

***UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 22, 2022, Regular Meeting
MINUTES***

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present.
<u>Staff Present</u>	City Attorney Brown, Police Chief Cobb, Fire Chief Markham, Public Works and Community Development Director Henne, Building Official and Plans Examiner Cavanaugh, and Deputy Clerk Treasurer Bisconer, were present.
<u>Audience Present</u>	See attached list.
<u>Communication</u>	Mayor Hodkinson wished Y-PAC Municipal Producer, Mike Brown a Happy Birthday, and that they appreciate all he does.
<u>Pledge of Allegiance</u>	Council Member Galloway led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows.</p> <p>Regular Council Meeting Minutes dated August 8, 2022, as attached to the Agenda and maintained in electronic format. Motion carried unanimously.</p> <p>Payroll Vouchers – EFT’s and Voucher No. 105094 through 105101 for the month of July, 2022, in the amount of \$470,377.06</p> <p>Claims Vouchers – EFT’s, Voucher No. 105103 through 105163 for August 22, 2022, in the amount of \$299,762.88.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	Helen Canatsey addressed the Council to invite everyone to a dining for dollars fund raising event, to be held at Sea Galley, August 24, 2022, between 11:00 a.m. and 9:00 p.m.
<u>General Items</u>	
<u>Public Hearing</u>	

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 22, 2022

UGMC Title 2 –
Administration Personnel

Mayor Hodkinson opened a Public Hearing at 6:03 p.m. to receive public testimony on the draft amendment to UGMC Title 2 – Administration and Personnel.

Public Works and Community Development Director Henne introduced Yakima Valley Conference of Governments Regional Office Manager, Byron Gumz who gave an overview of updates to Title 2 Chapter 2.52, as it relates to how the City of Union Gap administers the State environmental policy act. Such as, updating references to if an appeal went to a hearing examiner, adding the administrative official’s designees would be able to make decisions. With no written or verbal communications, Mayor Hodkinson closed the Public Hearing at 6:08 p.m.

UGMC Title 15 – UGMC
Title 15 – UGMC Title 15
Mobile Homes

Mayor Hodkinson opened a Public Hearing at 6:08 p.m. to receive public testimony on the draft amendment to UGMC Title 15 Mobile Homes. Building Official and Plans Examiner Cavanaugh gave an overview of some of the updates to UGMC Title 15, such as changing the wording Mobile Home to Manufactured home. According to the state and HUD’s definition, a Mobile Home is a home built prior to June 1976. Our Ordinances don’t allow for Mobile Homes to be placed any longer, and haven’t for quite some time. Any of those homes in existence are allowed to stay, and are non-conforming. If that home were to be removed and replaced, it would have to be a home in compliance with the current Ordinance. Cavanaugh also explained that the reference to travel trailers, and travel trailer parks needed to be removed, as they do not meet the standards of the National Building Code as an inhabited home. Any of those homes in existence can remain as long as they aren’t substantially deficient. With no written or verbal communications, Mayor Hodkinson closed the Public Hearing at 6:14 p.m.

UGMC Title 17 - Zoning

Mayor Hodkinson opened a Public Hearing at 6:14 p.m. to receive public testimony on the draft amendment to UGMC Title 17 Zoning. Building Official and Plans Examiner Cavanaugh gave an overview of some of the updates to UGMC Title 17, such as vehicle storage areas required within each manufactured Home park. With no written or verbal communications, Mayor Hodkinson closed the Public Hearing at 6:15 p.m.

Public Works & Community
Development

Ordinance No. – 3026 –
Amending Union Gap
Municipal Code Title 2
Administration and Personnel

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3026 – amending Union Gap Municipal Code Title 2 Administration and Personnel. Motion carried unanimously.

Ordinance No. – 3027 –
Amending Union Gap

Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. – 3027 – amending Union Gap Municipal Code Title 15

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 22, 2022

Municipal Code Title 15
Mobile Homes

– Mobile Homes. Motion carried unanimously.

Ordinance No. – 3028 –
Amending Union Gap
Municipal Code Title 17

Motion by Council Member Wentz, second by Council Member Murr to adopt Ordinance No. – 3028 - amending Union Gap Municipal Code Title 17 – Zoning. Motion carried unanimously.

Motion – Set Special Council
Meeting – Wide Hollow
Development – Developers
Agreement

Motion by Council Member Murr, second by Council Member Hansen to approve setting a special Council Meeting for September 7, 2022 at 6:00 p.m., for a public hearing regarding Wide Hollow Development, Developer’s Agreement, and to approve Resolution No. - 22-38 - authorizing the Public Works Director to sign an agreement with Wide Hollow Development. Council Member Schilling asked how we are going to get this out to the public. Public Works and Community Development Director Henne replied that we would meet our lawful requirement of public notices, it would be published in the newspaper. Council member Wentz stated that he would not be present for that meeting, or the following meeting. Motion carried unanimously.

Resolution No. – 22-38 Set
Public Hearing – Wide
Hollow Development,
Developer’s Agreement

Council

Ordinance No. – 3029 – 2022
Budget Amendment –
Lodging Tax Advisory
Committee – Ag Museum
and Yakima Valley Tourism

Central WA. Agriculture Museum operations manager Paul Strater addressed the Council to explain that they are in need of an Education Coordinator and updated technology for the Central WA. Agriculture Museum. He explained that the recent COVID pandemic effected incoming visitors, including school field trips. He explained activities that children enjoyed, such as corn meal processing and the letter press operations. Strater stated that Fred Hutchinson of Olde Yakima Letterpress Museum approached him about building a Letterpress museum located at the Central WA. Agriculture Museum, and there is now two buildings displaying letterpress equipment, which has increased visitors. Strater believes that something similar can happen with their education program, if they can show hands on projects. Motion by Council Member Schilling to adopt Ordinance No. – 3029 – amending the 2022 budget authorizing an expenditure of up to \$15,000 from the Lodging tax Fund (107), for costs associated with a new Educational Program Coordinator position at the Central WA. Ag Museum. Motion carried unanimously

Valley Mall general manager Linda DiLembo addressed the Council in regards to their plans to establish an area in the Valley Mall dedicated to Yakima Valley Tourism. DiLembo asked Yakima Valley President and CEO, John Cooper to explain. Cooper distributed concept photos, and explained that Union Gap could be the exclusive community panel sponsor, and that they have a not for profit organization that were able to get some ARPA funds to allow for visitor services. They will sell locally branded products in the booth itself to help cover costs. It will be a yearlong commitment. Motion by Council Member Wentz, second by Council Member Galloway to adopt Ordinance No. - 3029 - amending the 2022

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – August 22, 2022

budget authorizing an amendment to increase the Tourism Promotion Fund (108) by \$25,000 for costs associated with advertising at the Yakima Valley Info & Gifts Kiosk in the Valley Mall. Motion carried unanimously. Linda DiLembo explained that studies have been done by their research firm, and over six million people come to their mall over a course of a year, 11% of those are out of town, which is 35 miles or more. This is a true opportunity for tourism business.

Police Department

Resolution No. – 22-39 –
Apple Developer Program
License Agreement

Police Chief Cobb explained that State of Washington is also looking at funding a similar type of app for all first responders, and we may not have to pay for this in the future. Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. - 22-39 - authorizing the Chief of Police to sign an Apple Developer Program License Agreement, to allow employees to utilize the Cordico Wellness Application on their Apple iPhones. Motion carried unanimously.

Items from the Audience

None.

Communications/Questions/
Comments

None.

Development of next Agenda

Council Member Schilling inquired about on rewriting an Ordinance, and it needs to go to a study session first. Police Chief Cobb replied that he would let Finance and Administration Director Clifton know.

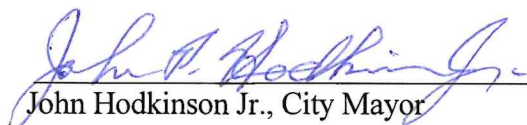
Council Member Wentz requested to be excused for the 09/06/2022 committee meeting, and the 09/12/2022 Council meeting due to medical reasons. With no objections, Mayor Hodkinson excused him.

Recess to 15 Minute
Executive Session

At 6:47 p.m. Mayor Hodkinson announced a recess to 15 minute executive session to review the performance of a public employee, per RCW 42.30.110(g). The Council will not be taking action after the Executive Session. Council Members and City Attorney Brown attended.


Reconvene & Adjournment
of Meeting

At 7:02 p.m., Mayor Hodkinson reconvened and adjourned the August 22, 2022 regular Council Meeting.



John Hodkinson Jr., City Mayor

ATTEST:



Karen Clifton, City Clerk

