

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 24, 2026, Regular Meeting
MINUTES

<u>Call to Order</u>	Deputy Mayor Wentz called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Dailey, Galloway, Schilling, and Fredrickson were present.
<u>Staff Present</u>	City Manager Cobb, City Attorney Plant, Police Chief Soptich, Fire Chief Lamoureux, Public Works and Community development Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Dailey led the pledge of allegiance.
<u>Excuse Council Member</u>	Motion by Council Member Fredrickson, second by Council Member Galloway to excuse Mayor Hodkinson and Council Member Sewell. Motion carried unanimously.
<u>Consent Agenda</u>	Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows: Regular Council Meeting Minutes, dated August 10, 2026, as attached to the Agenda and maintained in electronic format Claims Vouchers – EFT’s, and Check No. 112718, 112719 and Voucher No’s. Check No’s. 112727 through 112823, in the amount of \$931,555.03 Payroll Vouchers – EFT’s, and Check No’s 112720 through 112726 for the month of July 2026, in the amount of \$600,954.48’ Petty Cash Vouchers – Check No. 1949 for July 2026 in the amount of \$58.64 Advance Travel Vouchers – Check No. 1403 through 1404 for July 2026 in the amount of \$580.00

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 24, 2026

Resolution No. – 26 – 60 –
Authorizing the City Manager
to sign an agreement for
architectural services with
ARC Architects

Finance and Administration Director Bisconer presented a professional service agreement with ARC Architects for Council consideration. The contract, structured on a standard American Institute of Architects form, provides engineering and architectural design services for the Fire Department at an estimated cost of \$65,829. Motion by Council Member Schilling, second by Council Member Fredrickson to approve Resolution No. – 26 – 60 – Authorizing the City Manager to sign an agreement for architectural services with ARC Architects. Motion carried unanimously.

Ordinance No. – 3168 –
Amending the 2026 Budget,
authorizing the expenditures
of up to \$35,000 for the Fire
Department Reserve Fund
(313), and up to \$30,000 from
the Municipal Capital
Improvement Fund for
architectural services related
to the remodel and addition
for the Fire Station

Finance and Administration Director Bisconer presented a budget amendment to authorize funding for the previously discussed professional services agreement with ARC Architects. Bisconer proposed allocating \$35,000 from the Fire Department Reserve Fund (Fund 313) and up to \$31,000 from the Municipal Capital Improvement Fund (Fund 318). Bisconer noted that \$35,000 represents the full available balance in Fund 313, while Fund 318 currently maintains an available reserve balance of approximately \$2 million. Motion by Council Member Dailey, second by Council Member Galloway to adopt Ordinance No. – 3168 – Amending the 2026 Budget, authorizing the expenditures of up to \$35,000 for the Fire Department Reserve Fund (313), and up to \$30,000 from the Municipal Capital Improvement Fund for architectural services related to the remodel and addition for the Fire Station. Motion carried unanimously.

Police

Ordinance No. – 3169 –
Amending Union Gap
Municipal Code Section
6.04.090 regarding dangerous
dog to comply with Ch.16.08
RCW and increasing the
dangerous dog registration fee

Police Chief Soptich presented a proposed ordinance amending the City Code to align with revised Washington State law and increase the annual registration fee for dangerous dogs from \$50 to \$250. Chief Soptich explained that the increased fee is designed to discourage the keeping of dangerous dogs while maintaining a lawful compliance path for responsible owners. Soptich reported that the City currently has three registered dangerous dogs and summarized the municipal process for dangerous dog designations, including police investigation, formal appeal procedures, and mandatory secure enclosure requirements. Soptich noted that the \$250 rate will take effect during the next annual registration cycle. Motion by Council Member Fredrickson, second by Council Member Galloway to adopt Ordinance No. – 3169 – Amending Union Gap Municipal Code Section 6.04.090 regarding dangerous dog to comply with Ch.16.08 RCW and increasing the dangerous dog registration fee. Motion carried unanimously.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 24, 2026

Committee Reports None

Items from the Audience None

City Manager Report None

Communications/Questions/
Comments None

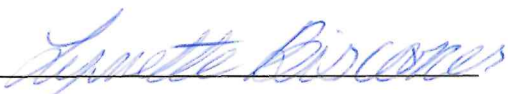
Development of Next Agenda Council Member Wentz announced that he will be absent from the September 7, 2026, meeting due to a scheduled vacation. Wentz also reminded the Council and the public that there is no meeting scheduled for next Monday, as it is the fifth Monday of the month.

Adjournment of Meeting Deputy Mayor Wentz adjourned the regular meeting at 6:22 p.m.



Gregory Cobb, City Manager

ATTEST:



Lynette Bisconer, City Clerk

6:00 P.M. – August 24, 2026

ADDRESS

Ledia Galloway
Marilyn Killoway

2711-5th St. UG
108 W Pin UG