

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
July 08, 2024, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Gonzalez, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Gonzalez led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated June 24, 2024, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Voucher No. 108701 through 108767 for July 8, 2024 in the amount of \$891,506.88

Motion carried unanimously.

General Items

Public Hearing At 6:01 p.m., Mayor Hodkinson opened a Public hearing for comments on Union Gap Municipal Code Chapter 14.28 Flood Hazard Protection. Yakima Valley Conference of Governments (YVCOG) planner, Albert Miller provided a short summary of a staff report, which include amendments proposed by the Department of Ecology regarding flood hazards. With no public testimony, Mayor Hodkinson closed the Public Hearing at 6:06 p.m.

Public Works & Community Development

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Ordinance No. – 3102 –
Amending UGMC 14.28
Flood Hazard Protection

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3102 – amending Union Gap Municipal Code (UGMC) Title 14. The amendments add definitions and incorporate best science and practices for preventing and mitigating flood hazards in the planning and building process. Motion carried unanimously.

Resolution No. – 24-54 –
Intergovernmental Local
Agreement – Stormwater
Compliance

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-54 – authorizing City Manager and Public Works & Community Development Director to sign an Intergovernmental Local Agreement with Yakima County and participating cities for developing and implementing a Stormwater Management Program. Motion carried unanimously.

Resolution No. – 24-55 –
Public Works Surplus – Light
Fixtures

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 24-55 – declaring left over lighting fixtures from the Civic Campus construction project surplus and providing for disposition of the same. Motion carried unanimously.

Finance & Administration

Ordinance No. – 3103 – 2024
Budget Amendment – Civic
Campus Flood Repairs

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3103 – amending the 2024 budget, accepting the WA Cities Insurance Authority (WCIA) insurance reimbursement and authorizing the expenditure of those funds. Motion carried unanimously.

Ordinance No. – 3104 – 2024
Budget Amendment –
Lodging Tax Advisory
Committee (LTAC) – Rock
and Mineral Club
Contribution

Motion by Council Member Schilling, second by Council Member Wentz to adopt Ordinance No. – 3104 – amending the 2024 budget authorizing an expenditure of \$2,000 from the Lodging Tax fund (107), for a contribution to the Rock and Mineral Club toward the event that was held at the Central Washington State Fair Park & Event Center on April 26 – 28, 2024. Motion carried unanimously.

City Manager

Resolution No. – 24-56 –
Authorizing City Manager to
sign an Employment
Agreement

Motion by Council Member Wentz, second by Council Member Wentz, second by Council Member Sewell to approve Resolution No. - 24-56 – authorizing the City Manager to sign an employment contract with Lynette Bisconer to be employed as the Director of

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Finance and Administration. Motion carried unanimously.

Resolution No. – 24-57 –
Authorizing City Manager to
sign an Amendment to an
Employment Contract

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-57 – authorizing the City Manager to sign Amendment No. 1 to the existing Employment Contract with Jason Cavanaugh for the position of Director of Public Works & Community Development. Motion carried unanimously.

Resolution No. – 24-58 –
Authorizing the placement of
art in the UG Library &
Community Center

City Manager Bounds distributed copies of pictures drawings to be used as a template for the construction of a metal art piece. After some discussion, Council Member Wentz stated that he doesn't like the placement and explained why. After further discussion, Motion by Mayor Hodkinson, second by Council Member Sewell to approve Resolution No. – 24-58 – authorizing the placement of art in the Union Gap Library & Community Center. Council Member Dailey stated that she had concern for safety needs, and wanted to make sure safety is addressed.

Voting on the motion – Ayes – Sewell, Galloway, Gonzalez, Schilling and Dailey. Nays – Wentz. Motion passes.

Resolution No. – 24-59 –
Authorizing City Manager to
sign an Interlocal Agreement
with Yakima Valley Libraries
for use of the UG Library
Facility

City Manager Bounds gave an overview of an Interlocal Agreement. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 24-59 – authorizing the City Manager to sign an Interlocal Agreement for use of the Union Gap Library Facility. Motion carried unanimously.

Committee Reports

Council Member Schilling stated that she had attended an AWC Conference, and was interested in a class in regards to water issues and suggested other Council Members attend available classes provided by AWC.

Items from the Audience

None.

City Manager Report

None.

Communications/Questions/
Comments

None.

Development of next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:36 p.m.

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Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. - July 8, 2024

NAME (Please Print)

(Date)

ADDRESS

| NAME (Please Print) | (Date) | ADDRESS |
|---------------------|-------------|-------------------|
| Helen Canatsey | July 8 5:00 | Ahtanum Rd |
| Albert Miller | Jul 8 2024 | YUCOG - Yakima |
| Theresa Sewell | 7/8/24 | 201 W. Howard St. |
| Lidia Galloway | 7-8-24 | 2711-5th St. |
| <i>(Signature)</i> | 7-8-24 | Yakima |
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