

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**January 8, 2024, Regular Meeting**  
**MINUTES**

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Henne, Civil Engineer Dominguez, and Finance & Administration Director Clifton were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Hodkinson led the pledge of allegiance.
<u>Swearing in of New and Re-elected Council Members</u>	Finance & Administration Director Clifton swore in re-elected Council Members Julie Schilling and Jack Galloway. Georgia Reitmire rescinded her seat. Applications will be accepted for her position.
<u>Selection of Mayor</u>	Motion by Council Member Wentz, second by Council Member Galloway to appoint Council Member Hodkinson as Mayor. Motion carried unanimously.
<u>Selection of Deputy Mayor</u>	Motion by Council Member Hodkinson, second by Council Member Galloway to appoint Council Member Wentz as Deputy Mayor. Council Member Schilling nominated Council Member Dailey. With no second, the motion fails.  Voting on the first motion – Ayes – Sewell, Wentz, Galloway, Dailey and Hodkinson. Nays – Schilling. Motion passes.
<u>Consent Agenda</u>	Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:  Regular Council Meeting Minutes, dated December 11, 2023, as attached to the Agenda and maintained in electronic format.

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Payroll Vouchers – EFT’s, and Voucher No’s 41654 and 107678 through 107684 for the month of December 2023, in the amount of \$498,839.65.

Claims Vouchers – EFT’s, and Voucher No. 107606 through 107676 for December 26, 2023, in the amount of \$1,623,702.89.

Claims Vouchers – EFT’s, and Voucher No. 107677 and 107685 through 107754 for December 31, 2023, in the amount of \$941,336.03.

Voting on the motion – Ayes – Sewell, Wentz, Galloway, Dailey and Hodkinson. Nays – Schilling. Motion passes.

General Items

City Council

Resolution No. – 24-1 –  
Appointment of Council  
Committee Co-Chairs

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-1 – appointing co-chairs for the Public Works & Community Development, Public Safety and Finance & Administration committees. Public Works & Community Development Committee – Council Members Wentz and Galloway; Public Safety Committee – Council Members Dailey and Sewell; Finance & Administration Committee – Council Members Wentz and Schilling. Motion carried.

Resolution No. – 24-2 –  
Appointing Elected Officials to  
the Yakima Greenway Master  
Planning Committee;  
Designated Liaison to the  
Yakima Basin Fish & Wildlife  
Board; Lodging Tax Advisory  
Committee; and Yakima Valley  
Tourism Board

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-2 – appointing Council Member Dailey to serve on the Yakima Greenway Master Planning Committee; No one to serve as the Designated Liaison to the Yakima Basin Fish & Wildlife Recovery Board; Mayor Hodkinson to serve on the Lodging Tax Advisory Committee; and Council Member Wentz to serve on the Yakima Valley Tourism Board.

Voting on the motion – Ayes – Sewell, Wentz, Galloway, Dailey and Hodkinson. Nays – Schilling. Motion passes.

Resolution No. – 24-3 –  
Appointing YVCOG General  
Membership Members and  
Alternate

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-3 – appointing Council Member Galloway, to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap’s voting representative elected official and appointing Council Member

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Schilling, as an alternate and Jeff Shoemaker as the one Planning Commission Member. Motion carried unanimously.

Public Works & Community Development

Resolution No. – 24-4 –  
Declare Project Complete and  
Approve Acceptance – Storm  
Drainage Improvements Project  
– HLA 18156

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-4 – authorizing final acceptance and authorizing close-out to the City’s contract agreement related to the Storm Drainage Improvements Project. Motion carried unanimously.

Resolution No. – 24-5 – HLA  
Task Order 2023-01 – Rudkin  
Road Storm Drainage  
Improvements – Professional  
Engineering & Surveying  
Services

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-5 – authorizing the City Manager to sign Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc. as it relates to services for the Rudkin Road Storm Drainage Improvements project. Motion carried unanimously.

Resolution No. – 24-6 – Set  
Public Hearing; Franz Bakery  
Vacation of Public Utility  
Easement Request, parcel  
numbers 191206-314127 &  
191206-31428

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 24-6 - setting a public hearing to receive public testimony on the proposed Franz Bakery Vacation of Public Utility Easement request. Motion carried unanimously.

Resolution No. – 24-7 –  
Appoint TRANS-Action  
Voting Delegate and Alternates

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-7 – appointing Public Works & Community Development Director Henne, to serve on TRANS-Action as the City of Union Gap’s voting delegate and appointing Council Member Dailey, to serve as an alternate. Motion carried unanimously.

Police

Resolution No. – 24-8 –  
Yakima Valley Local Crime  
Lab – Professional Services  
Agreement Amendment No. 1

Motion by Council Member Dailey, second by Council Member Schilling to approve Resolution No. – 24-8 – authorizing the City Manager to sign the amended professional services agreement with YVCOG for crime lab services through the YVLVL. Motion carried unanimously.

Committee Reports

Mayor Hodkinson is serving on the YCDA; Sports Commission; and Drive/TRANS Action Boards.

Mayor Hodkinson reported that he would be attending a Housing

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coalition meeting on Tuesday.

Items from the Audience

Darrel Hunter addressed the Council to inform them that he is interested in the use of Fullbright park for midget car racing which would include a paved track.

Don Evans with the Central WA Ag Museum addressed the Council in regards to the Old Town Days event, and that they are looking for volunteers to help. There will be a meeting January 25, 2024 at 6:00 p.m.

City Manager Report

City Manager Bounds gave Kudo's to the Police department for handing out 100 food boxes to low income residents for the Holiday's; gave an update on the cost of the Civic Campus flood damage repairs being at \$40,000 to \$50,000, with a \$5,000 deductible; food had been collected for the food bank; gave a summary of 2023 highlights, plans for 2024, and that there will be another budget retreat with Yakima Valley Conference of Governments (YVCOG)

Communications/Questions/  
Comments

Notice of 2024 Meeting Dates


Development of next Agenda


Tour of Library & Community Center

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:54 p.m.

ATTEST:

  
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Karen Clifton, City Clerk

  
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Sharon Bounds, City Manager