost of Each Financing Option			\$ 6,244.15	Monthly Cost of Each Financing Option			\$ 18,052.89

(1) Forecasted interest rate. Actual interest rates are subject to change. Source: Non-rated interest rates as of 3/18/2014 + a .25% margin of safety.

(2) No cost of issuance included



City Council Communication

Meeting Date: March 24, 2014
From: Rod Otterness, City Manager
Topic / Issue: Park Board Council Liaison

SYNOPSIS: The City Council is actively engaged and interested in improving the city's park system. Appointing a Council Member as "liaison" to attend Park Board meetings and help coordinate communication between the Park Board and the City Council may help the two boards and staff coordinate efforts to improve our parks most effectively.

RECOMMENDATION: Appoint an interested City Council member as "liaison" to attend Park Board meetings.

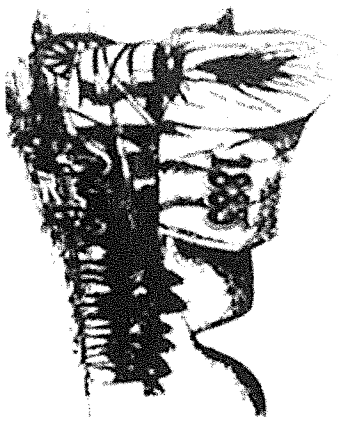
LEGAL REVIEW: N/A

FINANCIAL REVIEW: N/A

BACKGROUND INFORMATION: N/A

ADDITIONAL OPTIONS: Continue status quo operation

ATTACHMENTS: N/A



City of Union Gap

"The Old Town with New Ideas"

You Are Invited...

Please join us in attending the discussion
of our Main Street Revitalization Project
following the City Council
Meeting of Tuesday, March 24th.

Date:

Monday, March 24th, 2014

Time:

Following the 6pm Council Meeting

Location:

City of Union Gap Council Chambers
(Old Union Gap Library)

