

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 24, 2017 Regular Meeting
MINUTES

- Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
- Council Members Present Council Members Carney, Olson, Butler, Matson and Schilling were present.
- Staff Present City Attorney Brown, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk/Treasurer Bisconer, Public Works and Community Development Director Henne and Fire Chief Stewart were present.
- Audience Present See attached list.
- Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.
- Excuse Council Members Motion by Council Member Matson, second by Council Member Carney to excuse Council Member Lenz. Motion carried unanimously.
- Consent Agenda Motion by Council Member Carney, second by Council Member Olson to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated July 10, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41609 through 41610 and 95125 through 95138 for July 2017, in the amount of \$366,227.90

Claims Vouchers – EFT’s and Voucher Nos. 95139 through 95237 for July 24, 2017, in the amount of \$196,759.56.

Motion carried unanimously.
- Items from the Audience Dave Johnson of Union Gap addressed the Council to discuss his disapproval of the number of cars being stored on a property located at the corner of 4th Avenue and Walla Walla. Mayor Wentz requested that staff investigate the issue and update Mr. Johnson with the results.
- General Items
- Public Works/Community

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 24, 2017

Development

Award of Bid – Union Gap Civic Campus Project

Public Works and Community Development Director Henne and Chief Cobb gave an overview of the Civic Campus Project. Council Member Matson stated that he would rather see money spent on City services such as new sewer lines in the Broadway area than a new Civic Campus. Deputy Mayor Schilling stated that she would prefer that the Civic Campus included a space for a Library and Senior Citizen Center. Council Member Carney questioned if the bid's received were over budget and Acting City Manager Cobb replied that the lowest was 1% over budget. Motion by Council Member Olson, second by Council Member Butler to accept the most qualified, lowest responsible bidder, MH Construction of Kennewick, Washington in the amount of \$7,065,300 including the award of Alternate No. 1 for the Union Gap Civic Campus Project. Those voting on the motion Ayes – Olson, Butler and Wentz; Nays – Carney, Matson and Schilling. Motion fails due to a tie.

Finance & Administration

Ordinance No. – 2922 – 2017
Budget Amendment –
Authorizing Expenditures of
Marijuana Excise Tax
Revenue for the 2017
Summer Youth Program

Finance & Administration Director Clifton and Chief Cobb gave an overview of the allowed use of the Marijuana Excise Tax and stated that the Summer Youth program curriculum follows the State requirements for use of the funds. Motion by Council Member Matson, second by Council Member Olson to approve Ordinance No. 2922 amending the 2017 Budget authorizing an expenditure of up to \$42,000 from the Marijuana Excise Tax Fund (133) for costs associated with the 2017 Summer Youth Program. Those voting on the motion Ayes – Olson, Butler Matson and Wentz; Nays – Carney and Schilling. Motion passes.

Ordinance No. – 2923 – 2017
Budget Amendment –
Summer Youth Grant
Expenditures

Motion by Council Member Matson, second by Council Member Carney to approve Ordinance No. 2923 amending the 2017 Budget authorizing a transfer of up to \$12,500 from the 130 Fund to pay for costs associated with the Union Gap Summer Youth Program. Motion carried unanimously.

Ordinance No. – 2924 – 2017
Budget Amendment – Night
Vision equipment

Finance & Administration Director Clifton stated that two grants totalling \$10,000.00 had been received. \$5,000.00 each from Legends Casino and Santa Fe Railroad for the purpose of purchasing additional night vision equipment. Motion by Council Member Butler, second by Council Member Matson to approve Ordinance No. 2924 amending the 2017 Budget authorizing an expenditure of up to \$10,000.00 from the 130 Fund to pay for costs associated with the Police Department purchasing night vision equipment. Motion carried unanimously.

Ordinance No. 2925 – 2017
Budget Amendment – 2017
Safe Routes to School Project

Finance and Administration Director Clifton stated that the City was awarded \$828,170 from the Washington State Department of Transportation (WSDOT), and \$30,000 from MLK School District to be

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 24, 2017

used toward the 2017 Safe Routes to School (SRTS) Program and The City will Match \$21,000.00. Motion by Council Member Carney, second by Deputy Mayor Schilling to approve Ordinance No. 2925 amending the 2017 Budget authorizing an expenditure of up to \$838,000 from the Infrastructure Reserve Fund (124) for costs associated with the Safe Routes to School Project.

Police Department

Ordinance No. – 2926 –
Setting PD Administrative
Secretary Salary

Motion by Council Member Matson, second by Council Member Carney to approve Ordinance No. 2926 amending the salary schedule for the Police Department Administrative Secretary. Motion carried unanimously.

Items from the Audience

John Hodkinson of Union Gap addressed the Council to voice his disapproval of the votes regarding the Award of Bid for the Union Gap Civic Campus Project.

Kim Eisenzimmer of Skateland commented on the Council's Outreach efforts to hold meetings within the community and offered to supply sound reinforcements for future meetings free to the City.

Marti Canatsey of the USDA-RD addressed the Council to explain the underwriting process for the Union Gap Civic Campus Loan and that a contingency requirement was part of the underwriting. Canatsey stated that she will be available to answer further questions.

Motion by Council Member Carney, second by Council Member Butler to bring the Award of Bid back for reconsideration. Those voting on the motion Ayes – Carney, Olson, Butler, and Wentz; Nays – Matson and Schilling. Motion passes.

Public Works & Community
Development

Award of Bid – Union Gap
Civic Campus Project

Motion by Council Member Olson, second by Council Member Butler to accept the most qualified, lowest responsible bidder, MH Construction of Kennewick, Washington in the amount of \$7,065,300 including the award of Alternate No. 1 for the Union Gap Civic Campus Project. Those voting on the motion Ayes – Carney, Olson, Butler, and Wentz; Nays – Matson and Schilling. Motion passes.

City Manager Report

Acting City Manager Cobb thanked the Council for awarding the Bid for the City Civic Campus Project; 90 kids are registered for the Summer Youth Program with 30 parents also attending; City Manager Fisher is now able to answer emails and will be returning shortly.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – July 24, 2017

Communications/Questions/
Comments None.

Development of next agenda None.

Adjournment of Meeting Mayor Wentz adjourned the July 24, 2017 Regular Council Meeting at 6:47 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk