

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 27, 2025, Regular Meeting
MINUTES

Call to Order

Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present

Council Members Sewell, Wentz, Galloway, Schilling, Fredrickson and Dailey were present.

Staff Present

City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present

See attached list.

Pledge of Allegiance

Council Member Wentz led the pledge of allegiance.

Consent Agenda

Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated January 13, 2025, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Check No’s 109738 through 109782 for December 31, 2024 in the amount of \$455,783.20

Claims Vouchers – EFT’s, and Check No’s 109651, Check No’s 109723 through 109737 and Check No’s 109783 through 109842 for January 27, 2025 in the amount of \$1,162,721.46

Motion carried unanimously.

Public Hearing

Proposed Amendments
Regarding Zones 2-5 of the
Airport Safety Overlay (ASO)

At 6:02 p.m., Mayor Hodkinson opened a Public Hearing regarding proposed amendments regarding Zones 2-5 of the Airport Safety Overlay (ASO). Albert Miller of Yakima Valley Conference of Governments gave an overview of the staff report and informed that they have received no comments and they are recommending approval of the proposed amendments. Potential new property

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owner, Dr. Brent Martin informed he is potentially purchasing a lot in Union Gap for a new dental office and if the proposed amendments do not get approved, he would not be able to proceed with his plans to purchase therefore he fully supports the proposed amendments. With no written or further public testimony, Mayor Hodkinson closed the Public Hearing at 6:09 p.m.

Public Works

Ordinance No. – 3113 –
Amending City of Union Gap
Titles 17.20. Airport Safety
Overlay Zones (ASO)

Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3113 – an Ordinance for the City of Union Gap, Washington to approve amendments made to Titles 17.20. The amendments would align non-residential land uses with those recommended in the 2011 WSDOT Airports and Compatible Land Use Guidebook. Motion carried unanimously.

Resolution No. – 25-12 –
Sign a Purchase Agreement
with Caterpillar, Inc.

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-12 – authorizing the City Manager to sign a purchasing agreement with Caterpillar, Inc. for the Public Works Department. Motion carried unanimously.

Resolution No. – 25-13 –
HLA Task Order 2025-01 –
Design and Construction
Standards Update

Public Works & Community Development Director Cavanaugh gave a detailed overview of HLA Task Order No. 2025-01. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-13 – authorizing the City Manager to sign Task Order No. 2025-01 with HLA Engineering and Land Surveying, Inc. related to the Design and Construction Standards Update. Motion carried unanimously.

Resolution No. – 25-14 –
HLA Task Order 2025-02 –
Water System Plan Update

Public Works & Community Development Director Cavanaugh gave a detailed overview of HLA Task Order No. 2025-02. Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-14 – authorizing the City Manager to sign Task Order No. 2025-02 with HLA Engineering and Land Surveying, Inc. related to the Water System Plan Update. Motion carried unanimously.

City Council

Resolution No. – 25-15 –
Appointing Elected Official
to the Yakima Valley
Tourism Board

Motion made by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 25-15 – appointing Council Member Roger Wentz to serve on the Yakima Valley Tourism Board. Motion carried unanimously.

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City Manager

Resolution No. – 25-16 –
Transfer of Franchise
Agreement from Ziplly Fiber
to BCE Holding

City Manager Bounds explained that City Council had previously approved Ordinance No. 2910 and 3039 authorizing Franchise Agreements with Noel Communications, Inc. and Ziplly Fiber Pacific, LLC; however, the City has been notified that they are being bought out by BCE Holdings and therefore are requesting consent to transfer the Franchise Agreements after the merger is complete. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-16 – authorizing the City Manager to sign a letter of consent to the transfer of the Franchise Agreement from Ziplly Fiber to BCE Holding. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

None.

City Manager Report

None.

Communications/Questions/
Comments

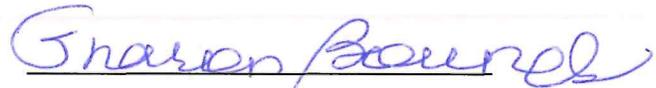
None.

Development of Next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:16 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

