

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 12, 2021, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Fisher, Police Chief Cobb, Public Works and Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, City Attorney Brown, and Fire Chief Markham were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Hodkinson led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda as follows.</p> <p>Regular Council Meeting Minutes, dated June 28, 2021 as attached to the Agenda and maintained in electronic format.</p> <p>Payroll Vouchers – EFT’s and Voucher Nos. 103143 through 103149 for the month of June 2021, in the amount of \$463,480.35.</p> <p>Claims Vouchers – EFT’s and Voucher No. 103074 through 103142 for July 12, 2021, in the amount of \$854,194.48.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	
<u>Finance & Administration</u>	
Ordinance No. – 3007 – 2021 Budget Amendment – COVID Revenue Shortfall Reimbursement	Finance and Administration Director Clifton addressed the Council to explain that the City had been approved for to receive 1.7 million dollars over the next two years, and she had done an analysis of eligible revenues, which she presented to the Council. Council member Schilling asked if

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anyone was in attendance by phone. Background noise was heard, but nobody spoke up. Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3007 – amending the 2021 budget, accepting Coronavirus State and Local Fiscal Recovery Funds and authorizing the expenditure of those funds. Motion carried unanimously.

Ordinance No. – 3008 –
Amendment to Union Gap
Municipal Code 2.04.010 –
Meetings

Motion by Council Member Wentz, second by Council Member Hansen to adopt Ordinance No. – 3008 – amending Chapter 2.04.010 of the Union Gap Municipal Code relating to Meetings. Motion carried unanimously. Mayor Hodgkinson asked that we get an update on Municode updates.

Public Works & Community
Development

Advertise for Bids –
Ahtanum and Main Street
Stormwater Project

Motion by Council Member Wentz, second by Council Member Murr to authorize staff to advertise for bids for construction of the Ahtanum and Main Street Stormwater Improvements Project. Motion carried unanimously.

City Manager

Resolution No. – 21-17 –
Professional Service
Agreement – Abby Bailey

City Manager Fisher addressed the Council and stated that this item had been discussed at previous meetings to hire a CPA for services relating to COVID reimbursement, but requested Council Member Schilling to share her idea. Schilling stated that since Abby will be working on the COVID dollars, she would like to add additional money for Abby to perform a pre-audit of the annual report as well. Schilling and the City Manager had agreed on an additional \$5,000.00. Motion by Council Member Schilling, second by Council Member Dailey to approve Resolution No. – 21-17 – authorizing the City Manager to sign a Professional Services Contract for Abby Bailey, CPA, LLC with an additional \$5,000.00 added to the contract. Motion carried unanimously.

Items from the audience

None.

City Manager Report

City Manager Fisher stated that the City has hired two new officers, one is a lateral, and the other will be going to the academy July 27th, she has met both officers and feels they are outstanding and the City is very lucky to have them; in light of last week's presentation that the Police Chief gave in regards to new legislation, the city insurance association is working on lobbying authors of some of the bills that went through this year, hoping to reverse some of the unattended consequences.

Communications/Questions/

City Attorney Brown stated there was a question that came up regarding

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Comments

Council voting. Council Members can say “yea”, “nay” or “abstain”, but at the last meeting, there was a Council Member that said, “pass”, but in the rules and procedures, this is not an option. He advised Council to use their three options, yea, nay, or abstain. Council Member Schilling stated that the order of votes needs to be switched around and it had been staying the same, which is why she passed. Council Member Wentz stated that he thought Finance and Administration Director Clifton has done an excellent job, in his opinion, of alternating the line-up and when it is your time to vote you need to vote, regardless of which order you come in, it is up to the Clerk to call for the vote.

Development of Next Agenda

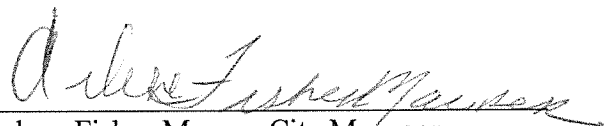
None.

Recess to 60 Minute Executive Session

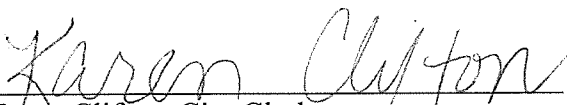
At 6:20 p.m. Mayor Hodkinson recessed to executive session to review the performance of a public employee per RCW 42.30.110 (g); to discuss potential litigation per RCW 42.30.110 (i) allowing five (5) minutes to convene. Council will be taking no action. Council Members with the exception of Council Member Hansen who went home sick, City Manager Fisher, and City Attorney Brown attended. Council Member Schilling left prior to completion of the executive session.

Adjournment of Meeting

At 7:25 Mayor Hodkinson reconvened and adjourned the July 12, 2021 regular Council Meeting.


Arlene Fisher-Maurer, City Manager

ATTEST:


Karen Clifton, City Clerk