

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 13, 2025, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Schilling, Fredrickson and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Galloway led the pledge of allegiance.

Oath of Office Finance and Administration Director Bisconer swore in new Council Member Carol Fredrickson.

Presentation
Yakima County Sheriff,
Robert Udell Yakima County Sheriff Robert Udell presented Chief Cobb a Certificate of Excellence for his efforts in the development of the Yakima Valley Crisis Response Unit.

Yakima County Sheriff Robert Udell and Yakima County Director of Technology Services Dale Panattoni gave a detailed overview of a proposal for a new public safety radio system to replace all seven radio networks that are currently being used county wide with one modern system. They informed a Public Hearing regarding the proposal will be held on January 21, 2025 and would include 2/10ths of 1% sales tax county wide for seven years.

Consent Agenda Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated December 9, 2024, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Voucher No’s 109565 through

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109650 for December 23, 2024 in the amount of \$413,823.14

Claims Vouchers – EFT's, and Voucher No's 109652 through 109715 for December 31, 2024 in the amount of \$311,541.50

Payroll Vouchers – EFT's, and Check No's 109558 through 109564 for the month of November 2024, in the amount of \$523,907.90

Payroll Vouchers – EFT's, and Check No's 109716 through 109722 for the month of December 2024, in the amount of \$544,861.42

Petty Cash Vouchers – Check No. 1937, in the amount of \$140.00

Advance Travel Vouchers – Check No. 1333, in the amount of \$138.25

USDA Voucher – EFT for January 08, 2025 in the amount of \$114,307.00

Motion carried unanimously.

City Council

Resolution No. – 25-1 –
Appointment of Council
Committee Co-Chairs

Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 25-1 – appointing committee co-chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees. Public Works & Community Development Committee – Council Members Galloway and Wentz; Public Safety Committee – Council Members Dailey and Sewell; Finance & Administration Committee – Council Member Fredrickson and Schilling. Motion carried unanimously.

Appointment of YVCOG
General Membership
Members and Alternate

Finance and Administration Director Bisconer informed that the appointment of YVCOG General Membership Members and Alternate has been pulled from the Agenda in order for it to go before the Planning Commission for their approval and recommendations. Motion by Council Member Wentz, second by Council Member Schilling to table the appointment of YVCOG General Membership Members and Alternate. Motion carried unanimously.

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City Manager

Resolution No. – 25-2 –
Interlocal Agreement with
Yakima County District Court
for Consolidated Probation
Services

Therese Murphy, Yakima County District Court Administrator, gave a detailed overview of the proposed Interlocal Agreement with Yakima County District Court for Consolidated Probation Services. Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 25-2 – authorizing the City Manager to sign an Interlocal Agreement with Yakima County District Court for Consolidated Probation Services. Motion carried unanimously.

Recess To 10-Minute
Executive Session

At 6:36 p.m., Mayor Hodkinson adjourned to a 10-minute Executive Session for Labor Negotiations Pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress; the Council may be taking action. Council Members, City Manager Bounds, Police Chief Cobb and City Attorney Jessica Foltz attended.

Reconvened Meeting

Mayor Hodkinson reconvened the regular meeting at 6:46 p.m.

Resolution No. – 25-3 – 2025
– 2027 Teamsters Local 760
Non-Uniformed Employees
Collective Bargaining
Agreement

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-3 – authorizing the City Manager to sign the 2025 – 2027 Teamsters Non-Uniformed Employees Bargaining Agreement. Motion carried unanimously.

Resolution No. – 25-4 – 2025
– 2027 Teamsters Local 760
Office Clerical Collective
Bargaining Agreement

Motion by Council Member Wentz, second by Council Member Sewell to approve Resolution No. – 25-4 – authorizing the City Manager to sign the 2025 – 2027 Office Clerical Agreement. Motion carried unanimously

Ordinance No. – 3112 –
Cost of Living Raises for
Exempt Employees 2025 -
2027

Motion by Council Member Wentz, second by Council Member Sewell to approve Ordinance No. – 3112 – authorizing salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, Police Lieutenant, and Operations Manager for 2025 – 2027. Motion carried unanimously.

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Resolution No. – 25-5 –
Accepting a Donation from
the Friends of the Union Gap
Library & Community Center

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-5 – accepting a donation of \$46,640.22 from the Friends of the Union Gap Library & Community Center. Motion carried unanimously.

Resolution No. – 25-6 –
Recurring Facility Use
Agreement with Friends of
the Union Gap Library &
Community Center 501c3

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-6 – authorizing the City Manager to sign a Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center 501c3. Motion carried unanimously.

Resolution No. – 25-7 –
License Agreement with the
Central Washington
Agricultural Museum

Paul Strater, Central Washington Agricultural Museum Administrator, gave an overview of how the process of updating the proposed License Agreement also initiated long overdue updates within their organization pertaining to policies and procedures and thanked City Manager Bounds and City Attorney Foltz in their assistance. Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 25-7 – authorizing the City Manager to sign a License Agreement between the Central Washington Agricultural Museum for operation of the Central Washington Agricultural Museum. Motion carried unanimously.

Resolution No. – 25-8 –
Adopting a 2025 Legislative
Agenda for the City of Union
Gap, Washington

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 25-8 – adopting a 2025 Legislative Agenda for the City of Union Gap, Washington. Motion carried unanimously.

Council Member Wentz suggested there be discussions on the City's lobbying efforts for 2025. City Manager Bounds distributed a document to Council from AWC showing upcoming 2025 lobbying opportunities; with the soonest being City Action Days in Lacey, Washington on February 19, 2025. Council Members, Wentz, Galloway and Sewell stated they would be available to attend the event. City Manager Bounds inquired if anyone would be interested in attending the Washington D.C. Legislative trip if the City decides to attend. Council Member Wentz, Dailey and Galloway stated they would be available to attend. Council Member Schilling stated it would be nice to add park improvements to the 2025 Legislative Agenda so that the City has many options when lobbying for funding.

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Public Works

Award of Bid – Regional Beltway Area Utility Extension; Sewer Lift Station; HLA 22038A

Public Works & Community Development Director Cavanaugh informed that on December 12, 2024 a bid opening was held for the Regional Beltway Area Utility Extension; Sewer Lift Station HLA 22038A Project. A total of five bids were received, with the low bid of \$997,406.16 being offered by CR Construction, LLC of North Bend, Washington. Public Works & Community Development Director Cavanaugh also informed the low bid is approximately 5% below the Engineer's estimate of \$1,054,679.50 and HLA has reviewed submitted documents with a recommendation to award a construction contract to CR Construction, LLC. Motion made by Council Member Wentz, second by Council Member Galloway to award a construction contract to CR Construction, LLC of North Bend, Washington. Motion carried unanimously.

Award of Bid – Sport Court Resurfacing; HLA 24012

Public Works & Community Development Director Cavanaugh informed that on December 12, 2024 a bid opening was held for the Sport Court Resurfacing; HLA 24012 Project. A total of eight bids were received; with the low bid of \$89,277.77 being offered by All Service Asphalt, LLC of Kennewick, Washington. Public Works & Community Development Director Cavanaugh also informed the low bid was approximately 9% above the Engineer's estimate of \$82,184.93 and HLA has reviewed the submitted documents with a recommendation to award a construction contract to All Service Asphalt, LLC of Kennewick, Washington. Motion made by Council Member Dailey, second by Council Member Galloway to award a construction contract to All Service Asphalt, LLC of Kennewick, Washington. Motion carried unanimously.

Resolution No. – 25-9 – Set Public Hearing – Proposed Amendments regarding Zones 2-5 of the Airport Safety Overlay (ASO)

Public Works & Community Development Director Cavanaugh gave a detailed overview of proposed amendments regarding the Zones 2-5 of the Airport Safety Overlay. Motion made by Council Member Dailey, second by Council Member Galloway to approve Resolution No. – 25-9 – setting a Public Hearing for January 27, 2024 regarding the proposed amendments to the Union Gap Municipal Code. Motion carried unanimously.

Resolution No. – 25-10 – Purchase and Installation of Gas Furnaces for the Youth Activities Park Barn Building

Public Works & Community Development Director Cavanaugh gave a detailed overview of the proposed purchase agreement with Absolute Comfort Technology, LLC to install four new gas furnaces. Motion by Council Member Dailey, second by Council Member Sewell to approve Resolution No. – 25-10 – authorizing the

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purchase and installation of gas furnaces for the Youth Activities Park Barn Building. Motion carried unanimously.

Public Works & Community Development Director Cavanaugh informed Council that the City will be awarded a Grant for \$498,000 for the design of the Main Street Revitalization Project.

Police

Resolution No. – 25-11 –
Interlocal Agreement with the
LEAD Task Force

Police Chief Cobb gave an overview of the proposed Interlocal Agreement with the LEAD Task Force. Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 25-11 – authorizing the Police Chief to sign an Interlocal Agreement with the LEAD Task Force. Motion carried unanimously.

Committee Reports

Council Member Wentz informed that John Cooper, President & CEO of Yakima Valley Tourism, has requested he remain on their Board for an additional year.

Council Member Schilling stated she has received the newest Yakima 911 Advisory Committee Legislative Report. Council Member Schilling also stated she toured the new hospital in Prosser.

Mayor Hodkinson stated the Chamber is still working on getting their new building purchased.

Items from the Audience

None.

City Manager Report

City Manager Bounds informed that herself, Council Member Dailey and Public Works & Community Development Director Cavanaugh attended a meeting in December on the Heritage Connectivity Trails that is proposing to build a trail system that connects communities, enhances mobility and improves safety for everyone by separating pedestrians from motor vehicles. Bounds stated it is a conceptual plan but funding has been obtained for a feasibility study. Bounds further informed the City will continue to stay involved in the proposal and will provide input as it comes.

Communications/Questions/
Comments

Council Member Fredrickson stated as the newest Member of the City Council she has really appreciated all the support from Council and staff.

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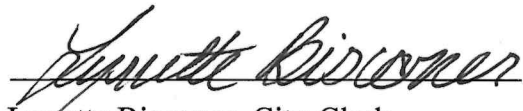
Development of Next Agenda None.

Adjournment of Meeting Mayor Hodkinson adjourned the regular meeting at 7:10 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

CITY OF UNION GAP
 REGULAR UNION GAP COUNCIL MEETING
 SIGN IN SHEET

6:00 P.M. – January 13, 2025

NAME (Please Print)

(Date)

ADDRESS

NAME (Please Print)	(Date)	ADDRESS
Philip Fluitt	1-13-25	2705 So. 90 th Ave.
Helen Panatier	1-13-25	abt 114M
PAUL STRATER	1/13/25	4703 Conatara Park
Carol Fuchsman	1/13/25	2903 2 nd Street UG
MARALYN KILLORN	Jan 13	108 W Pine
Theresa Charvet	1-13-25	4th St.
DALE PATTON	1-13-25	12208 ORCHARD AVE YAK
Ledia Galloway	1-13-25	2711-5 th 2/G
Jessie /	1-13-25	Yakima