

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
**Union Gap, Washington**  
**January 13, Regular Meeting**  
**MINUTES**

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Hodkinson, Murr, Galloway, Hansen, Schilling, and Dailey were present.
<u>Staff Present</u>	City Attorney Brown, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer.
<u>Audience Present</u>	See attached list.
<u>Color Guard</u>	The Regular Meeting was opened with East Valley ROTC Color Guard presenting colors.
<u>Pledge of Allegiance</u>	Mayor Wentz led the pledge of allegiance.
<u>God Bless America</u>	Norma Joiner sang God Bless America.
<u>Award Presentation</u>	Council Member Schilling presented awards to members of the East Valley ROTC for their participation in the 2019 Holiday Parade.
<u>Swearing in of new and Re-Elected Council Member</u>	Finance and Administration Director Clifton swore in Re-elected Council Member Julie Schilling and newly elected Council Members Jack Galloway and David Hansen.
<u>Selection of Mayor</u>	Motion by Mayor Wentz, second by Council Member Murr to appoint Council Member Hodkinson as Mayor. Council Member Schilling questioned Council Member Hodkinson if he was still a Realtor. Acting City Manager Cobb distributed a written opinion to each Council Member as it pertained to the inquiry. Voting on the motion, Ayes – Hodkinson, Murr, Wentz, Galloway, Hansen, Dailey; Nays – Schilling. Motion passes.
<u>Selection of Deputy Mayor</u>	Motion by Mayor Hodkinson, second by Council Member Murr to appoint Council Member Wentz as Deputy Mayor. Motion carried unanimously.  Motion by Council Member Wentz, second by Council Member Murr to

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Consent Agenda

approve the consent agenda as follows:

Regular Council Meeting Minutes dated December 9, 2019 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 100467 through 100477 for November, 2019, in the amount of \$439,648.90

Payroll Vouchers – EFT’s, and Voucher Nos. 100532 through 100539 for December, 2019, in the amount of \$418,257.10

Claims Vouchers – EFT’s, and Voucher Nos. 100478 through 100530 for December 23, 2019, in the amount of \$222,067.13.

Claims Vouchers – EFT’s, and Voucher Nos. 100540 and 100542 through 100597 for January 13, 2020 in the amount of \$587,534.49.

Motion carried unanimously.

Items from the Audience

Rick Green addressed the Council to request that the City help Astria Regional in some way to avoid Bankruptcy and the closure of the hospital. Mayor Hodkinson stated that he wasn’t sure that would be something that the City could legally do.

Jan Shuel stated that she is concerned about the traffic on Ahtanum Rd between Goodman and 16<sup>th</sup> Avenue and recommends that it be changed to four lanes. Another audience member stated that he would like to see sidewalks installed in the same area.

Imelda Vargas stated that she is concerned about the increased amount of graffiti. She and her husband are willing to help citizens remove graffiti but would like to know if the City would be willing to help with the costs.

General Items

City Council

Resolution No. – 20-01 –  
Appointment of Council  
Committee Co-Chairs

Motion by Council Member Wentz, second by Council Member Murr to appoint committee chairs for the Public Works & Community Development, Public Safety, and Finance & Administration committees as follows: Public Works & Community Development – Wentz and Galloway; Public Safety – Schilling and Murr; Finance & Administration – Hansen and Dailey. Motion carried unanimously.

Discussion – 2020 AWC  
Conference attendees

Acting City Manager Cobb stated that due to budget constraints, City Manager Fisher recommended that newly elected Council Members

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Galloway and Hansen attend the AWC Conference on January 28<sup>th</sup> – 29<sup>th</sup> in Olympia. Both Members agreed to attend attending Mayor Hodkinson recommended that Council Member Wentz attend as well.

Motion by Council Member Wentz, second by Council Member Murr to send Council Members Galloway, Hansen, and Wentz to the AWC Conference. Voting on the motion, Ayes – Murr, Wentz, Galloway, Hansen, Dailey; Nays – Schilling. Motion passes.

Discussion – 2020 National League of Cities Conference Attendees

The Council determined that Council Member Wentz, City Manager Fisher, and Public Works and Community Development director Henne would attend the National League of Cities (NLC) Conference on March 7<sup>th</sup> – 11<sup>th</sup>, 2020 in Washington DC.

Public Works & Community Development

Resolution No. – 20-02 – Declare Project Complete and Approve Acceptance - Valley Mall Boulevard Resurfacing Project

Motion by Council Member Wentz, second by Council Member Murr to adopt Resolution No. 20-02 authorizing close-out of the City’s contract agreement related to the Valley Mall Boulevard Resurfacing Project. Motion carried unanimously.

Authorize Advertisement for Construction of Main St Project

Motion by Council Member Wentz, second by Council Member Galloway to authorize staff to advertise for bids for the Main Street Phase-1 Reconstruction Project. Motion carried unanimously.

Motion to Accept – Purchase of CCTV Van & Equipment System

Motion by Council Member Wentz, second by Council Member Schilling to accept the most qualified, lowest price bid from CUES North West in the amount of \$65,500 (plus sales tax) for the CCTV Van & Equipment System, and authorize purchasing a small push camera and program upgrades. Motion carried unanimously.

Planning Commission & Civil Service Commission Appointments – Craig Norwood and Imelda Vargas

Motion by Council Member Wentz, second by Council Member Dailey to appoint Craig Norwood to Civil Service Commission, and Imelda Vargas to Planning Commission. Motion carried unanimously.

Resolution No. – 20-03 – Appoint TRANS-Action Voting Delegate and Alternates

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 20-03 – appointing Public Works and Community Development Director, Henne to serve as the City of Union Gap delegate on TRANS-Action and appointing Council Member Galloway as an alternate. Motion carried unanimously.

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Resolution No. – 20-04 –  
Appoint YVCOG Voting  
Delegate and alternates

Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 20-04 – appointing Council Member Galloway to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap’s voting representative elected official; Council Member Dailey as an alternate; and Planning Commissioner Mike Moore as an alternate. Motion carried unanimously. Public Works and Community Development Director will verify at the next regularly scheduled meeting that the planning commission agrees with Mike Moore serving as alternate, and report back to Council.

Resolution No. – 20-05 –  
Authorizing to Execute SIED  
Contract YC-SBSE-19 South  
Broadway Area Sewer  
Extension Project

Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 20-05 – authorizing the City Manager to sign Contract #YC-SBSE-19 with the Yakima County regarding a Yakima County Development Association Supporting Investments in Economic Development (SIED) grant and loan for the South Broadway Sewer Extension Project. Motion carried unanimously.

Resolution No. – 20-06 –  
Civic Center Cleaning  
Contract – D&G Cleaning  
Company

Motion by Council Member Murr, second by Council Member Wentz to approve Resolution No. – 20-06 – authorizing the City Manager to sign a contract with D&G Cleaning for the Civic Center. Motion carried unanimously.

City Manager

Ordinance No. – 2981 –  
2020 Cost-of-Living Raises  
for Non-Union Employees

Motion by Council Member Wentz, second by Council Member Murr to adopt Ordinance No. – 2981 – authorizing cost-of-living raises for the non-union employees, consistent with the union employees. Motion carried unanimously.

Items from the Audience

None.

City Manager Report

Acting City Manager Cobb stated that the RFP for the Library and Community Center architecture firm closed last week, and needs direction as to how the Council would like to proceed with the selection and interview process. After some discussion, it was agreed that staff would verify that all criteria had been met and that all five questions had been answered. Interviews would allow 30 minutes for presentation and questions, with interviews being held on January 21, and January 22, 2020.

Communications/Questions/  
Comments

Council Member Schilling distributed copies of the City’s Council Code of conduct to each Council Member. Acting City Manager Cobb stated that they had also been included in the new Council Member packets distributed by the City Manager. Mayor Hodkinson stated that when

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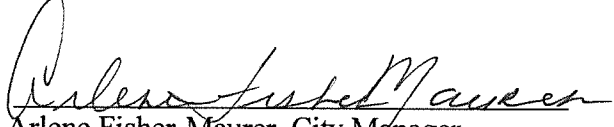
Council Members are attending meetings they have the appropriate time to ask questions, but when not attending meetings they are private citizens with no more privileges than any other citizen of Union Gap. Council Member Schilling stated that the citizens are the Council Members bosses. Hodkinson also stated that questions and comments need to be directed to City Manager Fisher, and she will direct them from there.

Development of Next  
Agenda

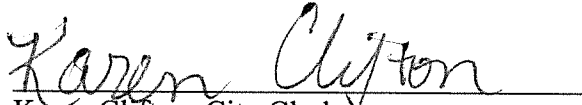
None.

Adjournment of Meeting

Mayor Hodkinson adjourned the meeting at 7:17 p.m.

  
Arlene Fisher-Maurer, City Manager

ATTEST:

  
Karen Clifton, City Clerk