

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 23, 2017 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Butler, Matson and Schilling were present. Council Member Carney attended telephonically.

Staff Present City Attorney Brown, City Manager Fisher-Maurer, Finance & Administration Director Clifton, Public Works/Community Development Director Henne, Police Chief Cobb and Deputy Fire Chief Vander Houwen were present.

Audience Present See attached list.

Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.

Excuse Council Member Motion by Deputy Mayor Schilling, second by Council Member Lenz to excuse Council Member Olson. Motion carried unanimously.

Consent Agenda Motion by Council Member Butler, second by Council Member Matson to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated January 9, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41584 through 41587, and 93923 through 93933, and 93935 through 93936 for December 2016, in the amount of \$395,886.72.

Claims Vouchers – EFT’s and Voucher Nos. 93951 through 94042 for December 31, 2016, in the amount of \$548,771.92

Claims Vouchers – EFT’s and Voucher Nos. 93937 through 93950 and 93952 and 94043 through 94089 for January 23, 2017, in the amount of \$264,243.16.

Petty Cash Vouchers – Check Nos. 1855 through 1857 for the Month of December, in the amount of \$578.64

Motion carried unanimously.

Items from the Audience None.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 23, 2017

General Items

Presentation

Deputy Fire Chief Vander Houwen presented the 2016 4th quarter activities and accomplishments associated with the Union Gap fire station.

Public Works/Community Development

Resolution No. 17-08 – Fuel Tax Grant Distribution Agreement

Motion by Council Member Butler, second by Council Member Matson to approve Resolution No. 17-08 authorizing the City Manager to sign the Fuel Tax Grant Distribution Agreement #8-4-181(006)-1 with the Washington State Transportation Improvement Board (TIB) for the South 14th Street; E. Washington Avenue to E. Mead Avenue Project. Motion carried unanimously.

Resolution No. 17-09 – HLA Consultant Agreement for Design Services – S. 14th Street Improvement Project

Motion by Council Member Butler, second by Council Member Matson to approve Resolution No. 17-09 authorizing the City Manager to sign the TIB Consultant Agreement for HLA Engineering and Land Surveying, INC. for Design and Construction Services on the South 14th Street; E. Washington Avenue to E. Mead Avenue Improvement Project. Motion carried unanimously.

Resolution No. 17-10 – Clarifying the Intent of the City Council Regarding Kwik Lok, Inc. Annexation

Motion by Council Member Lenz, second by Council Member Butler to approve resolution No. 17-10 to clarify that the intent and final action of Ordinance 2911, dated November 28, 2016 is that the property described in said ordinance and known as the Kwik Lok property is and was annexed upon passage of said Ordinance No. 2911. Motion carried unanimously.

Advertise for Bids; City Hall Sanitary Sewer Relocation Project

Motion by Council Member Matson, second by Council Member Lenz to authorize staff to advertise for bids for the City Hall Sanitary Sewer Relocation Project. Motion carried unanimously.

Finance & Administration

Ordinance No. 2916 – 207 Budget Amendment – Matching Funds – South 14th Street Improvement Program.

Motion by Council Member Matson, second by Council Member Butler to approve Ordinance No. 2916 amending the 2017 Budget to authorize an expenditure of \$406,000 from the Infrastructure Reserve Fund (124) for matching funds toward the South 14th Street Improvement Project. Motion carried unanimously.

City Manager

City Manager Six Month Action Plan

City Manager Fisher presented her Six Month Action Plan and noted that most goals have been accomplished, explained those that have yet to be completed and welcomed any additional items Council may suggest.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January 23, 2017

Mayor Wentz stated how pleased he is with Fishers professionalism, communication skills and logical processing abilities and thanked her.

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| <u>Items from the Audience</u> | None. |
| <u>City Manager Report</u> | None. |
| <u>Communications/Questions/Comments</u> | None. |
| <u>Development of next agenda</u> | Update on legal issues. |
| <u>Any other Business</u> | None. |
| <u>Adjournment of Meeting</u> | Mayor Wentz adjourned the January 23, 2017 Regular Council Meeting at 6:19 p.m. |

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk