

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 24, 2020, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Murr, Wentz, Hansen, Schilling, and Dailey were present telephonically.

Staff Present City Manager Fisher, Civil Engineer Dominguez, and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.

Audience Present See attached list.

Excuse Council Member Motion by Council Member Wentz, second by Council Member Murr to excuse Council Member Galloway. Motion carried unanimously.

Consent Agenda Council Member Schilling inquired about the USDA Loan Vouchers, asking if this is a monthly payment. Finance & Administration Director Clifton stated this is a quarterly payment.

Motion by Council Member Murr, second by Council Member Hansen to approve the consent agenda as follows:

Regular Council Meeting Minutes dated August 10, 2020 as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s, and Voucher Nos. 101635 through 101643 for the month of July, 2020, in the amount of \$460,165.06.

Claims Vouchers – EFT’s, and Voucher Nos. 101645 through 101702 for August 24, 2020, in the amount of \$375,072.67.

USDA Loan Vouchers – EFT for the month of July 2020, in the amount of \$114,307.00.

Motion carried unanimously.

Items from the Audience Mark Crochet gave a Library/Community Center Committee update stating that plans for the Library and Community Center are available for review and questions from the committee and 501(c)(3) have been

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given to City Manager Fisher. Crochet discussed plans for the 501(c)(3) book sale, which will be held once we reach phase 3 of the governor’s COVID-19 plan, and stated that the 501(c)(3) letter requesting donations is going out soon. Crochet mentioned that the City has begun purchasing IPADs for the City committee members, and that he believes City Manager Fisher is looking into purchasing IPADs for members of the public who are having trouble attending the meetings.

General Items

Public Works & Community Development

Resolution No. – 20-37 –
Declare Project Complete and
Approve Acceptance – Rock
Avenue Sewer Extension
Project

Motion by Council Member Murr, second by Council Member Hansen to approve Resolution No. 20-37 declaring the Rock Avenue Sewer Extension Project complete and accepting the project. Motion carried unanimously.

Motion to Approve – Main
Street Reconstruction Phase 1
– Change Order No. 2

Motion by Council Member Wentz, second by Council Member Murr to approve Main Street Reconstruction Phase 1 change order no. 2. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2992 –
Wellness Policy Amendment

Finance & Administration Director Clifton stated that due to the recent accountability audit of the City, it was recommended by the Auditor that some changes be made to the language of the current wellness policy regarding authorized expenditures.

Motion by Council Member Schilling, second by Council Member Murr to adopt Ordinance No. – 2992 – approving amendments to the Union Gap Wellness Policy. Motion carried unanimously.

Ordinance No. – 2993 –
Creating the Employee
Recognition Program

Finance & Administration Director Clifton stated that due to the recent accountability audit of the City, the Auditor recommended that a policy be created to support expenditures for employee recognition.

Motion by Council Member Dailey, second by Council Member Wentz to adopt Ordinance No. – 2993 – creating the Employee Recognition Program. Motion carried unanimously.

Items from the Audience

None.

City Manager Report

City Manager Fisher addressed Mark Crochet’s comment about purchasing IPADs for the public stating that IPADS are being purchased

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for City committees on an “as needed” basis, but that the City cannot provide IPADs to the public; the Planning Commission has IPADs now and will begin having virtual meetings; IPADs have been ordered for the Library and Community Center committee, not the 501(c)(3) group, but it has been determined that IPADs are unnecessary for the Park Board and Civil Service Committees; work in the Ahtanum Youth Park is nearly complete and will hopefully be opened soon; Fullbright Park is open and several families are using it; the Library and Community Center plans are here in the chambers and anyone is welcome to review them, they will be returned to BORA after September 1st to begin the next phase of design; Tomorrow is a meeting with the Department of Health and City leaders around the valley to receive an update on the COVID-19 pandemic.

Communications/Questions/
Comments

Council Member Hansen asked if the Council has looked at ordinance 2806 and if there is going to be a study session to discuss it. Mayor Hodkinson requested that any comments or concerns about the ordinance be provided in writing so that Council can discuss them.

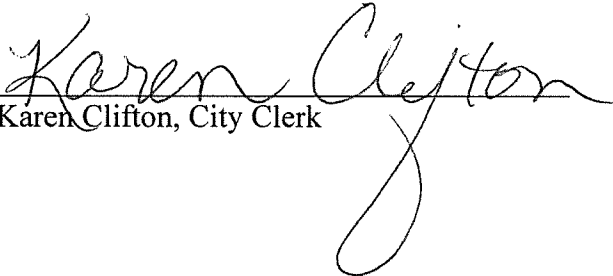
Development of Next Agenda

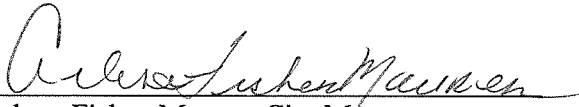
None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:28 p.m.

ATTEST:


Karen Clifton, City Clerk


Arlene Fisher-Maurer, City Manager