

*UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
June 13, 2016 Regular Meeting
MINUTES*

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Matson and Schilling were present.

Staff Present City Attorney Brown, Interim City Manager Cobb, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne and Fire Chief Stewart were present.

Audience Present See attached list.

Pledge of Allegiance Deputy Mayor Schilling led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Olson, second by Council Member Butler to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated May 23, 2016, as attached to the Agenda and maintained in electronic format.

Special Closed Executive Session Minutes dated June 6, 2016, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s, and Voucher Nos. 41526 through 41531, and 92493 through 92505 for June 10, 2016 and June 15, 2016 in the amount of \$351,158.62.

Claims Vouchers – EFT’s and Voucher Nos. 92492, 92506 through 92587 for June 13, 2016, in the amount of \$294,740.71.

Motion carried unanimously.

Items from the Audience None.

General Items

Public Works/Community Development

Borton Packing Center Utility Extension Motion by Council member Olson, second by Council Member Carney to increase the contract for the Borton Packing Center Utility Extension

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Project amount by \$291,921.00 to be used to purchase pumps and associated variable frequent drives (VFD) to control the pumps, and other miscellaneous equipment and services. Motion carried unanimously.

Resolution No. 16-29 –
Union Gap Transit
Marketing Contract – Grant
J Hunt

Marketing Director, Eric Patrick presented a proposed budget for the period of June 1, 2016 and June 30, 2017 and gave an overview of services provided by Grant J. Hunt Co.

Motion by Council Member Butler, second by Council Member Carney authorizing the Interim City Manager to sign a Professional Services Contract between the City of Union Gap and Grant J. Hunt Company for Marketing Campaign services for Union Gap Transit & Paratransit/Special Needs. Motion carried unanimously.

Resolution No. 16-30 – Set
Public Hearing – Six –Year
Transportation Improvement
Program

Motion by Council Member Lenz, second by Council Member Carney to adopt Resolution No. 16-30 setting a public hearing to consider the Six-Year (2017-2022) Transportation Improvement Plan. Motion carried unanimously.

Resolution No. 16-31 – Set
Public Hearing – Kwik Lok
Corporation Annexation

Motion by Council Member Lenz, second by Council Member Carney to adopt Resolution No. 16-31 setting a public hearing to consider the Kwik Lok Annexation, on July 11, 2016 at 6:00 p.m. Motion carried unanimously.

Resolution No. 16-32 – ESD
105 Interlocal Agreement;
Summer Youth Program

Learning Support Coordinator, Anna Marie Default from ESD (Educational Service District) 105 spoke on behalf of administering the Summer Youth Program for the local youth grades 2nd thru 8th.

Motion by Council Member Lenz, second by Council Member Butler to adopt Resolution No. 16-32 authorizing the Interim City Manager to sign an Interlocal Agreement with ESD 105 for the purpose of administering the Summer Youth Program held annually at Loudon Park. Those voting on the motion; Ayes – Lenz, Olson, Butler, Matson, Schilling and Wentz. Nays – Carney. Motion carried.

Items from the Audience

None.

City Manager Report

Cancelled.

Communications/Questions/
Comments

Council Member Carney inquired about the progress on updates to the Municipal Code Book. City Attorney Brown gave an update.

Public Works/Community Development Director Henne stated that WA State Dept. of Transportation is willing to be part of the Public Works

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committee to help with the Beltway RFP. Motion by Council Member Carney, second by Council Member Lenz to make the current Public Works/Community Development Committee Chair & Co-Chair participants in the Beltway RFP committee. Motion carried unanimously.

Public Works/Community Development Director Henne stated that the Skatepark project is out for bid and he hopes to bring the information to the Regular Council meeting June 27, 2016.

Development of next agenda None.

Any other Business None.

Recess to 30 – Minutes Executive Session At 6:40 p.m. Mayor Wentz announced a 30 minute executive session to begin at 6:45 to evaluate the qualifications of an applicant for public employment, Pursuant to RCW 42.30.110(g); and potential litigation pursuant to RCW 42.30.110(i); Mayor Wentz, Council Members, Interim City Manager Cobb, City Attorney Brown, Finance & Administration Director Clifton, and Attorney Kenneth Harper of Menke Jackson Beyer attended. Mayor Wentz reconvened at 7:15 p.m.

Motion by Council Member Carney, second by Council Member Lenz to authorize payment for the Lenk lawsuit, including expenses directing the Attorney’s office not to appeal the case. Motion carried unanimously.

Motion by Council Member Lenz, second by Council Member Olson to bring candidates #5; #6 and #21 to the June 27, 2016 Regular Council Meeting to interview for the City Manager position and agree to eliminate candidates #23, #19 and #7. Interim City Manager Cobb was directed to perform background checks on candidates #13; #20; #18; #22; #16 and #2. If no selection is made at the June 27, 2016 meeting than they will move to the next six applicants. Staff was directed to pay travel expenses for those candidates traveling more than fifty (50) miles.

Adjournment of Meeting Mayor Wentz adjourned the June 13, 2016 Regular Council Meeting at 7:28 p.m.

Greg Cobb, Interim City Manager

ATTEST:

Karen Clifton, City Clerk