

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
December 9, 2024, Regular Meeting
MINUTES

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| <u>Call to Order</u> | Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m. |
| <u>Council Members Present</u> | Council Members Sewell, Wentz, Galloway, Schilling and Dailey were present. |
| <u>Staff Present</u> | City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works & Community Development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present. |
| <u>Audience Present</u> | See attached list. |
| <u>Pledge of Allegiance</u> | Council Member Galloway led the pledge of allegiance. |
| <u>Consent Agenda</u> | <p>Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes, dated November 25, 2024, as attached to the Agenda and maintained in electronic format</p> <p>Claims Vouchers – EFT’s, and Voucher No’s 109494 through 109557 for December 9, 2024 in the amount of \$687, 922.94</p> <p>Motion carried unanimously.</p> |
| <u>Recess To 10-Minute Closed Session</u> | At 6:02 p.m., Mayor Hodkinson adjourned to a 10-minute Closed Session for Labor Negotiations Pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress; the Council may be taking action. Council Members, City Manager Bounds, City Attorney Foltz and Police Chief Cobb attended. |
| <u>Reconvened Meeting</u> | Mayor Hodkinson reconvened the regular meeting at 6:12 p.m. |

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – December 9, 2024

General Items

City Manager

Resolution No. – 24-93 – 2025 – 2027 Union Gap Police Officers Association – Bargaining Agreement

Motion by Council Member Schilling, second by Council Member Sewell to approve Resolution No. – 24-93 – authorizing the City Manager to sign the 2025 – 2027 Police Officer Association Agreement. Motion carried unanimously.

Resolution No. – 24-94 – 2025 – 2027 AFSCME Local 1122 Public Works – Bargaining Agreement

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-94 – authorizing the City Manager to sign the 2025 – 2027 AFSCME Public Works Bargaining Agreement. Motion carried unanimously.

Recurring Facility Use Agreement with Friends of the Union Gap Library & Community Center

City Manager Bounds and City Attorney Foltz gave a detailed overview of the proposed Recurring Facility Use Agreement with Friends of the Union Gap Library and Community Center. City Manager Bounds further stated the proposal is to use the Center at no charge with the exception of paying a security and cleaning deposit of \$150.00. After further discussion a motion was made by Council Member Wentz, second by Council Member Galloway requesting that City Manager Bounds and City Attorney Foltz work with the Library Committee to revise the agreement to reflect a \$5.00 per meeting fee and then bring the agreement proposal back to Council for review at the next scheduled meeting of January 13, 2025 – Ayes – Mayor Hodkinson, Council Member Sewell, Wentz, Galloway and Dailey. Nays – Council Member Schilling. Motion carried 5 to 1.

Motion by Council Member Wentz, second by Council Member Dailey to waive the meeting fee for the Friends of the Union Gap Library Meeting scheduled for December 12, 2024. Motion carried unanimously.

Cancellation of scheduled meetings

Motion by Council Member Wentz, second by Council Member Galloway to cancel all meetings through the rest of the year. City Manager Bounds asked for clarification that the motion would also include the first Study Session in January, 2025. Wentz confirmed that it would include the first Study Session in January. Motion carried unanimously.

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Finance & Administration

Ordinance No. – 3111 –
2024 Year-End Budget
Amendment

Finance & Administration Director Bisconer gave a detailed overview of proposed 2024 year-end budget amendments. Motion by Council Member Wentz, second by Council Member Galloway to approve Ordinance No. – 3111 – amending the 2024 budget, adjusting certain funds for unforeseen expenditures not included in the 2024 budget. Motion carried unanimously.

Police

Resolution No. – 24-95 –
Sheltering Agreement –
Yakima Humane Society

Police Chief Cobb gave a detailed overview of proposed Sheltering Agreement with Yakima Humane Society. Motion by Council Member Galloway, second by Council Member Sewell to approve Resolution No. – 24-95 – authorizing the City Manager to sign a Professional Services Agreement with the Yakima Humane Society, for animal sheltering. Motion carried unanimously.

City Manager

Council Member Selection
Process and Interviews

City Manager Bounds stated the City recently advertised for vacant Council Position #5, and received four applications. City Manager Bounds further stated the interview and selection process will follow, and explained the process that needed to be applied. Interviews of applicants Carol Fredrickson; Debra Upton-Fretel; and David Matson were then held.

Recess To 5-Minute
Executive Session

At 7:02 p.m., Mayor Hodkinson adjourned to a 5-minute Executive Session to evaluate the qualifications of a candidate for appointment to elective office, per RCW 42.30.110 (h); and the Council may be taking action after the Executive Session. Council Members, City Manager Bounds and City Attorney Jessica Foltz attended.

Reconvened Meeting

Mayor Hodkinson reconvened the regular meeting at 7:07 p.m.

Selection of Council Member

Motion by Council Member Galloway, second by Council Member Schilling to appoint Carol Fredrickson to Council Position #5. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

None.

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| <u>City Manager Report</u> | None. |
| <u>Communications/Questions/Comments</u> | None. |
| <u>Development of Next Agenda</u> | Oath of Office for Council Member Fredrickson. |
| <u>Adjournment of Meeting</u> | Mayor Hodkinson adjourned the regular meeting at 7:10 p.m. |



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

CITY OF UNION GAP
REGULAR UNION GAP COUNCIL MEETING
SIGN IN SHEET

6:00 P.M. - December 9, 2024

NAME (Please Print) (Date) ADDRESS

| NAME (Please Print) | (Date) | ADDRESS |
|---------------------|---------|-------------------------------|
| Carol Fredrickson | 12/9/24 | 29035 ^e Street UG. |
| Aelen Canatsey | 12-9-24 | Ahtanum |
| LODIA GALLOWAY | 12-9-24 | 2711-5 th ST |
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