

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 27, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Wentz, Dailey, Sewell, Schilling, and Fredrickson were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Plant, Police Chief Soptich, Fire Chief Lamoureux, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Fredrickson led the pledge of allegiance.
<u>Excuse Council Member</u>	Motion by Council Member Wentz, second by Council Member Dailey to excuse Council Member Galloway. Motion carried unanimously.
<u>Consent Agenda</u>	Motion by Council Member Wentz, second by Council Member Dailey to approve the consent agenda as follows: Regular Council Meeting Minutes, dated July 13, 2026, as attached to the Agenda and maintained in electronic format Claims Vouchers – EFT’s, and Check No’s. 112589 through 112671, in the amount of \$1,464,682.06 Payroll Vouchers – EFT’s, and Check No’s. 112581 through 112587 for June 2026 in the amount of \$571,919.45 Motion carried unanimously.
<u>Finance and Administration</u>	
Ordinance No. – 3159 – Amending the 2026 budget authorizing an expenditure of up to \$825,000 from the	Finance and Administration Director Bisconer presented a budget amendment for the property acquisition discussed during the July 20, 2026, study session. Bisconer explained that the amendment would authorize expenditures of up to \$825,000 for the purchase of

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Transit System Fund (128) property on First Street, including associated professional services and abatement costs. Motion by Council Member Wentz, second by Council Member Sewell to adopt Ordinance No. – 3159 – Amending the 2026 budget authorizing an expenditure of up to \$825,000 from the Transit System Fund (128). Motion carried unanimously.

Ordinance No. – 3160 –
Creating the Criminal Justice
Tax Fund, No. 122 Finance and Administration Director Bisconer presented an ordinance establishing a new Criminal Justice Fund to receive the additional sales and use tax revenue and any grants the Police Department may obtain. Motion by Council Member Dailey, second by Council Member Schilling to adopt Ordinance No. – 3160 – Creating the Criminal Justice Tax Fund, No. 122. Motion carried unanimously.

Ordinance No. – 3161 –
Increasing the Petty Cash
Fund, No. 637 Finance and Administration Director Bisconer proposed an ordinance to increase the city’s petty cash fund, explaining that the amendment would increase City Hall petty cash by \$100 and establish a new \$1,000 petty cash till for the Police Department to be used for investigative purposes. Responding to a question from Council Member Dailey regarding existing accounts, Bisconer noted that the city maintains a single petty cash checking and multiple tills, for City Hall and the Police Department staff. This proposed adjustment would raise the overall petty cash balance from \$6,200 to \$7,300. Motion by Council Member Wentz, second by Council Member Sewell to adopt Ordinance No. – 3161 – Increasing the Petty Cash Fund, No. 637. Motion carried unanimously.

Public Works & Community
Development

Ordinance No. – 3162 –
Amending Union Gap
Municipal Code Chapter
9.44.019-020 – Parking to
prohibit parking along certain
portions of South 5th Avenue,
Fines & Penalties Public Works and Community Development Director Cavanaugh recommended an ordinance amendment establishing a uniform \$75 fine for parking violations that do not already have a specific fine assigned, such as violations of the no-parking ban along the west side of South 5th Avenue where no penalty is otherwise provided in the City code. Motion by Council Member Wentz, second by Council Member Fredrickson to adopt Ordinance No. – 3162 – Amending Union Gap Municipal Code Chapter 9.44.019-020 – Parking to prohibit parking along certain portions of South 5th Avenue, Fines & Penalties. Motion carried unanimously.

Committee Reports

Council Member Sewell reported on the quarterly Greenway Foundation meeting, noting that the annual Family Fun Fest is

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scheduled for August 21, 2026. Sewell also shared that the foundation is exploring options to replace traditional plastic playground equipment with a more natural, integrated play space that features activities spread throughout the park rather than concentrated in a single large playground.

Items from the Audience

Tania Lutham, representing the Friends of the Library and Community Center, addressed the Council regarding concerns about facility access and parking related to the organization's annual book sale at the Community Center. Mayor Hodkinson noted that both issues had been previously addressed.

City Manager Report

City Manager Cobb reported that the Public Works Department was awarded a \$4.5 million stormwater improvement grant. The project will collect and treat stormwater before releasing it to local waterways, with upgrades planned for the northeast area on 18th Street and Rudkin Road; Cobb praised the Fire Department's response effort over the weekend, noting that crews assisted in the Lower Valley fires and successfully protected many homes through effective structure protection operations; Cobb thanked the Police Department for their ongoing service to the community.

Communications/Questions/
Comments

None

Development of Next Agenda

None

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:12 p.m.

ATTEST:



Gregory Cobb, City Manager



Lynette Bisconer, City Clerk

6:00 P.M. – July 27, 2026

ADDRESS

Tonia Latham
Brenda Latham

1206 S 8th Ave
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