

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 8, 2018 Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Hodkinson, Murr, Butler, Matson, Schilling and Dailey were present.
<u>Staff Present</u>	City Manager Fisher, City Attorney Bronson, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez and Fire Chief Stewart.
<u>Audience Present</u>	See attached list.
<u>Swearing in of New Council Members</u>	Finance and Administration Director Clifton swore in New Council Members John P. Hodkinson Jr., James Murr, and Sandy Dailey.
<u>Selection of Mayor and Deputy Mayor</u>	<p>Deputy Mayor Schilling thanked the Union Gap Citizens and Council for previously nominating her as Deputy Mayor and made mention of the Boards and Committees she has served on as Deputy Mayor.</p> <p>Motion by Council Member Murr to nominate Council Member Matson for Mayor. With no second the motion fails. Motion by Council Member Butler to nominate Council Member Wentz for Mayor and Council Member Matson for Deputy Mayor, second by Council Member Murr. Voting on the motion, Ayes – Hodkinson, Murr, Butler, Matson, Dailey and Wentz; Nays – Schilling. Motion passes.</p>
<u>Selection of Co-Chairs for Council Committees and other City-related Committees</u>	<p>Mayor Wentz opened discussion of Council Member interest of which committees each individual would like to Co-Chair. Motion by Council Member Butler, second by Council Member Dailey to nominate themselves for Finance; Motion by Council Member Schilling, second Council Member Murr to nominate themselves for Public Safety; Motion by Council Member Matson, second by Council Member Hodkinson to nominate themselves as Public Works/Community Development.</p> <p>Motions carried unanimously.</p> <p>Council Member Hodkinson volunteered to serve as the Council Chair for the Lodging Tax Advisory Committee (LTAC) and Council Member Matson volunteered to serve on the Transaction committee.</p>
<u>Consent Agenda</u>	Motion by Deputy Mayor Matson, second by Council Member Hodkinson

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to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated December 11, 2017, as attached to the Agenda and maintained in electronic format.

Claims Vouchers – EFT's and Voucher Nos. 96182 through 96246 for December 26, 2017, in the amount of \$356,847.83.

Claims Vouchers – EFT's and Voucher Nos. 96247 through 96286 for January 8, 2018, in the amount of \$132,565.84.

Voting on the motion, Ayes – Hodkinson, Murr, Butler, Matson, Dailey and Wentz; Nays – Schilling. Motion passes.

Items from the Audience

None.

General Items

Council

Approve Legislative Agenda for 2018 AWC City Action Days

City Manager Fisher presented a Draft Agenda to Council pertaining to the 2018 AWC City Action days and asked for input as to any modifications. Fisher stated that she is in the process of scheduling meetings with State Senators and representatives and asked that if there is any recommendations for the Agenda, to please let her know at the next committee meeting.

Finance & Administration

Resolution No. – 18-02 – 2018 Public Defender Contract

Motion by Council Member Hodkinson, second by Council Member Murr to approve Resolution No. 18-02 authorizing the City Manager to sign a contract with Barry Woodard for public defense services. Motion carried unanimously.

Resolution No. 18-03 – Interlocal Bidding/Purchase Agreement

Motion by Council Member Hodkinson, second by Council Member Murr to approve Resolution No. 18-03 authorizing the City Manager to sign an Interlocal Bidding/Purchasing Agreement with U.S. Communities Government Purchasing Alliance (USG-GPA). Motion carried unanimously.

Public Works & Community Development

Resolution No. – 18-04 – Agreement for Services – CWA Consultants

Motion by Council Member Hodkinson, second by Council Member Dailey to adopt Resolution No. 18-04 authorizing the City Manager to sign an agreement with CWA Consultants of Port Orchard, WA. Motion carried unanimously.

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Resolution No. – 18-05 – Selection of Consulting Firm – Valley Mall Boulevard Resurfacing Project	Motion by Council Member Butler, second by Deputy Mayor Matson to approve Resolution No. 18-05 awarding a Professional Engineering and Construction Services Contract to HLA Engineering and Land Surveying Inc. Motion carried unanimously.
Resolution No. – 18-06 – 2018 YVCOG Governance Agreement	Motion by Council Member Schilling, second by Council Member Murr to adopt Resolution No. 18-06 authorizing the City Manager to sign a 2018 Governance Agreement with the Yakima Valley Conference of Governments (YVCOG). With Council Member Hodkinson abstaining, motion passes.
Resolution No. – 18-07 – Appointing YVCOG General Membership Members and Alternates	Motion by Deputy Mayor Matson, second by Council Member Murr to approve Resolution No. 18-07 appointing Council Member Schilling to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap's voting representative elected official and appointing Council Member Dailey, to serve as an alternate, and Mike Moore to serve as an alternate. With Council Member Hodkinson abstaining, motion passes.
Award Bid – LED Streetlight Conversion Project	Motion by Deputy Mayor Matson, second by Council Member Hodkinson to accept the most qualified, lowest responsible bidder, Knobel's Electric, Inc. in the amount of \$51,120.00 for the LED Streetlight Conversion Project. Motion carried unanimously.
Add Items to Agenda	Mayor Wentz requested a motion to add a presentation of the Rattlesnake Ridge Landslide and an Emergency Proclamation to the Agenda. Motion by Council Member Dailey, second by council Member Murr. Motion carried unanimously. Chief Cobb gave an update of Rattlesnake Ridge Landslide and answered questions. Motion by Council Member Schilling, second by Council Member Murr to make an Emergency Proclamation. Motion carried unanimously.
<u>Items from the Audience</u>	None.
<u>City Manager Report</u>	City Manager Fisher thanked Council for making an Emergency Proclamation; Welcomed new Council Members; Updated Council on the AWC Conference; Update on Fire Rating and Press Release; closing out year 2017 and opening year 2018; update on landslide and asked that any media contact needs to be forwarded to her and that information is being posted on our website for the public.
<u>Communications/Questions/ Comments</u>	None.

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Development of Next
Agenda

Due to the Martin Luther King Holiday, the next Committee Meeting will be on January 16, 2018.

Excuse Council Member
Schilling

Motion by Council Member Murr, second by Council Member Hodgkinson to excuse Council Member Schilling from the January 22, 2018 Regular Council Meeting. Motion carried unanimously. Mayor Wentz inquired if any Council Members or staff would be interested in serving on the AWC Benefit Trust Board of trustees. Council Member Schilling state that she would.

Adjournment of Meeting

Mayor Wentz adjourned the January 8, 2018 Regular Council Meeting at 6:49 p.m.

ATTEST:

Arlene Fisher-Maurer, City Manager

Karen Clifton, City Clerk