

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 14, 2020, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present telephonically.

Staff Present City Manager Fisher, Police Chief Cobb, Public Works and Community Development Director Henne and Finance and Administration Director Clifton were present. City Attorney Brown, and Fire Chief Markham were present telephonically.

Audience Present See attached list.

Consent Agenda Motion by Council Member Wentz, second by Council Member Murr to approve the consent agenda. Motion carried unanimously.

Motion by Council Member Wentz, second by Council Member Murr to approve Regular Council Meeting Minutes, dated November 9, 2020, and November 23, 2020 as attached to the Agenda and maintained in electronic format. Motion carried unanimously.

Motion by Council Member Dailey, second by Council Member Galloway to approve the Claim Vouchers, as follows:

Payroll Vouchers – EFT’s and Voucher No. 102029 and 102085 through 102090 for November, 2020, in the amount of \$437,063.99.

Claims Vouchers – EFT’s and Voucher No. 102083 through 102084 and 102091 through 102183 for December 14, 2020, in the amount of \$1,172,151.88.

Motion carried unanimously.

Items from the Audience None.

General Items

Finance & Administration

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Ordinance No. – 2998-
2021 Final Budget

Motion by Council Member Wentz, second by Council Member Murr to adopt Ordinance No. – 2998 – adopting the 2021 Budget for the City of Union Gap, Washington.

Council Member Schilling stated that she would like to have policy reviews and contracts.

Voting on the motion – Ayes – Murr, Wentz, Galloway, Hansen, Dailey, and Hodkinson. Nays - Schilling. Motion passes.

Ordinance No. – 2999 –
2020 Year End Budget
Amendment

Finance and Administration Director addressed the Council to request necessary Year end Budget amendments due to unanticipated expenses and necessary transfers.

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 2999 –amending the 2020 budget, adjusting certain funds for unforeseen expenditures and fund transfers not included in the 2020 budget. Motion carried unanimously.

Ordinance No. – 3000 –
Non-Employee Recognition
and Refreshment Policy

Motion by Council Member Wentz, second by Council Member Murr to adopt Ordinance No. – 3000 – creating the City of Union Gap Non-Employee recognition awards and refreshment policy. Motion carried unanimously.

Public Works &
Community Development

Resolution No. – 20-47-
Fuel Tax Grant Agreement
#3-E-181(003)-1; FY 2022
Overlay E. Washington
Avenue Project

Motion by Council Member Murr, second by Council Member Galloway to approve Resolution No. – 20-47 – authorizing the City Manager to sign the Fuel Tax Grant Agreement #3-E-181-(003)-1 with the Washington State Transportation Improvement Board (TIB) for the FY 2022 Overlay, East Washington Avenue Project. Motion carried unanimously.

Council

Meeting Cancellations

Motion by Council Member Wentz, second by Council Member Galloway to cancel the remainder of the meetings scheduled for December as well as the first committee meeting in January. Motion carried unanimously.

Items from the Audience

Mark Crochet addressed the Council to thank them for putting on the Holiday Parade and that it had a large turnout.

City Manager Report

City Manager Fisher expressed her condolences to Mayor Hodkinson for the loss of his mom last week, and will be looking forward to receiving the treasures that his mom had saved for the City of Union Gap; There is

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a small COVID-19 outbreak with staff, mostly effecting Public Works.

Communications/Questions/
Comments

Council Member Hansen stated that he would like to have Julie reread the evaluation comment that she had, he thinks they are very important. Mayor Hodkinson asked for clarification. Schilling stated that she thinks that a policy needs to be created in regards to staff evaluations. City Manager Fisher responded by saying that city employees are under her purview, but if Schilling was referring to Fisher's evaluation, she would be happy to have one next year, which her and the Mayor were currently working on. Council Member Wentz asked Schilling for clarification on her request. Schilling stated that she wanted to make sure that they are following the evaluation policy, if there is one, regarding the frequency of the City Manager Evaluations.

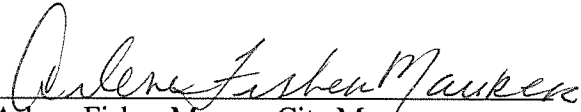
Council Member Dailey inquired about distributing Christmas cards to give thanks to those that had done so much throughout the year. City Manager Fisher responded that staff had decided that it was better not to send cards this year, but that she herself sends out Christmas cards to the employees and will mention to them how appreciative the Council is for all their hard work. Dailey and Murr both expressed how much they appreciate the City of Union Gap employees, especially in these hard times.

Development of Next
Agenda

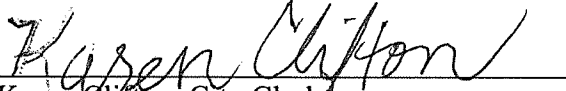
Council Member Schilling wanted to add information about communication from the Department of Commerce.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:30 p.m. wishing everyone a Merry Christmas and Happy New Year.


Arlene Fisher-Maurer, City Manager

ATTEST:


Karen Clifton, City Clerk