

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 10, 2018 Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Hodkinson, Matson, Schilling, and Dailey were present.
<u>Staff Present</u>	City Manager Fisher, City Attorney Bronson, Police Chief Cobb, Finance and Administration Director Clifton, Deputy Clerk Treasurer Bisconer, Public Works/Community Development Director Henne, Civil Engineer Dominguez, Fire Chief Markham.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Curtis Rosenkrantz led the pledge of allegiance.
<u>Excuse Council Members</u>	Motion by Council Member Hodkinson, second by Council Member Schilling to excuse Council Members Murr and Butler. Motion carried unanimously.
<u>Consent Agenda</u>	Motion by Deputy Mayor Matson, second by Council Member Hodkinson to approve the consent agenda as follows: Amended Regular Council Meeting Minutes dated November 26, 2018 as attached to the Agenda and maintained in electronic format. Claims Vouchers – EFT’s and Voucher Nos. 98282 through 98339 for December 10, 2018, in the amount of \$684,295.02. Motion carried unanimously.
<u>Items from the Audience</u>	None.
<u>General Items</u>	
<u>Recognition Awards</u>	City Manager Fisher presented an award to Marti Canatsey in appreciation of her outstanding service assisting The City of Union Gap with the USDA Loan process funding the City Civic Campus. Fisher then presented an award to Pacific Power, Regional Business Manager, Lori Froehlich for outstanding customer service dealing with construction of the Civic Campus.
<u>Public Hearing</u>	At 6:07 Mayor Wentz opened a Public Hearing in regards to the 2019 Final

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Budget. Finance and Administration Director Clifton presented documents and gave a brief overview. With no written or verbal public testimony Mayor Wentz closed the meeting at 6:10.

Finance & Administration

Ordinance No. – 2956 –
Adopting the 2019 Budget

Motion by Council Member Hodkinson, second by Deputy Mayor Matson to adopt and publish Ordinance No. – 2955 – adopting the 2019 Budget for the City of Union Gap, Washington. Motion carried unanimously.

Ordinance No. – 2957 –
2018 Year-end Budget
Amendment

Motion by Deputy Mayor Matson, second by Council Member Dailey to adopt Ordinance No. 2957 amending the 2018 budget, adjusting certain funds for unforeseen expenditures not included in the 2018 budget. Motion carried unanimously.

Resolution No. – 18-63 –
Purchasing and Contracting
Policies and Procedures

Motion by Council Member Hodkinson, second by Deputy Mayor Matson to approve Resolution No. – 18-63 – adopting the City of Union Gap Purchasing and Contracting Policies and Procedures. Motion carried unanimously.

Public Works &
Community Development

Resolution No. 18-64 – Set
Public Hearing –
Comprehensive Plan
Amendment

Motion by Council Member Hodkinson, second by Council Member Dailey to adopt Resolution No. – 18-64 – setting a public hearing to consider amending the Comprehensive Plan. Motion carried unanimously.

Resolution No. 18-65 – Set
Public Hearing – Vacation
of Portion of Lightning Way
Right-of-Way

Motion by Council Member Hodkinson, second by Deputy Mayor Matson to adopt Resolution No. – 18-65 – initiating the vacation of City right-of-way. Motion carried unanimously.

Resolution No. – 18-66 –
2019 Technical Assistance
Contract – Yakima Valley
Conference of Governments

Motion by Deputy Mayor Matson, second by Council Member Dailey to approve Resolution No. – 18-66 – authorizing the City Manager to sign a contract with Yakima Valley Conference of Governments (YVCOG) for Technical Planning Assistance. Motion carried unanimously.

Resolution No. – 18-67 –
Fuel Tax Grant Distribution
Agreement

Motion by Deputy Mayor Matson, second by Council Member Schilling to approve Resolution No. – 18-67 – authorizing the City Manager to sign the Fuel Tax Grant Distribution Agreement #8-4-181(007)-1 with the Washington State Transportation Improvement Board (TIB) for the Main Street; 2nd Street to Franklin Street Project. Motion carried unanimously.

Award of Bid – Valley Mall
Boulevard Resurfacing

Motion by Deputy Mayor Matson, second by Council Member Hodkinson to accept the most qualified, lowest responsible bidder for the Valley Mall

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Project	Boulevard Resurfacing Project – Columbia Asphalt & Ready-Mix of Yakima, Washington in the amount of 1,713,840. Motion carried unanimously.
Resolution No. – 18-68 – HLA Consultant Agreement – Valley Mall Blvd. Resurfacing Project	Motion by Deputy Mayor Matson, second by Council Member Hodkinson to adopt Resolution No. 18-68 authorizing the City Manager to sign a Local Agency A&E Professional Services Consultant Agreement with HLA Engineering and Land Surveying, Inc. for the Valley Mall Boulevard Resurfacing Project. Motion carried unanimously.
Resolution No. – 18-69 – WA State Department of Ecology Agreement – Water Quality Combined Financial Assistance Agreement	Motion by Deputy Mayor Matson, second by Council Member Dailey to adopt Resolution No. 18-69 authorizing the City Manager to sign Task Order 2018-01 General Agreement for HLA Engineering and Land Surveying, Inc. to provide study services for the Ahtanum Road and Main Street Stormwater Improvements Project.
Resolution No. 18-70 – HLA Task Order No. 2018- 0 Agreement for Design Engineering Services for Ahtanum Road and Main Street Stormwater Improvements	Motion by Deputy Mayor Matson, second by Council Member Schilling to adopt Resolution No. 18-70 authorizing the City Manager to sign Task Order 2018-01 General Agreement for HLA Engineering and Land Surveying, Inc. to provide study services for the Ahtanum Road and Main Street Stormwater Improvements Project. Motion carried unanimously.
<u>Police Department</u>	
2019 Police Guild	Motion by Deputy Mayor Matson, second by Council Member Dailey to ratify the 2019 Police Guild Collective Bargaining Agreement. Motion carried unanimously.
<u>Items from the Audience</u>	None.
<u>City Manager Report</u>	City Manager Fisher thanked Council for passing the 2019 Budget. Stated that as of January 1, 2019 City Hall will be scheduled to be open five full days per week thanks to the collaborative efforts of staff; Employees recently attended anti-harassment training; The final punch list for the Civic Center will be held Thursday December 13, 2019.
<u>Communications/Questions/ Comments</u>	Council Member Hodkinson thanked Marti Canatsey and Lori Froehlich for their outstanding service. Mayor Wentz thanked Mike Brown, Julie Schilling and volunteers for their help with the 15 th Annual Old Town Lighted Christmas Parade. Schilling stated that there were over 50 participant entries.
<u>Development of Next Agenda</u>	None.

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Recess to 20 – Minute
Executive Session


At 6:39 Mayor Wentz announced recess to 20 minute executive Session with five minutes for members to collect, for personnel reasons, pursuant to RCW 42.30.110(g). After further discussion, the executive session was cancelled until all Council Members were present.

Closed Session

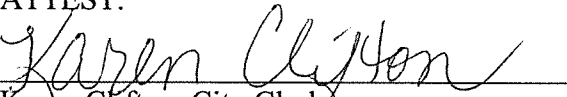
Cancelled.

Adjournment of Meeting

Mayor Wentz adjourned the meeting at 6:45 p.m.


Arlene Fisher-Maurer, City Manager

ATTEST:


Karen Clifton, City Clerk