

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 11, 2021, Regular Meeting
MINUTES

- Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
- Council Members Present Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present telephonically. Hansen arriving late.
- Staff Present City Manager Fisher, Police Chief Cobb, Public Works and Community Development Director Henne, Civil Engineer Dominguez and Finance and Administration Director Clifton were present. City Attorney Brown, and Fire Chief Markham were present telephonically.
- Audience Present See attached list.
- Consent Agenda Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda. Motion carried unanimously.
- Payroll Vouchers – EFT’s and Voucher No. 102207 through 102213 for December, 2020, in the amount of \$444,493.08.
- Claims Vouchers – EFT’s and Voucher No. 102184 through 102205 for December 28, 2020, in the amount of \$171,700.24.
- Claims Vouchers – EFT’s and Voucher No. 102206 and Voucher No. 102228 through 102290 for December 31, 2020, in the amount of \$1,067,806.40.
- Motion carried unanimously.
- Items from the Audience None.
- General Items Council Member Schilling asked if Council Member Hansen should be called and asked to drive to the Civic Campus to participate in the meeting, especially because they would be voting on Committee Member appointments. Mayor Hodkinson stated that he could not participate in person, but the committee appointment vote can be postponed until later in the meeting to allow Hansen time to call in. City Manager Fisher stated that she had just got off the phone with Hansen and he was missing a number to call in, and will be trying again.

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Finance

Lodging Tax Advisory
Committee Appointment –
Brian Anderson

Motion by Council Member Wentz, second by Council Member Murr to appoint Brian Anderson from the Quality Inn as a new LTAC Member. Motion carried unanimously.

Public Works &
Community Development

Resolution No. – 21-04 -
Declare Project Complete
and Approve Acceptance –
Citywide Sidewalk
Improvements / Complete
Streets Project

Motion by Council Member Wentz, second by Council Member Galloway to adopt Resolution No. - 21-04 – authorizing final acceptance and authorizing close-out to the City’s contract agreement related to the Citywide Sidewalk Improvements / Complete Streets Project. Motion carried unanimously.

Resolution No. – 21-04 –
HLA Task Order 2020-05 –
East Washington Avenue
Resurfacing

Motion by Council Member Murr, second by Council Member Wentz to approve Resolution No. – 21-04 – authorizing the City Manager to sign Task Order No. 2020-05 with HLA Engineering and Land Surveying, Inc. as it relates to resurfacing a portion of East Washington Avenue between 14th Street and 18th Street. Motion carried unanimously.

City Manager

Library and Community
Center Discussion

City Manager Fisher gave an update on the Library and Community Center. Fisher referred to documentation received from the WA. State Dept. of Commerce with a new timeline schedule and approved plans for Site 4-A.

Kathy Cluck inquired about a drop-dead date for donations for the Commercial Kitchen. Public Works and Community Development Director Henne stated that the Commercial Kitchen is a separate schedule and if there is money left over after the Library and Community Center is awarded, they can start determining which schedules would be awarded next, referring to the schedule included from BORArchitecture. Bids should go out in the paper in March and will award probably about the first of May. The drop dead date will be before the award. Cluck asked if they could stay in close contact between now and the end of February. Henne agreed and reminded her that there are other schedules to be considered such as the outdoor patio. Fisher and Henne both stated that they would prefer cash donations to equipment. Schilling inquired about a donated refrigerator to which Fisher replied the refrigerator is already in the plans. Schilling asked if they should tell local businesses no if they want to donate items. Henne and Fisher both stated that if an item is not already included in the plans the donation would be accepted.

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Excuse Council Member Motion by Council Member Wentz, second by Council Member Murr to excuse Council Member Hansen.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey, and Hodkinson. Nays – Schilling, stating that the motion was illegal. Council Member Wentz asked her to elaborate. Schilling stated that if someone is trying to be a part of the meeting, you have to do everything that you can, she will drive down and sign Council Member Hansen in, helping with his phone. Wentz stated that it was a repeated thing, that he should have been able to figure it out after all of these months. Schilling said if they know it's a repeated thing they should contact him that day, and help him get signed in. City Manager Fisher stated that he was in the Sessions room this morning working with Finance and Administration Director Clifton, Fisher spoke to him, walked him through what to do and he was not dialling the 1. He hung up, she tried calling him again but the call went straight to voicemail. Schilling said they need to get him trained. Wentz said that it sounded like Schilling was volunteering to help him the next few meetings. Schilling replied that he does come to her, and she does help him so he can take classes online and be part of the meeting. Council Member Galloway stated that this discussion needed to be at a different time. Mayor Hodkinson stated that because there was a quorum, they needed to continue.

Motion passed.

Resolution No. - 21-03 – Appoint TRANS-Action 2021 Voting Primary and Alternate Motion by Council Member Wentz, second by Council Member Murr to approve Resolution No. – 21-03 – appointing Dennis Henne to serve on TRANS-Action as the City of Union Gap's voting delegate and appointing Jack Galloway to serve as alternate. Motion carried unanimously with no response from Council Member Schilling.

Resolution No. – 21-02 – Appointing YVCOG General Membership Members and Alternate Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 12-02 – appointing Jack Galloway, to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap's voting representative elected official and appointing Sandy Dailey, as an alternate and one Planning Commission Member to be selected by the Planning Commission Committee at their next regularly scheduled meeting. Motion carried unanimously, with no response from Council Member Schilling.

City Council

Resolution No. – 21-01 – Appointment of Council Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 20-01 – appointing committee chairs for the Public Works & Community Development, Public Safety, and Finance &

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Committee Co-Chairs

Administration committees, to remain as they are until the next year. Council Member Schilling called in from Council Member Hansen's location so they both would be present. Motion carried unanimously.

Motion by Council Member Wentz, second by Council Member Hansen to make the Appointment of Council Committee Co-Chairs a biennial selection, so it coordinates with newly seated Council Members. Motion carried unanimously.

City Manager

Ordinance No. – 3001 –
2021 Cost-of-Living Raises
for Non-Union Employees

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3001 – authorizing a 3.0% increase in the salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief, and the Police Lieutenant.

Council Member Schilling asked if all employees are evaluated and when the evaluations occurred. Council Member Hansen read a sentence stating that a raise should be based on evaluations, and stated that he would like to see the performance evaluations. City Manager Fisher stated that these are cost of living increases, not a raise based on performance. Fisher stated that she believes the question is about her evaluation and explained that the Mayor has decided that when Council Members are able to meet in person, she will be evaluated; She is not opposed to being evaluated and has asked for one. Council Member Hansen thanked Fisher for her comment.

Motion carried unanimously.

City Manager Report

City Manager Fisher reported that all of the damage from the spring wind storm has been repaired, and a reimbursement in the amount of about \$57,000 has been received from WCIA; Yakima County Auditor, Charles Ross has requested permanent placement of a voters box at the Union Gap Civic Campus, and staff is working together for placement; Met with Jonathan from YCDA in regards to CARES Act funding, and small businesses in Union Gap have received approximately \$621,000 collectively; A workshop will be held Tuesday, with discussion to include a Small Cell Tower Ordinance. Council Member Murr asked if it was in person, and Fisher replied that it has to be by telephone due to the Governors Phase 1 of the Washington Re-open plan.

Police Chief Cobb explained different aspects of the new Phase 1 plan; Also, the Mayor and City Manager have received a request to meet with other Mayor's, City Manager's, and Council Members in the county in

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reference to a Communications Center and potential consolidation. Cobb stated he will keep the Council informed with future developments.

Communications/Questions/
Comments

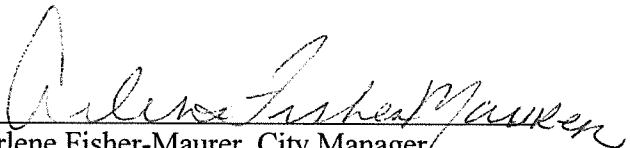
Council Member Schilling stated she will be talking with Legislators only about their issue and setting up appointments. Mayor Hodkinson stated that it would not be a problem. Schilling stated that she thought the vote done regarding discussions with Legislators should be changed because it was an illegal vote. Mayor Hodkinson replied that it pertained to the Library. Schilling stated that no discussion about the Library will be going on. Hodkinson stated that the City Attorney affirmed that, and he doesn't see any problem with what she was asking. Schilling replied, "so we will do a re-vote? Great, thank-you". Hodkinson replied, there is no re-vote. Schilling said that's what she is asking, thank-you.

None.


Development of Next
Agenda

Mayor Hodkinson adjourned the regular meeting at 7:00 p.m.

Adjournment of Meeting


Arlene Fisher-Maurer, City Manager

ATTEST:


Karen Clifton, City Clerk