

***UNION GAP CITY COUNCIL REGULAR MEETING  
UNION GAP COUNCIL CHAMBERS  
Union Gap, Washington  
June 24, 2019 Regular Meeting  
MINUTES***

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Hodkinson, Butler, Matson and Dailey were present. Council Member Schilling attended telephonically.

Staff Present City Manager Fisher, City Attorney Brown, Deputy Fire Chief Reid, Police Chief Cobb, Public Works/Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer.

Audience Present See attached list.

Pledge of Allegiance Mayor Wentz led the pledge of allegiance.

Excuse Council Member Motion by Council Member Butler, second by Council Member Hodkinson to excuse Council Member Murr. Motion carried unanimously.

Consent Agenda Motion by Council Member Butler, second by Deputy Mayor Matson to approve the consent agenda as follows:

Regular Council Meeting Minutes dated June 10, 2019 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41639 and 99410 through 99417 for the month of May 2019, in the amount of \$427,689.01.

Claims Vouchers – EFT’s and Voucher Nos. 99332 through 99409 for June 10, 2019, in the amount of \$482,331.71.

Petty Cash Vouchers – Check Nos. 1898 through 1899 for the month of May 2019, in the amount of \$152.75

Advance Travel Vouchers – Check No. 1294 for the month of May 2019, in the amount of \$120.00

Motion carried unanimously.

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Items from the Audience            None.

General Items

City Manager

Resolution No. – 19-29 –  
Defining roles and  
Responsibilities for the City  
of Union Gap and the  
Library and Community  
Center Committee            Motion by Council Member Hodkinson, second by Deputy Mayor Matson to approve Resolution No. – 19-29 – defining the Roles and Responsibilities for the City of Union Gap and the Library and Community Center Committee during the process of building the City of Union Gap’s library and community Center. Motion carried unanimously.

Resolution No. – 19-30 –  
Department of Commerce  
Readiness Survey for  
Library and Community  
Center Grant            Motion by Council Deputy Mayor Matson, second by Council Member Hodkinson to adopt Resolution No. 19-30 – authorizing the City Manager to sign and submit the Department of Commerce Contract Readiness Survey for the Library and Community Center Grant. Motion carried unanimously.

Public Works &  
Community Development

Resolution No. – 19-31 –  
WA State Department of  
Commerce – Contract  
Readiness Survey            Motion by Council Member Hodkinson, second by Deputy Mayor Matson to approve Resolution No. 19-31 – authorizing submission of Contract Readiness Survey to the State Department of Commerce. Motion carried unanimously.

Resolution No. – 19-32 –  
Declare Project Complete  
and Approve Acceptance –  
Union Gap Civic Campus  
Project            Motion by Council Member Butler, second by Council Member Schilling to adopt Resolution No. 19-32 authorizing final acceptance and authorizing close-out to the City’s contract agreement related to the Union Gap Civic Campus Project. Motion carried unanimously.

Resolution No. 19-33 –  
Adopting the 2019 Union  
Gap Comprehensive Park  
and Recreation Plan            Motion by Council Member Butler, second by Deputy Mayor Matson to approve Resolution No. 19-33 – Adopting the City’s 2019 Comprehensive Park and Recreation Plan. Motion carried unanimously.

Valley Mall Boulevard  
Resurfacing Project –  
Change Order No. 3            Motion by Deputy Mayor Matson, second by Council Member Hodkinson to approve Valley Mall Boulevard Resurfacing Project Change Order No. 3. Motion carried unanimously.

Items from the Audience            None.

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City Manager Report

Acting City Manager Cobb stated that the recent Old Town Days event was a success with a record number of people attending the first day; Will be hosting WCIA Supervisor training June 25, 2019 which allows neighbouring communities to attend; Cobb will be absent for the remainder of the week for a meeting in regards to Fire trucks and Public Works/Community Development Director Henne will be acting City Manager; Summer Intern Allan began working June 24, 2019; A Compliment had been received on behalf of staff member Val Martinez for her helpfulness during the park reservation process; General Election costs will be approximately \$1,700.00 for the current year.

Communications/Questions/  
Comments

None.

Development of Next  
Agenda

None.

Recess to 20 – Minutes  
Executive Session

At 6:15 Mayor Wentz announced recess to 20 Minutes executive Session to discuss real estate, pursuant to RCW 42.30.110©; and litigation, pursuant to RCW 42.30.110(i). Cobb requested additional time to which Mayor Wentz amended the recess time to 45 minutes. Council Members, City Attorney Bronson, Police Chief Cobb, Public Works/Community Development Director Henne, Finance and Administration Director Clifton, Kirk Ehlis of Menke Jackson Beyer, Bill Almon Jr. of Almon Commercial Real Estate attended.

Mayor Wentz reconvened the meeting at 7:00 p.m.

Reconvene

Accept & Authorize Real  
Estate transactions

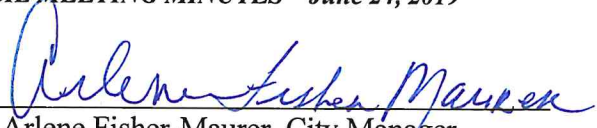
Motion by Council Member Butler, second by Council Member Hodkinson to accept a bid in the amount of \$40,000, and authorize the City Manager to sign purchase and sale agreement for 1801 McNair Avenue. Motion carried unanimously.

Motion by Council Member Dailey, second by Council Member Hodkinson to accept a bid in the amount of \$350,000, and authorize the City Manager to sign purchase and sale agreement for 1800 Rainier Place. Motion carried unanimously.


Adjournment of Meeting

Mayor Wentz adjourned the meeting at 7:02 p.m.

**CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – June 24, 2019**

  
Arlene Fisher-Maurer, City Manager

ATTEST:

  
Karen Clifton, City Clerk