

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**January 9, 2017 Regular Meeting**  
**MINUTES**

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| <u>Call to Order</u>  | Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.  |
| <u>Council Members Present</u>  | Council Members Lenz, Olson, Butler, Matson and Schilling were present. Council Member Carney attended telephonically.  |
| <u>Staff Present</u>  | City Attorney Brown, City Manager Fisher-Maurer, Finance & Administration Director Clifton, Public Works/Community Development Director Henne, Deputy Public Works/Community Development Director Spurlock, Police Chief Cobb and Fire Chief Stewart were present.  |
| <u>Audience Present</u>   | See attached list.  |
| <u>Pledge of Allegiance</u>   | Mayor Wentz led the Pledge of Allegiance.   |
| <u>Consent Agenda</u>   | <p>Motion by Council Member Lenz, second by Council Member Butler to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated December 12, 2016, as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT's and Voucher Nos. 93796 through 93880 for December 27, 2016, in the amount of \$562,782.94.</p> <p>Claims Vouchers – EFT's and Voucher Nos. 93881 through 93922 for January 9, 2017, in the amount of \$34,984.15.</p> <p>Motion carried unanimously.</p> |
| <u>Items from the Audience</u>  | None.   |
| <u>General Items</u>  |   |
| <u>Presentation</u>   | Joe Schmitt from New Vision was unable to attend the meeting.   |
| <u>Public Works/Community Development</u>                                       |   |
| Resolution No. 17-01 –<br>Yakima Waste System, Inc.<br>– Solid Waste Collection | Motion by Council Member Butler, second by Council Member Matson to approve Resolution No. 17-01 authorizing the City Manager to sign a contract with Yakima Waste System Inc. for garbage collection service   |

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- Contract – Kwik Lok Area in the area known as the Kwik Lok Annexation. Motion carried unanimously.
- Resolution No. 17-02 – 2017-2019 Professional Services Agreement – HLA Engineering and Land Surveying, Inc. Motion by Council Member Butler, second by Council Member Matson to approve Resolution No. 17-02 authorizing the City Manager to sign a contract with HLA Engineering and Land Surveying, INC. for the City’s 2017-2019 general Professional Municipal Engineering and Land Surveying Services. Those voting on the motion; Ayes – Lenz, Butler, Matson and Wentz. Nays – Carney, Olson and Schilling. Motion passes.
- Resolution No. 17-03 – 2017 - YVCOG Contract Motion by Council Member Matson, second by Council Member Lenz to approve resolution No. 17-03 authorizing the City Manager to sign a 2017 professional Services Agreement with the Yakima Valley Conference of Governments (YVCOG) for technical assistance as needed. Motion carried unanimously.
- Resolution No. 17-04 – HLA Task Order – Joint Boundary Line Adjustment with City of Yakima Motion by Council Member Olson, second by Council Member Carney to approve resolution No. 17-04 authorizing the City Manager to sign Task Order No. 2016-06 with HLA Engineering and Land Surveying, Inc. to provide the necessary engineering services involved with the preparation of the legal description defining City Annexation Boundary. Motion carried unanimously.
- Resolution No. 17-05 – Appointing YVCOG General Membership Members and Alternates Motion by Council Member Olson, second by Council Member Lenz to approve resolution No. 17-05 appointing Mayor Wentz to serve as the City of Union Gap’s selected delegate for Yakima Valley Conference of Governments. The Council hereby appoints Council Member Carney and Sandra Daily to serve as alternates. Motion carried unanimously.
- Resolution No. 17-06 – Appointment of Committee Chairs Motion by Council Member Olson, second by Council Member Butler to approve resolution No. 17-06 appointing Council Members Schilling and Carney to the Public Safety Committee; Council Members Lenz and Butler to the Finance & Administration Committee and Matson and Olson to the Public Works and Community Development Committee. Motion carried unanimously.
- Finance & Administration
- Notice of 2017 Meeting Dates Motion by Council Member Lenz, second by Council Member Olson to approve the notice of 2017 meeting dates. Motion carried unanimously.
- City Manager
- Resolution No. 17-07 – Certifying Authorized Signers for Federal Loans and Grants Motion by Council Member Olson, second by Council Member Lenz to approve Resolution No. 17-07 Certifying that once the federal grant and/or loan has been approved by the City Council, the City Manager is authorized to legally bind the City of Union Gap pursuant to 2 CFR

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200.415(a). The City Manager is authorized to sign the Progress Billing Form and the Final Project Summary as presented to Council. Those voting on the motion; Ayes – Lenz, Butler, Matson, Olson, Carney and Wentz. Nays – Schilling. Motion passes.

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| Draft Legislative Agenda for Olympia and Washington DC | City Manager Fisher presented draft agendas for both the <i>AWC City Action Days</i> in Olympia and the <i>NLC Congressional City Conference</i> in Washington DC. |
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| <u>Items from the Audience</u> | None. |
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| <u>City Manager Report</u> | City Manager Fisher stated that starting at the first of the year, City Hall's new hours are Monday through Thursday from 7:00 a.m. to 5:00 p.m. and Friday from 7:00 a.m. to 11:00 a.m.; Fisher reported that the library survey will be going out in the utility bills this month; Director Clifton and Fisher visited with staff from Borton Fruit and Kwik Lok to discuss construction sales tax; Fisher met for the first time with Eric Patrick from Grant J. Hunt and is impressed with the marketing work he has done for the City; Fisher reported on the snow removal efforts by the Public Works Department and commended them on their good work. |
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| <u>Communications/Questions/Comments</u> | None. |
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| <u>Development of next agenda</u> | None. |
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| <u>Any other Business</u> | None. |
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| <u>Adjournment of Meeting</u> | Mayor Wentz adjourned the January 9, 2017 Regular Council Meeting at 6:51 p.m. |
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ATTEST:

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Arlene Fisher-Maurer, City Manager

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Karen Clifton, City Clerk