

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 8, 2024, Regular Meeting
MINUTES

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Sewell, Wentz, Galloway, Gonzalez, Schilling and Dailey were present.
<u>Staff Present</u>	City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Director Henne, Public Works and Community Director Cavanaugh, Civil Engineer Dominguez, and Finance & Administration Director Clifton were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Council Member Schilling led the pledge of allegiance.
<u>Consent Agenda</u>	Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows: Regular Council Meeting Minutes, dated March 25, 2024, as attached to the Agenda and maintained in electronic format. Claims Vouchers – EFT’s, and Voucher No. 108179 through 108256 for April 8, 2024, in the amount of \$794,345.94 Motion carried unanimously.
<u>Public Works & Community Development</u>	
Resolution No. – 24-33 – Union Gap Regional Beltway Connector Project	Motion by Council Member Wentz, second by Council Member Galloway to adopt Resolution No. – 24-33 – recognizing the Union Gap Regional Beltway Connector project as a priority for the City of Union Gap. Motion carried unanimously.
<u>General Items</u>	
<u>Presentation</u>	

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Chris Wickenhagen, YVCOG
Executive Director – YVCOG
Annual Report and City
Council Retreat Outcomes

Chirs Wickenhagen presented the 2023 Members report to share the focus, priorities, and budget of YVCOG. Wickenhagen went over some highlights of the report such as some of the recently established local crime lab processes, and Federal funding and action plans.

Wickenhagen presented a booklet featuring the March 2024 Union Gap Council Retreat, highlighted priority #1 being the completion of the Beltway and Main Street projects. Wickenhagen expressed her appreciation for working together.

City Council

Resolution No. – 24-28 –
Appointment of Council
Committee Co-Chair

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-28 – appointing Maira Gonzalez to replace Roger Wentz as the committee co-chair for the Finance and Administration Committee. Motion carried unanimously.

Public Works & Community
Development

Resolution No. – 24-29 –
Declare Project Complete and
Approve Acceptance – Valley
Mall Boulevard Resurfacing
Project – HLA

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-29 – authorizing final acceptance and authorizing close-out to the City’s contract agreement related to the Valley Mall Boulevard resurfacing Project. Motion carried unanimously.

Resolution No. – 24-30 – Task
Order 2022-02 Amendment
No. 2; Regional Beltway Area
Utility Extension; HLA Project
No. 22038

Motion by Council Member Wentz, second by Council Member Dailey to approve Resolution No. – 24-30 – authorizing the City Manager to sign Amendment No. 2 to Task Order No. 2022-02 with HLA Engineering and Land Surveying, Inc. as it relates to the Regional Beltway Area Utilities Extension; HLA Project No. 22038. Motion carried unanimously.

City Manager

Resolution No. – 24-31 –
Appointing members to the
Lodging Tax Advisory
Committee

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. - 24-31 – appointing Marlo McCrea, Marissa Contreras, and Linda DiLembo to the Lodging Tax Advisory Committee (LTAC) and Tourism Promotion Area (TPA) Committee. Motion carried unanimously.

Resolution No. – 24-32 –
Amending Credit Card Policy

Motion by Council Member Wentz, second by Council Member Galloway to approve Resolution No. – 24-32 – amending the Credit

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Card Purchasing Policy, Attachment D to Section 9 of the Personnel Policies Handbook relating to Travel Policies and Procedures. Motion carried unanimously.

Committee Reports

None.

Items from the Audience

Helen Canatsey addressed the Council to extend an invitation to an upcoming Dining for Dollars Day to be held April 10th, 2024 from 6:30 a.m. to 8:00 p.m. at the Old Town Station to benefit the Union Gap Library and Community Center.

City Manager Report

City Manager Bounds stated that the Yakima Chamber has invited three members to attend Business after hours with the Yakima Greenway Foundation at their new visitor’s center. Council Member Dailey is on the Board, so she will be there, as well as the Mayor.

Communications/Questions/
Comments

Council Member Galloway stated that he had driven on a portion of the proposed Beltway, was impressed, and thanked staff.


Development of next Agenda

None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:42 p.m.

ATTEST:



Karen Clifton, City Clerk



Sharon Bounds, City Manager

