

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 26, 2024, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Gonzalez, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Dailey led the pledge of allegiance.

Mayor Hodkinson requested a moment of silence in memory of County Commissioner Ron Anderson who recently passed away.

Consent Agenda Motion by Council Member Wentz, second by Council Member Dailey to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated August 12, 2024, as attached to the Agenda and maintained in electronic format

Claims Vouchers – EFT’s, and Check No’s 108956 through 109043 for August 26, 2024 in the amount of \$936,358.25

Motion carried unanimously.

General Items

Public Hearing
Six Year Transit
Development Plan 2024-2030

At 6:03 p.m., Mayor Hodkinson opened a Public Hearing in regards to the Six Year Transit Development Plan 2024-2030. Public Works and Community Development Director Cavanaugh introduced Brandy Dibble of Medstar Transportation who gave a detailed overview of their 2024 updates and data. Mayor Hodkinson inquired about the State Fair Ridership Program. Brandy Dibble informed that they are seeing upward trends in the Program. Council Member Schilling inquired if the hours of the bus could be increased in order

to accommodate workers of the State Fair. Brandy Dibble stated she would discuss the issue with her management; Union Gap resident Helen Canatsey, stated she has had issues with getting signed up for Dial-A-Ride. Mayor Hodkinson and Council Member Wentz suggested that she meet with Brandy Dibble after the meeting to get issue resolved. With no further public testimony, Mayor Hodkinson closed the Public Hearing at 6:13 p.m.

Public Works & Community Development

Resolution No. – 24-76 –
Six Year Transit
Development Plan 2024-2030

Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 24-76 – adopting a Six Year Transit Development Plan 2024-2030. Motion carried unanimously.

Resolution No. – 24-77 –
Appointing Representative To
The Public Facilities District

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-77 – appointing Barb Petrea to serve as the representative for Union Gap on the Public Facilities District. Motion carried unanimously.

Resolution No. – 24-78 –
Set Public Hearing – To
Establish A Benefit Area For
Sanitary Sewer Construction
Projects

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-78 – setting a public hearing for September 23, 2024, to consider establishing a benefit area for parcels located near a sanitary sewer construction project, located within the Regional Beltway project. Motion carried unanimously.

Finance & Administration

Ordinance No. – 3105 –
2024 Budget Amendment –
Lodging Tax Advisory
Committee (LTAC) – Big
Foot Convention Sponsorship

Motion by Council Member Schilling, second by Council Member Wentz to approve Ordinance No. – 3105 – amending the 2024 budget authorizing an expenditure of \$2,500.00 from the Lodging Tax Fund (107), for a contribution to the Greater Yakima Chamber of Commerce toward Big Foot Convention Sponsorship event that was held October 27-29, 2023. Motion carried unanimously.

City Manager

Resolution No. – 24-79 –
Appointing Civil Service
Commissioner

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-79 – appointing JaCee Brost to serve as a Civil Service Commissioner, Position #3, for Union Gap. Motion carried unanimously. City Manager Bounds administered JaCee Brost’s Oath of Office.

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Resolution No. – 24-80 –
Approving New Employee To
Be Paid At Step 3 Of The
Applicable Pay Scale

Motion by Council Member Dailey, second by Council Member Sewell to approve Resolution No. – 24-80 – approving new employee Elaina Crow to be paid at Step 3 of the applicable pay scale. Motion carried unanimously.

Resolution No. – 24-81 –
Amending The City
Personnel Policy Chapter
4.2(b)

Motion by Council Member Wentz, second by Council Member Gonzalez to approve Resolution No. – 24-81 – amending the City of Union Gap Personnel Policies Handbook (“The Handbook”) Chapter 4.2 relating to Pay Rates. Motion carried unanimously.

Committee Reports

Council Member Schilling stated some of the participating in the AWC Washington Collaborative Elected Leaders Institute (WACELI) is not working on her City issued iPad and requires a laptop computer therefore she would like to request that Council get a laptop computer that all Council could use if needed. Mayor Hodkinson and Council were in agreement.

Items from the Audience

Rick Green, Union Gap resident at 109 E. Washington Street, stated he was contacted by the City’s Code Enforcement Officer that he has 10 days to clean-up his property and due to a recent illness, disability and the heat he is having a hard time meeting the 10-day deadline to avoid the potential fine of \$250. Police Chief Cobb stated he would be discussing the issue further with the Code Enforcement Officer to get an update on any progress and to see if the City can extend things out before enforcement action is taken. Council Member Schilling stated several non-profit agencies are often looking to help out in situations like this and suggested Mr. Green reach out to them for possible assistance. Mayor Hodkinson stated the City’s intent is not to give out fines, it is to work with people, and therefore they would be looking into the situation, but a plan would need to be made by Mr. Green to get the property cleaned-up in order to get resolution on the matter.

Luis Mendoza, West Valley resident and former resident of Union Gap, inquired about starting a petition to allow side by side vehicles within the City of Union Gap. Mayor Hodkinson explained this issue had previously been brought before Council, and Council has chosen not to adopt the RCW to allow them within City limits. Council Member Schilling inquired if the City is citing people who are driving them in Union Gap. Police Chief Cobb informed, if they see them driving in City limits, they are being stopped and given a warning and educating the driver that they are illegal to drive in Union Gap. Police Chief Cobb further stated if a driver has a prior

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history that they have been warned then they are being ticketed.

City Manager Report

None.

Communications/Questions/
Comments

Police Chief Cobb informed that they have received a \$50.00 donation and a \$2,300.00 donation for their 501(c)(3) Union Police Employee Foundation.

Council Member Wentz reminded Council next week's Study Session will be held on Tuesday, September 3, 2024 due to Monday, September 2, 2024 being a holiday.

Development of next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:50 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

