

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
*February 22, 2016 Regular Meeting*  
**MINUTES**

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Olson, Butler, Matson, and Schilling were present.

Staff Present City Attorney Brown, City Manager Otterness, Finance and Administration Director Clifton, Public Works/Community Development Director Henne, Public Works/Community Development Deputy Director Spurlock, Fire Chief Stewart, and Police Chief Cobb were present.

Audience Present See list.

Pledge of Allegiance Deputy Mayor Schilling led the Pledge of Allegiance.

Consent Agenda Voucher #91937 was removed from the consent agenda.

Motion by Council Member Butler, second by Council Member Carney to approve the consent agenda as follows:

Claims Vouchers – EFT’s, and Voucher Nos. 91847 through 91950 for February 22, 2016, in the amount of \$322,009.56

Petty Cash Vouchers – EFT’s and Voucher No. 1846 February 22, 2016, in the amount of \$60.00

Advance Travel – EFT’s and Voucher Nos. 1247 through 1248 for February 22, 2016, in the amount of \$410.94

Motion carried unanimously.

Items from the Audience None.

Public Works/Community Development

ARC Architects – City Center Complex Rex Bond of ARC Architects discussed the process for developing the City Center Complex. City Manager Otterness stated that PW/CD Deputy Director Spurlock would be the city’s primary point of contact for communicating with the architect regarding the project.

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Resolution No. 16-11 – HLA Consultant Agreement VMB/Goodman Road Traffic Signal Motion by Council Member Butler, second by Council Member Carney to adopt Resolution No. 16-11 authorizing the City Manager to sign HLA Local Agency Consultant Agreement VMB/Goodman Road Traffic Signal. Motion carried unanimously.

Main Street Reconstruction update PW/CD Director Henne stated that delays with federal funding for Main Street Reconstruction from Second Street to Franklin Street has resulted in the Transportation Improvement Board requesting that the funding for the sidewalk project it approved be returned with the understanding that application for funding could be renewed when federal funding for which the city has already been approved becomes available. Motion by Council Member Olson, second by Council Member Lenz to authorize return of TIB sidewalk funding grant for Main Street Reconstruction to facilitate re-application when other funding becomes available. Motion carried unanimously.

Police Department

Resolution No. 16-12 – Surplus Property Motion by Council Member Lenz, second by Council Member Carney to adopt Resolution No. 16-12 declaring certain property surplus and authorizing disposal. Motion carried unanimously.

City Manager

Family History Week Proclamation Mayor Wentz proclaimed Family History Week in Union Gap March 27 – April 2, 2016.

Items from the Audience None.

City Manager Report City Manager Otterness reported on development of a new employee on-boarding process, progress towards completion of the design for the skatepark, and preparations for the Washington D.C. trip. He recommended that the March 7 committee meetings be rescheduled for February 29 because of the trip. Motion by Council Member Carney, second by Council Member Schilling to reschedule the March 7 committee meetings to February 29.

Communications/Questions/Comments Deputy Mayor Schilling stated that the Yakima Valley Libraries is creating a committee to research options for a library in Union Gap. Motion by Council Member Butler, second by Council Member Lenz to appoint Deputy Mayor Schilling and Council Member Carney to Yakima Valley Libraries committee regarding a library in Union Gap.

Development of next agenda None.

Any Other Business Council Member Carney asked PW/CD Director Henne to check on the

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light from the Public Works garage that is appears too bright for traffic on Holiday.

Adjournment of Meeting

Mayor Wentz adjourned the February 22, 2016 Regular Council Meeting at 7:00 p.m.

Rodney Otterness, City Manager

ATTEST:

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Karen Clifton, City Clerk