

UNION GAP CITY COUNCIL SPECIAL MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 11, 2017 Regular Meeting
MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Lenz, Carney, Matson and Schilling were present. Council Member Olson attended telephonically.

Staff Present City Manager Fisher, City Attorney Bronson, Police Chief Cobb, Finance & Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez and Fire Chief Stewart.

Audience Present See attached list.

Excuse Council Member Motion by Council Member Lenz, second by Council Member Carney to excuse Council Member Butler. Motion carried unanimously.

Consent Agenda Motion by Council Member Carney, second by Council Member Lenz to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated November 27, 2017, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s and Voucher Nos. 41619 and 96169 through 96181 for December 11, 2017, in the amount of \$386,282.49.

Claims Vouchers – EFT’s and Voucher Nos. 96096 through 96168 for December 11, 2017, in the amount of \$1,985,484.90.

Motion carried unanimously.

Items from the Audience None.

General Items

Request to add item to Agenda Motion by Council Member Carney, second by Council Member Olson to add discussion of Term Limits to the Agenda. Voting on the motion, Ayes – Carney, Olson, and Schilling; Nays – Lenz, Matson and Wentz. Motion failed.

Finance & Administration

Ordinance No. – 2935 – Motion by Council Member Lenz, second by Council Member Carney to

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 11, 2017

2017 Inter-fund Loan –
Civic Campus Project

adopt Ordinance No. 2935 amending the 2017 Budget authorizing the expenditure of funds for the Civic Campus Project and an inter-fund loan of up to \$300,000 from the Current Expense Fund (001) to the City Gall Building Reserve Fund (116) for costs relating to the Civic Campus Project. Motion carried unanimously.

Ordinance No. – 2936 –
2017 Budget Amendment –
Grant Funds – South 14th
Street Improvement
Program

Motion by Council Member Carney, second by Council Member Olson to adopt Ordinance No. 2936 amending the 2017 Budget authorizing an expenditure of up to \$1,033,224 from the Infrastructure Reserve Fund (124) for grant funds for the South 14th Street Improvement Project. Motion carried unanimously.

Ordinance No. – 2937 –
2017 Year-End Budget
Amendment

Motion by Council Member Lenz, second by Council Member Carney to adopt Ordinance No. 2937 amending the 2017 Budget, adjusting certain funds for unforeseen expenditures not included in the 2017 budget. Motion carried unanimously.

Resolution No. – 17-66 –
Probation Services
Agreement

Motion by Council Member Carney, second by Council Member Matson to adopt Resolution No. 17-66 authorizing the City Manager to sign an Agreement with Yakima County for probation services for 2018 - 2021. Motion carried unanimously.

Resolution No. – 17-67 –
Interlocal Municipal Court
Services

Motion by Council Member Carney, second by Council Member Lenz to approve Resolution No. 17-67 authorizing the City Manager to sign an Inter-Local Agreement with Yakima County District Court for Municipal Court Services for 2018 - 2021. Motion carried unanimously.

Public Works &
Community Development

Resolution No. – 17-68 –
Declare Project Complete
and Approve Acceptance –
South 14th Street
Improvements Project

Motion by Council Member Olson, second by Council Member Carney to adopt Resolution No. 17-68 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Main Street Stormwater Improvements Phase 2 Project. Motion carried unanimously.

Resolution No. – 17-69 –
Declare Project Complete
and Approve Acceptance –
Main Street Stormwater
Improvements Phase 2
Project

Motion by Council Member Carney, second by Council Member Matson to adopt Resolution No. 17-69 authorizing final acceptance and authorizing close-out to the City's contract agreement related to the Main Street Stormwater Improvements Phase 2 Project. Voting on the motion, Ayes – Lenz, Carney, Matson, and Schilling; Nays – Olson. Motion passes.

Resolution No. – 17-70 –
Declare Project Complete

Motion by Council Member Olson, second by Council Member Matson to adopt Resolution No. 17- 70 authorizing final acceptance and

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 11, 2017

and Approve Acceptance – authorizing close-out to the City’s contract agreement related to the
Borton Packing Center Borton Packing Center Utility Extension Project. Motion carried
Utility Extension Project unanimously.

Resolution No. – 17-71 – Motion by Council Member Olson, second by council Member Carney to
HLA Task Order 2017-03; adopt Resolution No. 17-71 authorizing the City Manager to sign Task
Water Rights Order No. 2017-03 with HLA Engineering and Land Surveying, Inc. as it
Administration Project relates to the Water Rights Administration project. Motion carried
unanimously.

Items from the Audience

None.

City Manager Report

City Manager Fisher stated that a PP&L Representative has been contacted in regards to street lights and will be the contact for the City of Union Gap; MRSC handouts have been distributed to each Council Member with notations made by Fisher highlighting pertinent information; Inquired which Council Members would be interested in attending the upcoming City action Days and NLC Conferences; Thanked the outgoing Council Members for their service as Council Members.

Cancellation of Council Meeting

Motion by Council Member Olson, second by Council Member Carney to cancel the Regular Council Meeting December 26, 2017. Motion carried unanimously.

Communications/Questions /Comments

Deputy Mayor Schilling gave an update on the Holiday Parade and thanked staff for their help. Shilling stated that there were over 40 floats who participated in the parade. Mayor Wentz expressed his appreciation to those involved in making the Holiday Parade a success.

Development of Next Agenda

Selection of YVCOG Voting Member and City of Union Gap Committee members.

Adjournment of Meeting

Mayor Wentz adjourned the December 11, 2017 Regular Council Meeting at 6:26 p.m.

Arlene Fisher-Maurer, City Manager

ATTEST:

Karen Clifton, City Clerk