

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
*June 10, 2024, Regular Meeting*  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Gonzalez, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Clifton were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Wentz led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated May 28, 2024, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Voucher No. 108550 through 108615 for June 10, 2024 in the amount of \$229,324.94

Motion carried unanimously.

General Items

Public Hearing

Six Year Transportation Improvement Plan 2025 - 2030 At 6:03 p.m., Mayor Hodkinson opened a Public Hearing in regards to the Six Year Transportation Improvement Plan 2025 – 2030. Public Works and Community Development Director Cavanaugh stated that there hadn’t been many changes to date and he had not received any written or verbal comments to date. Jan Shuel addressed the Council to comment that Goodman Road to 16<sup>th</sup> should be four or five lane if possible to move traffic. Mayor Hodkinson agreed but explained some of the challenges. Shuel also

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suggested extending Goodman Road through to Valley Mall Blvd. With no other written or verbal communications, Mayor Hodkinson closed the Public Hearing at 6:13 p.m.

Public Works & Community Development

Resolution No. – 24-46 –  
Adopt Amended Six-Year  
Transportation Improvement  
Program 2025 - 2030

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-46 – providing for an amended 2025 to 2030 Six-Year Transportation Improvement Program (Comprehensive Street Program) for the City of Union Gap. Motion carried unanimously.

Resolution No. – 24-47 –  
Authorizing Employee Pay

Public Works and Community Development Director Cavanaugh explained that a verify qualified applicant with past experience has applied for the Building Inspector/ Plans Examiner position, and in order to pay comparable to his existing wages Cavanaugh asked to start the candidate at Step 3 of the Wage scale, as well as a vacation accrual of a 5 year employee. Motion by Council Member Schilling to approve Resolution No. – 24-47 – authorizing the City Manager to sign an employment offer letter with Chad Johnson to be employed as the Building Inspector & Plans Examiner. Motion carried unanimously.

Resolution No. 24-48 –  
Evergreen Services –  
Landscape Repairs and  
Maintenance at Civic Campus.

Motion by Council Member Wentz, second by Council Member Galloway to approve resolution No. 24-48 – authorizing the City Manager to sign an estimate agreement for landscape repairs and maintenance with Evergreen Services. Motion carried unanimously.

Finance & Administration

Ordinance No. – 3101 – 2024  
Budget Amendment –  
Landscaping Repairs and  
Improvement

Motion by Council Member Wentz, second by Council Member Sewell to adopt Ordinance No. – 3101 – amending the 2024 budget authorizing the expenditure of \$41,823 for landscaping repairs and improvements at the Civic Campus. Motion carried unanimously.

Resolution No. – 24-49 –  
Association of Washington  
Cities – Appointing Voting  
Delegates

Motion by Council Member Dailey, second by Council Member Sewell to approve Resolution No. – 24-49 – appointing Council Member Schilling as the 2024 voting delegate for the Association of Washington Cities (AWC). Motion carried unanimously.

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Committee Reports Council Member Schilling stated that Fish and Wild Life had hired someone to inspect creeks, and there are two places in Union Gap that they are going to redo; Mayor Hodkinson stated that he and City Manager Bounds had attended the Ribbon Cutting Ceremony for a new Medical Facility.

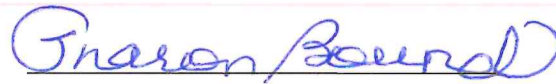
Items from the Audience None.

City Manager Report City Manager reported that she had received a resignation from Elizabeth Alba, who was hired as the Director of Finance and Administration, and would be reviewing other qualified candidates.

Communications/Questions/Comments None.

Development of next Agenda Council Member Schilling stated that she thought we should work on an updated Strategic Plan. City Manager Bounds replied that she was currently working on getting that done and funded during the 2025 budget process; Council Member schilling requested that vacant Board openings be clearly displayed for the public. City Manager Bounds responded that she would review the website for updates.

Adjournment of Meeting Mayor Hodkinson adjourned the regular meeting at 6:27 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk



CITY OF UNION GAP  
REGULAR UNION GAP COUNCIL MEETING  
SIGN IN SHEET

6:00 P.M. - June 10, 2024

NAME (Please Print)

(Date)

ADDRESS

NAME (Please Print)	(Date)	ADDRESS
Helen Canatary	10-2024	Aki Tanaka
Theresa Swell	6/10/24	201 N. Astor Way Rd.
Jan Smul	6/10/24	Yakima
Rodina Galloway	6-10-24	2011-5th St UG.