

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
August 10, 2020, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Schilling, and Dailey were present telephonically.
<u>Staff Present</u>	City Manager Fisher, Police Chief Cobb, Civil Engineer Dominguez, and Finance and Administration Director Clifton were present. City Attorney Brown was present telephonically.
<u>Audience Present</u>	See attached list.
<u>Excuse Council Member</u>	Motion by Council Member Wentz, second by Council Member Schilling to excuse Council Member Hansen. Motion carried unanimously.
<u>Consent Agenda</u>	<p>Council Member Schilling inquired about an item on the Consent Agenda, purchasing IPADs for the planning commission committee members. City Manager Fisher stated that due to COVID-19, none of the committees have met since March and the one critical committee that runs with serious deadlines is the planning commission. Fisher explained that those meetings are critical for community development deadlines and the IPADSs will be paid for through the CARES Act. Fisher also stated that she would contact other committee members to verify whether there is urgent need for other committee members to meet.</p> <p>Motion by Council Member Murr, second by Council Member Wentz to approve the consent agenda as follows:</p> <p>Regular Council Meeting Minutes dated July 27, 2020 as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT’s, and Voucher Nos. 101568 through 101634 for August 10, 2020, in the amount of \$295,859.50.</p> <p>Motion carried unanimously.</p>
<u>Items from the Audience</u>	None.
<u>General Items</u>	

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Public Hearing

Six-Year Transit
Development Plan 2021-2026

Mayor Hodkinson opened a Public Hearing at 6:10 p.m. to receive comments on proposed revision to the Six-Year Transit Development Plan 2021 – 2026. Civil Engineer Dominguez gave an overview. With no written or oral comment, Mayor Hodkinson closed the Public Hearing at 6:12 p.m.

Public Works & Community
Development

Resolution No. – 20-34 –
Adopt Six-Year Transit
Development Plan 2021-2026

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. 20-34 adopting a Six-Year Transit Development Plan 2021 – 2026. Motion carried unanimously.

Resolution No. – 20-35 – 10th
Avenue South #475 Bridge
Replacement; Yakima County
Formal Task Assignment –
Task Number 02

Motion by Council Member Galloway, second by Council Member Murr to approve Resolution No. – 20-35 – authorizing the City Manager to sign a Formal Task Assignment – Task Number 02 with Yakima County for Certified Acceptance Agency certification services related to the City’s 10th Avenue South #475 Bridge Replacement project. Motion carried unanimously.

Resolution No. – 20-36 –
ATS Automation Customer
Support Agreement – Civic
Complex Operating System

Motion by Council Member Murr, second by Council Member Dailey to approve Resolution No. – 20-36 – authorizing the City Manager to sign an “ATS Automation Customer Support Agreement” for the Civic Complex’s “Alerton Energy Management System” equipment maintenance. Motion carried unanimously.

Finance & Administration

Ordinance No. – 2990 –
Credit Card Purchasing Policy
Amendment

Finance & Administration Director Clifton stated that due to the recent accountability audit of the City, it was recommended by the Auditor that some changes be made to the language of our current credit card policy regarding itemized receipts.

Motion by Council Member Murr, second by Council Member Wentz to adopt Ordinance No. – 2990 – amending the City of Union Gap Credit Card Purchasing Policy. Motion carried unanimously.

Ordinance No. – 2991 –
Personnel Policy Handbook
Amendment

City Manager Fisher stated that this item is due to the recent audit, and gave an overview. Motion by Council Member Wentz, second by Council Member Murr to adopt Resolution No. – 2991 – amending the City of Union Gap Personnel Policy Handbook to include language related to the purchase of meals for employees as outlined in

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“Attachment A”. Motion carried unanimously.

Police

Police Department 2nd Quarter
2020 Report

Police Chief Cobb presented a 2nd Quarter 2020 report and gave an overview. Cobb then gave an update on 2019 crime statistics, and stated that if anybody would like to review the report in full they could access the information on Washington Association of Sherriff’s and Police Chief’s website. Cobb stated that overall Union Gap had a reduction in crime of 5.6% and a Clearance rate of 57.9%, leading the county rate.

City Council

City Council Code of Conduct

City Attorney Brown stated he understands that Council Member Hansen requested that Theresa Charvet read a statement in his absence, and sees no issue with his request; Council Member Schilling submitted information regarding the Council Code of Conduct and stated that since it is being reviewed, other things need to be corrected.

Teresa Charvet read into record Council Member Hansen’s statement asking Council members to each save, print and review Ordinance #2806 - City Council Code of Conduct, and asked for questions and comments in writing for the next City Council meeting. City Manager Fisher requested that questions or comments be directed to her to avoid possible violation of the open public meetings act by Council Members emailing each other on the topic.

Items from the Audience

Helen Canatsey thanked Council Member Galloway for his assistance with her computer.

City Manager Report

City Manager Fisher stated that work is continuing on Main Street; Rock Avenue project is completed; On Aug. 12, 2020 BORA will deliver drawings and plans for the Library and Community Center; Working on Ahtanum Youth Park this week and hope to open soon; Taking down ropes from playground equipment at Fullbright Park, which was installed to restrict use due to the COVID-19 pandemic, to avoid possible injury; the park is now open for use.

Communications/Questions/
Comments

None.

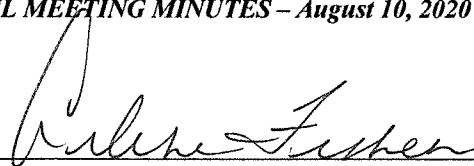
Development of Next Agenda

None.

Adjournment of Meeting


Mayor Hodkinson adjourned the regular meeting at 7:37 p.m.

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Arlene Fisher-Maurer, City Manager

ATTEST:



Karen Clifton, City Clerk