

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
March 10, 2025, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Fredrickson, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Public Works & Community Development Director Cavanaugh and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Schilling led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated February 24, 2025, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Check No’s 109976 through 110039 for March 10, 2025 in the amount of \$379,776.06

Advance Travel Vouchers – Check No’s 1334 through 1337 for the month of February 2025, in the amount of \$909.10

Motion carried unanimously.

Finance & Administration

OPMA & PRA Training Finance & Administration Director Bisconer informed Council that they are due to take OPMA & PRA training and distributed a handout to Council that has links for them to take online training courses. Finance & Administration Director Bisconer further requested that once Council has completed the online training courses that they forward their Certificate of Completion to her.

City Manager

Discuss Parking at Ahtanum Youth Park

City Manager Bounds stated that with the proposals that the City has received for use of our parks from sporting clubs the topic of parking fees keeps coming up. City Manager Bounds informed that historically the City has charged parking fees for Ahtanum Youth Park on an honor system, however in reviewing parking revenues and discussion with Department Heads on the labor associated with having parking fees it is staff recommendation that the parking fees at Ahtanum Youth Park be removed once the sporting group agreements are worked out. It was the consensus of Council to be in favor of repealing the parking fees and then possibly reviewing the issue in a year. City Manager Bounds further informed once the sporting group agreements are more structured, she would be bringing this topic back before Council for consideration.

Public Works & Community Development

Yakima Valley Conference of Governments (YVCOG) Comprehensive Plan Periodic Update – Senior Land Use Planner, Albert Miller

Albert Miller, YVCOG Senior Land Use Planner, presented a Comprehensive Plan Periodic Update.

Police

Resolution No. – 25-20 – Yakima County Office of Emergency Management Agreement

Motion by Council Member Schilling, second by Council Member Wentz to approve Resolution No. – 25-20 – authorizing the City Manager to sign an Agreement with Yakima County Office of Emergency Management (YCOEM) to provide necessary emergency management planning and coordinating emergency responses during large scale disaster or public safety incidents. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

None.

City Manager Report

City Manager Bounds informed that the City was interviewed by Business View Magazine for their best managed cities publication to be published in April 2025. City Manager Bounds further informed that the Valley Mall sponsored the article and Bounds

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would be distributing copies to Council once received.

Communications/Questions/
Comments None.

Development of Next Agenda None.

Recess To 10 Minute
Executive Session At 6:40 p.m., Mayor Hodkinson adjourned to a 10-minute Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; pursuant to RCW 42.30.110(b), and that the Council would not be taking action after the executive session. Council Members, City Manager Bounds, City Attorney Foltz and Public Works & Community Development Director Cavanaugh attended. At 6:50 p.m., City Attorney Foltz announced a 5-minute extension to the Executive Session.

Reconvened Meeting Mayor Hodkinson reconvened the regular meeting at 6:55 p.m.

Adjournment of Meeting Mayor Hodkinson adjourned the regular meeting at 6:55 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

