

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 12, 2016 Regular Meeting
MINUTES

- Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:02 p.m. due to technical difficulties.
- Council Members Present Council Members Lenz, Olson, Matson and Schilling were present. Council Members Carney and Butler attended telephonically.
- Staff Present City Attorney Brown, City Manager Fisher-Maurer, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Deputy Public Works/Community Development Director Spurlock, Police Chief Cobb and Fire Chief Stewart were present.
- Audience Present See attached list.
- Pledge of Allegiance Mayor Wentz led the Pledge of Allegiance.
- Consent Agenda Motion by Council Member Lenz, second by Council Member Matson to approve the consent agenda as follows:
- Regular Council Meeting Minutes, dated November 28, 2016, as attached to the Agenda and maintained in electronic format with modifications as discussed.
- Payroll Vouchers – EFT’s and Voucher Nos. 41577 through 41583, and 93783 through 93795 for December 09, 2016 in the amount of \$363,021.90.
- Claims Vouchers – EFT’s and Voucher Nos. 93624, 93586 and 93693 through 93782 for December 12, 2016, in the amount of \$832,264.50.
- Motion carried unanimously.
- Items from the Audience Nancy Yearout of the First Baptist Church announced that there will be a Christmas dinner held for anyone wanting to attend, December 25th, 2016, at approximately 12:00 p.m. with no specific ending time. The location is 2706 S. 2nd Street, Union Gap, WA. Yearout stated that people could call (509) 453-1965 for more information.
- General Items
- Ordinance No. - 2913 – Adopting the 2017 Budget Motion by Council Member Lenz, second by Council Member Butler to adopt Ordinance No. 2913 Adopting the 2017 Budget for the City of Union Gap, Washington. Those voting on the motion; Ayes – Lenz,

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Butler, Matson, Schilling and Wentz. Nays – Carney and Olson. Motion passes.

Ordinance No. - 2914 –
2016 Year End Budget
Amendments

Motion by Council Member Lenz, second by Council Member Matson to adopt Ordinance No. 2914 with an amendment as discussed, amending the 2016 Budget authorizing a transfer of up to \$150,000 from the current Expense Fund (001) to the Street Fund (101) for unbudgeted litigation costs, and authorizing expenditures of up to \$120,000 for costs associated with the transit costs. Motion carried unanimously.

Ordinance No. - 2915 –
Adopting City of Union Gap
Investment Management
Policy

Motion by Council Member Olson, second by Council Member Lenz to adopt Ordinance No. 2915, creating the City of Union Gap Investment Management Policy. Motion carried unanimously.

Public Works/Community
Development

Advertise for Construction
Bids – City Civic Center
Complex Project
City Manager

Motion by Council Member Olson, second by Council Member Lenz to authorize staff to advertise for construction bids, the City Civic Center Complex Project. Those voting on the motion; Ayes – Lenz, Olson, Butler, Matson, and Wentz. Nays – Carney and Schilling. Motion passes.

Set Date for Civic Center
Open House

Motion by Council Member Olson, second by Council Member Matson to set City Civic Center Complex Open House for February 27, 2017 from 5:00 p.m. to 6:00 p.m. Motion carried unanimously.

Motion to Negotiate a
Professional Services
Agreement with HLA
Engineering and Land
Surveying Inc.

Motion by Council Member Matson, second by Council Member Butler to authorize the City Manager to negotiate an agreement for 2017-2019 Professional Municipal Engineering & Land Surveying Services, and for design and construction services, with HLA Engineering and Land Surveying Inc. Those voting on the motion; Ayes – Lenz, Olson, Butler, Matson, Schilling and Wentz. Nays – Carney. Motion passes.

Report on Development
Permits for 2016

Deputy Public Works/Community Development Director Spurlock submitted a Year to date report on Development beginning year 2013.

Police

Resolution No. - 16-65 –
2017 Animal Control
Services Agreement

Motion by Council Member Matson, second by Council Member Olson to approve Resolution No. 16-65, Authorizing the City Manager to sign an agreement with the Yakima Humane Society for animal control service. Motion carried unanimously.

City Manager

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- Resolution No. – 16-66 – 2017 Public Defense Contract Motion by Council Member Lenz, second by Council Member Matson to approve Resolution No. 16-66, Authorizing the City Manager to sign a contract with Barry Woodard for public Defense services. Those voting on the motion; Ayes – Lenz, Olson, Butler, Matson, Schilling and Wentz. Nays – Carney. Motion passes.
- Employee Recognition – Police Greg Cobb City Manager Fisher stated that Chief Cobb was appointed to the Emergency Management Council and will work with Governor Inslee and his staff on emergency management activities.
- Cancel Meeting Motion by Council Member Lenz, second by Council Member Olson to cancel the December 26, 2016 Regular Council Meeting. Those voting on the motion; Ayes – Lenz, Carney, Olson, Butler, Matson, and Wentz. Nays – Carney and Schilling. Motion passes.
- Items from the Audience None.
- City Manager Report City Manager Fisher stated that she attended the Union Gap Old Town Christmas Parade and thanked Deputy Mayor Schilling and Mike Brown for their work done; Will be meeting with Borton Fruit in regards to development review and sales tax collection; Future meeting will be held with Kwik Lok and Columbia Valley Fruit; Met with staff of Med Star to review ridership and possible additional routs and will meet again in January; Expressed her thanks to the Public Works department on their work keeping the streets maintained during the recent snow event and only one collision reported, possibly due to the snow; Chief Cobb and Fisher met with City Manager Cliff Moore and Chief Stewart to discuss the future contract for Fire Department services; Deputy Mayor Schilling and Fisher are working with the Library Committee in regards to bringing back the Library, surveys will be distributed for citizen input; Due to the length of time before the next Council Meeting Fisher stated that she would be communicating with Council members via email and text as necessary.
- Communications/Questions/Comments None.
- Development of next agenda Discussion to Re-evaluate how information is communicated to citizens.
- Any other Business Mayor Wentz expressed his appreciation to Council and staff for work done over the past year.
- Adjournment of Meeting Mayor Wentz adjourned the December 12, 2016 Regular Council Meeting at 7:00 p.m.

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Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk