

*UNION GAP CITY COUNCIL REGULAR MEETING  
UNION GAP COUNCIL CHAMBERS  
Union Gap, Washington  
January 25, 2016 Regular Meeting  
MINUTES*

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Lenz, Carney, Olson, Matson, and Schilling were present.
<u>Staff Present</u>	City Attorney Brown, City Manager Otterness, Finance and Administration Director Clifton, Payroll/Accounts Payable Tech. Bisconer, Public Works/Community Development Director Henne, Public Works/Community Development Deputy Director Spurlock and Police Chief Cobb were present.
<u>Audience Present</u>	See list.
<u>Pledge of Allegiance</u>	Council Member Schilling led the Pledge of Allegiance.
<u>Excuse Council Member</u>	Motion by Council Member Matson, second by Council Member Lenz to excuse Council Member Butler. Motion carried unanimously.
<u>Consent Agenda</u>	<p>Motion by Council Member Lenz, second by Council Member Matson to approve the consent agenda as follows:</p> <p>Approve Regular Council Meeting Minutes dated January 11, 2016 as attached to the agenda and maintained in electronic format.</p> <p>Approve EFT's, and Claim Voucher Nos. 91623 and 91690 91690 in the amount of \$74,197.30 dated January 20, 2016.</p> <p>Approve EFT's, and Claim Voucher Nos. 91691 through 91745 in the amount of \$276,287.48 dated January 25, 2016.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>Public Works/Community Development</u>	
Tabled Selection of Architectural Firm – City Center Complex	Council Members discussed the selection of an architectural firm for the City Center Complex. Mayor Wentz tabled for further discussion at the next meeting.

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Resolution No. 16-07 – Recreation and Conservation Office Funding Board Project Agreement

Motion by Council Member Matson, second by Council Member Lenz to adopt Resolution No. 16-07 authorizing the City Manager to sign a Funding Board Project Agreement with the Recreation and Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) of the State of Washington for a grant to fund improvements to the Ahtanum Youth Activities Park. Motion carried unanimously.

Public Safety

Resolution No. 16-08 – Lead Task Force Inter-local Agreement

Motion by Council Member Carney, second by Council Member Lenz to adopt Resolution No. 16-08 authorizing the City Manager to sign an inter-local agreement with the LEAD Task Force. Motion carried unanimously.

Finance & Administration

Ordinance No. 2889 – 2016 Amending the 2016 Budget – LEAD Task Force

Motion by Council Member Lenz, second by Council Member Matson to approve Ordinance No. 2889 amending the 2016 Budget to authorize an additional expenditure of \$79,054 from the Contingency Fund (109) for costs relating to the LEAD Task Force. Voting on the motion, Ayes; Lenz, Schilling, Matson, Olson, and Wentz. Nays; Carney. Motion carried.

Ordinance No. 2890 – 2016 Budget Amendment – Prosecution Services

Motion by Council Member Lenz, second by Council Member Olson to approve Ordinance No. 2890 amending the 2016 Budget to authorize an additional expenditure of \$36,000 from the Current Expense Ending Fund Balance for prosecution services. Voting on the motion, Ayes; Lenz, Schilling, Carney, Matson, and Wentz. Nays; Olson. Motion carried.

Ordinance No. 2891 – 2016 Budget Amendment – Sozo Sports Complex; 2016 YYSAs Yak-Attack

Council Members determined to act separately on the two budget recommendations contained in the ordinance. Motion by Council Member Schilling, second by Council Member Matson to approve a revised Ordinance No. 2891 amending the 2016 Budget authorizing an additional expenditure of \$5,000 from the Convention Center Reserve Fund – Contingency Reserve (107.308.80.02.07) for costs relating to the YYSAs 2016 Yak-Attack Soccer Tournament. Motion carried unanimously. Motion by Council Member Lenz, second by Council Member Matson to reject the portion of Ordinance No. 2891 amending the 2016 Budget in regards to the expenditure of \$3,000 from the Convention Center Reserve Fund – Contingency Reserve (107.308.80.02.07) for costs relating to the Sozo Sports Complex. Motion carried unanimously.

Ordinance No. 2892 – Personnel Policies Handbook

Motion by Council Member Lenz, second by Council Member Carney to adopt Ordinance No. 2892 modifying Chapter 4.3 of the City's

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Modification – Chapter 4.3 Personnel Policies Handbook entitled “Payday”. Motion carried unanimously.

Items from the Audience None.

City Manager Report City Manager Otterness provided Council Members with copies of the revised draft design for the skatepark. He stated that a meeting to review the design with skaters is scheduled for 6:30 – 8:00 p.m. on Thursday, February 18. Otterness provided Council Members with the briefing book for scheduled meetings during AWC City Action Days Conference in Olympia January 26-28.

Approved use of facility for precinct caucus Otterness stated that the city has received a request for waiver of the cost for use of the Barn for precinct caucuses. He noted that because of the unique function of the caucuses as support for the election process should the Council approve the request it would have limited precedent. Motion by Mayor Wentz second by Council Member Lenz to allow use of a city facility for election-related precinct caucuses, if available, without charge but with the normal security deposit required. Motion carried unanimously.

Communications/Questions/Comments Communication was received from Joe and Lynn Harlington noting their support of projects to improve traffic flow on Main Street.

Development of next agenda None.

Any Other Business None.

Recess to Executive Session At 7:05 p.m. Mayor Wentz announced a 5 minute recess to allow the room to clear before beginning a 15 minute executive session at 7:10 p.m. for litigation pursuant to RCW 42.30.110(i); Mayor Wentz, Council Members, City Manager Otterness, Public Works/Community Development Director Henne, City Attorney Brown and Attorney Ken Harper attended. Mayor Wentz reconvened to announce that the executive session would be extended 15 minutes.

Adjournment of Meeting Mayor Wentz reconvened and adjourned the January 25, 2016 Regular Council Meeting at 7:40 p.m.

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Rodney Otterness, City Manager

ATTEST:

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Karen Clifton, City Clerk