

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
January 10, 2022, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling and Dailey were present.
<u>Staff Present</u>	Acting City Manager Cobb, City Attorney Brown, Fire Chief Markham, Civil Engineer Dominguez, Finance and Administration Director Clifton, City Attorney Brown, and Deputy Clerk Treasurer Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Hodkinson led the pledge of allegiance.
<u>Additional Information</u>	<i>Due to the content of the meeting, the services of Tina Steinmetz were utilized for the entire meeting. See attached transcription.</i>
<u>Announcement</u>	Mayor Hodkinson announced that the executive session will not be on the agenda.
<u>Swearing in of New Council Members</u>	Finance and Administration Director Clifton swore in new Council Members Sandy Dailey, Roger Wentz, John Hodkinson and James Murr.
<u>Selection of Mayor</u>	<i>See attached transcription.</i> Motion by Council Member Wentz, second by Council Member Galloway to select Council Member Hodkinson as Mayor. Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey and Hodkinson. Nays - Schilling and Hansen. Motion passes. Motion by Council Member Wentz, second by Council Member Galloway to select Council Member Wentz as Deputy Mayor for another two years. Council Member Schilling asked that until things going around are cleared up they should not select a Deputy Mayor. Hodkinson replied that they didn't have anything on that until today and it's directed to the City Manager, not the Council people so he will go ahead and except the

motion made and accepted.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey and Hodkinson. Nays - Schilling and Hansen. Motion passes.

Consent Agenda

See attached transcription.

Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes dated December 13, 2021 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 103874 through 103880 for November payroll, in the amount of \$523,571.86

Payroll Vouchers – EFT’s and Voucher Nos. 103936 through 103942 for December payroll, in the amount of \$470,693.50

Claims Vouchers – EFT’s and Voucher No. 103873 and Voucher Nos. 103881 through 103934 for December 27, 2021, in the amount of \$197,622.35.

Claims Vouchers – EFT’s and Voucher No. 103935 and Voucher Nos. 103957 through 104008 for December 31, 2021, in the amount of \$210,986.14.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey, Hansen and Hodkinson. Nays - Schilling. Motion passes.

After discussion, Council Member Wentz made a motion to amend the minutes as indicated by Chief Cobb, second by Council Member Galloway. Motion carried unanimously.

Items from the Audience

See attached transcription.

Mark Crochet, chairman of the Union Gap Library and Community Center 501c3 stated that with the support of individuals and businesses inside and outside The City of Union Gap, they have raised more than \$100,000.00 in donations towards supporting the Library and Community Center. Also their donor has offered the one time matching funds up to \$50,000.00 has graciously extended the cut-off date to March 31, 2022, so please donate to help make his donation go even further by donating at friendsofuglcc.org at the Heritage bank on first. Seeking grants to help with the building project. Crochet requested more

information on the start and completion dates will be. Mayor Hodgkinson stated that we will need to go back out to bid again, hopefully this spring, then they will be able to answer a number of questions including possible future grants.

General Items

See attached transcription.

City Council

Resolution No. – 22-01 –
Appointment of Council
Committee Co-Chairs

Motion by Council Member Galloway, second by Council Member Wentz to carry the chair appointments that each are currently appointed to. Motion carried unanimously.

Resolution No. - ____ -
Appointing Elected Officials
to the Yakima Greenway
Master Planning Committee;
and Yakima Basin Fish &
Wildlife Recovery Board

Motion by Council Member Wentz, second by Council Member Galloway to table the proposed Resolution until the next regular meeting. Motion carried unanimously.

Public Works & Community
Development

See attached transcription.

Resolution No. – 22-02 –
Appointing YVCOG General
Membership Members and
Alternate

Council Member Schilling nominated Council Members Hansen and Murr. Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 22-02 – Appointing Council Member Murr, to serve on Yakima Valley Conference of Governments (YVCOG) as the City of Union Gap’s voting representative elected official and appointing Council Member Hansen, as an alternate and one Planning Commission Member. Motion carried unanimously.

Resolution No. – 22-03 –
Appointing TRANS-Action
2022 Voting Primary and
Alternate

Motion by Council Member Dailey, second by Council Member Wentz to approve Resolution No. – 22-03 appointing Dennis Henne, to serve on TRANS-Action as the City of Union Gap’s voting delegate and appointing Council Member Jack Galloway, to serve as an alternate. Motion carried unanimously.

Resolution No. – 22-04 –
2022 Land Use Planning/GIS
Analyst Services Contract –
Yakima Valley Conference
of Governments

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 22-04 – authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Land Use Planning and/or GIS Analyst Services. Motion carried unanimously.

Finance & Administration

See attached transcription.

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Resolution No. – 22-05 –
Professional Service
Agreement – Housing Action
Plan - YVCOG

Motion by Council Member Schilling, second by Council Member Murr to approve Resolution No. – 22-05 – authorizing the Acting City Manager to sign a Professional Service Agreement with Yakima Valley Conference of Governments (YVCOG) for the development of a Housing Action Plan. Motion carried unanimously

City Manager

Ordinance No. – 3018 –
2022 Cost-of Living Raises
for Non-Union Employees

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3018 – authorizing a 5.0% increase in the salaries and wages for the City Manager, Director of Public Works and Community Development, Civil Engineer, Director of Finance and Administration, Police Chief and the Police Lieutenant. Council Member Schilling made a Motion to approve the increase for all positions except City Manager since she is a contract employee. Acting City Manager Cobb explained the distinction between Contracted services and an employee who also has a contract specifying wages and benefits.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Dailey, Hansen and Hodkinson. Nays - Schilling. Motion passes.

Library and Community
Center Grant writing services
Discussion

Council Member made a recommendation to change the 2022 budget to allow for a part time grant writer. Bill Cox asked about City Manager Fisher intending to put funds for a grant writer in the budget could Council amend in her absence. Council Member Wentz requested clarification on term of proposal. City Attorney Brown recommended the City follow an RFP process. Acting City Manager Cobb stated that the City's policy is five quotes or go out to RFP. Cobb explained that there is a lot of discussions during the budget process and staff has done a recent analysis and may be above the 8% general fund minimum reserve, but we won't know for sure until after 2021 expenditures are considered. Council Member Schilling asked about the \$293,000.00 that the City has for the Library Community Center. Cobb replied that it's already allocated into the cost analysis so we take money out of there, that means you would have less money to build with if you don't get the grant. Schilling said you would have to repay it, but it might be an investment and a good deal. Mayor Hodkinson requested that staff do some more investigating and report back at the next meeting.

Items from the Audience

See attached transcription.

Helen Canatsey addressed the Council in regards to discussion at the previous Council meeting. Benine McDonnell addressed the Council to apologize to the Council for comments heard during the last meeting and a letter that she sent to everyone in regards to a possible censure of

Councilman Wentz. Terry Schilling addressed the Council in regards to City Council Code of Conduct. Mark Crochet read a letter on behalf of Council Member Hansen in regards to Code of Conduct.

City Manager Report

See attached transcription.

Acting City Manager informed the Council that the Union Gap School District will run a Bond and Levy in the February ballot and may be asking the Council for endorsement or at least to talk about it; inquired if Council Members as a whole for staff to look at new seating assignments. With no response he took it as a no.

Communications/Questions/
Comments

See attached transcription.

Council Member Wentz stated that he was contacted about an issue about utility services for a commercial property rental. Acting City Manager explained the situation and Wentz stated that the biggest concern was that the fire sprinkler system may not work in emergency. Fire Chief Markham stated that the fire system is not usually served through the metered water. Finance and Administration Director explained the utility billing and collection process.

Development of next Agenda

See attached transcription.

Council Member Schilling requested more information on a recent complaint from Council Member Hansen; Information on the B&O tax in Selah; Discussion on Ordinance 2990 and 2946.

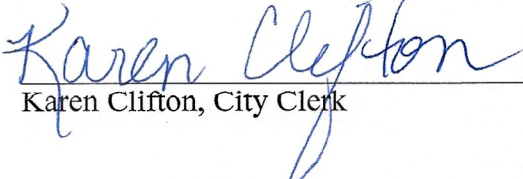
Additional Comments

Bill Cox apologized for earlier comments; Acting City Manager Cobb reminded Council that the next meeting falls on a Holiday so it'll be on a Tuesday instead; Council Member Hansen stated that John and Roger don't owe him an apology, but owes the people an apology for wasting their time and energy to take care of some personal problem.

Adjournment of Meeting

At 7:38 p.m., Mayor Hodkinson adjourned the January 10, 2022 regular Council Meeting.

ATTEST:



Karen Clifton, City Clerk



Gregory Cobb, Acting City Manager

