

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
*August 12, 2024, Regular Meeting*  
**MINUTES**

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Sewell, Wentz, Galloway, Gonzalez, Schilling and Dailey were present.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Bisconer were present.

Audience Present See attached list.

Pledge of Allegiance Council Member Sewell led the pledge of allegiance.

Consent Agenda Motion by Council Member Wentz, second by Council Member Sewell to approve the consent agenda as follows:

Regular Council Meeting Minutes, dated July 22, 2024, as attached to the Agenda and maintained in electronic format

Payroll Vouchers – EFT’s, and Check No’s 108947 through 108955 for the month of July 2024, in the amount of \$541,321.24

Claims Vouchers – EFT’s, and Check No’s 108853 through 108946 for August 12, 2024 in the amount of \$2,443,582.08

Motion carried unanimously.

General Items

City Manager

Resolution No. – 24-67 – Placement of Plaques in the Union Gap Library & Community Center Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution No. – 24-67 – authorizing the placement of Plaques in the Union Gap Library & Community Center Facility. Ayes – Sewell, Galloway, Gonzalez, Dailey and Hodkinson. Nays – Wentz. Motion passes.

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Resolution No. – 24-68 –  
Interagency Reimbursement  
Agreement with Washington  
State Administrative Office of  
the Courts

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-68 – authorizing the City Manager to sign a Interagency Reimbursement Agreement with Washington State Administrative Office of the Courts and Union Gap Municipal Court. Motion carried unanimously.

Finance & Administration

Resolution No. – 24-69 –  
Cancelling Certain  
Uncollectable Items

Motion by Council Member Schilling, second by Council Member Sewell to approve Resolution No. – 24-69 – cancelling certain Uncollectable items. Motion carried unanimously.

Public Works & Community  
Development

Resolution No. – 24-70 –  
Declare Project Complete and  
Approve Acceptance – West  
Ahtanum Road Resurfacing  
Project – HLA 13131

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-70 – authorizing final acceptance and authorizing close-out to the City’s contract agreement related to the West Ahtanum Road Resurfacing Project. Ayes – Sewell, Wentz, Galloway, Gonzalez, Dailey, and Hodkinson. Nays – Schilling. Council Member Schilling inquired if the large bump going across Ahtanum was going to be fixed. Public Works and Community Development Director Cavanaugh informed it is in the process of being repaired. Motion passes.

Resolution No. – 24-71 –  
QAPP; Quality Assurance  
Project Plan

Motion by Council Member Wentz, second by Council Member Schilling to approve Resolution No. – 24-7 – to authorize the City Manager to sign a Quality Assurance Project Plan; Mid-Yakima River Basin Water Quality Impairment Study. Motion carried unanimously.

Resolution No. – 24-72 –  
Set Public Hearing – Six Year  
Transit Development Plan  
2024-2030

Motion by Council Member Gonzalez, second by Council Member Dailey, to approve Resolution No. – 24-72 – setting a public hearing regarding the Six Year Transit Development Plant 2024-2030 for August 26, 2024 at 6:00 p.m. Motion carried unanimously.

Resolution No. – 24-73 –  
Appointing TRANS-Action  
2024 Voting Primary &  
Alternate

Motion by Council Member Galloway, second by Council Member Wentz to approve Resolution No. – 24-73 – appointing Public Works and Community Development Director Jason Cavanaugh, to serve on TRANS-Action as the City of Union Gap’s voting delegate and appointing Council Member Sandy Dailey, to serve as an alternate. Motion carried unanimously.

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Resolution No. – 24-74 –  
WSDOT State Consolidated  
Grant Program – Operating  
Grant Agreement #PTD0976

Motion by Council Member Wentz, second by Council Member Daily to approve Resolution No. – 24-74 – to authorize the City Manager to sign a Washington State Department of Transportation (WSDOT) Consolidated Grant Program – Operating Grant Agreement #PTD0976. Motion carried unanimously.

Resolution No. – 24-75 –  
WSDOT State Consolidated  
Grant Program – Operating  
Grant Agreement #PTD0977

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-75 – to authorize the City Manager to sign a Washington State Department of Transportation (WSDOT) Consolidated Grant Program – Operating Grant Agreement #PTD0977. Motion carried unanimously.

Committee Reports

Council Member Schilling informed she has been participating in an AWC program called Washington Collaborative Elected Leaders Institute (WA-CELI) and distributed a packet to Council that gave a detailed overview of what they have been working on.

Items from the Audience

None.

City Manager Report

City Manager Bounds stated that the Broadway Project was determined at Council Retreat to be a City priority therefore meetings and discussions have been had with the City's engineers and Marty Canatsey from USDA on how the City should move forward and possible funding ideas. Bounds further informed it will be an extensive effort that may involve multiple players to determine what needs to be updated and what does not. Therefore, they are planning to put together a technical team to have productive conversations and do the planning for it. Bounds informed the Library and Community Center now has power hooked up and on August 26, 2024 the Library will begin setting up their equipment which will take approximately 5-7 weeks therefore the ribbon cutting ceremony has been pushed back to Wednesday, October 9, 2024. Bounds informed that the City had committed to host the September YVCOG meeting but were able to reschedule to host the October meeting. Council Member Dailey inquired if there were any updates on the proposed Emergency Center to be located in Union Gap. City Manager Bounds informed she has been talking with MultiCare and they will be doing a presentation at the first study session in October.

Communications/Questions/  
Comments

None.

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Development of next Agenda     None.

Adjournment of Meeting     Mayor Hodkinson adjourned the regular meeting at 6:25 p.m.



Sharon Bounds, City Manager

ATTEST:



Lynette Bisconer, City Clerk

