

**UNION GAP CITY COUNCIL REGULAR MEETING**  
**UNION GAP COUNCIL CHAMBERS**  
*Union Gap, Washington*  
*April 26, 2021, Regular Meeting*  
**MINUTES**

<u>Call to Order</u>	Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.
<u>Council Members Present</u>	Council Members Murr, Wentz, Galloway, Hansen, Schilling, and Dailey were present virtually.
<u>Staff Present</u>	City Manager Fisher, Police Chief Cobb, Public Works and Community Development Director Henne, Civil Engineer Dominguez, Finance and Administration Director Clifton, City Attorney Brown, and Fire Chief Markham were present.
<u>Audience Present</u>	See attached list.
<u>Pledge of Allegiance</u>	Mayor Hodkinson led the pledge of allegiance.
<u>Consent Agenda</u>	<p>Motion by Council Member Wentz, second by Council Member Galloway to approve the consent agenda as follows.</p> <p>Regular Council Meeting Minutes, dated April 12, 2021 as attached to the Agenda and maintained in electronic format.</p> <p>Claims Vouchers – EFT’s and Voucher No. 102732 through 102792 for April 26, 2021, in the amount of \$252,400.28.</p> <p>Motion carried unanimously.</p> <p>None.</p>
<u>Items from the Audience</u>	Council Member Hansen asked if Council Members and others can tour all of the City owned Facilities. City Manager Fisher replied, after COVID is over she would be glad to do it.
<u>Public Works &amp; Community Development</u>	
Resolution No. – 21-13 – HLA Task Order 2019-03 Addendum No. 1 – Complete Streets	Civil Engineer Dominguez gave an overview of Task Order 2019-03 Addendum No. 1- Complete Streets. Council Member Hansesn asked if it would cost more money. Dominguez replied yes, \$7,500 additional. Motion by Council Member Galloway, second by Council Member Murr

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 26, 2021*

to approve Resolution No. – 21-13 – authorizing the City Manager to sign Task Order No. 2019-03 Addendum No. 1 as it relates to the Citywide Sidewalk Improvements (Complete Streets) Project. Motion carried unanimously.

Award of Bid – Library & Community Center

Public Works and Community Development Director Henne explained that on April 21, 2021, a bid opening was held for the Library and Community Center project. Two bids were received, with the lowest bid being approximately 32% above the construction budget. Henne recommended that staff and Council Members meet to discuss possible additional funding and or speaking with legislatures to get a stay on the grant until costs come down in the economy. Motion by Council Member Murr, second by Council Member Wentz to Table the Award of Bid – Library and Community Center. Council Member Schilling suggested the item be tabled for 45 days. Mayor Hodgkinson recommended two weeks. Council Member Murr added to his motion that the item be tabled until the next regular Council Meeting, second by Council Member Wentz. Motion carried unanimously.

City Manager Fisher reminded Council that the bids are still open, and requested that if there are any questions regarding the bids, either from Council Members, citizens or the general public to direct the questions to staff members to avoid any potential legal issues. Council Member Schilling inquired if all Council Members had received a recent email from a citizen regarding a Library and Community Center idea. Fisher replied that she and Public Works and Community Development Director Henne had looked at it but can't take any action right now.

Advertise for Bids – E. Washington Avenue Resurfacing Project

Public Works and Community Director Henne explained that a TIB grant had been received, and we had amended our budget for the E. Washington Avenue Resurfacing project, and had planned on spending the money in 2022. The WA State Transportation Improvement Board would like to see us spend the money in 2021 for that project. Henne stated that we had planned on doing the 10<sup>th</sup> avenue bridge project in 2021, but didn't believe that the construction would be ready to begin until 2022, which would free up some money in 2021 for the Washington Avenue Resurfacing Project, which is his recommendation.

Motion by Council Member Wentz, second by Council Member Galloway to authorize staff to advertise for bids for construction of the E. Washington Avenue Resurfacing project. Motion carried unanimously.

Items from the audience

None.

City Manager Report

City Manager Fisher stated that she and Public Works and Community

*CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – April 26, 2021*

Director Henne were working on spring projects, and have hired two part time staff members from Alta staffing to work in the parks. Council Member Hansen mentioned that he noticed one of the slides at the Youth Park needed repair. Fisher replied that she would attend to that the following day. Council Member Dailey asked if the permit costs will be the same as pre-COVID when the parks open. Fisher replied that the parks are open now, we have been taking reservations, and the fees are the same price. Council Member Schilling asked if there are any restrictions. Fisher replied that they are to follow the current occupancy restrictions at the time of their event.

Communications/Questions/  
Comments

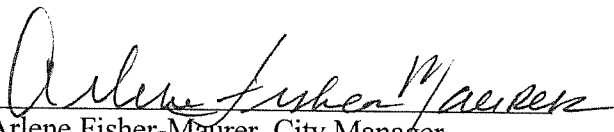
In response to a previous question from Council Member Hansesn, as to what he is supposed to do as a Council Member, Council Member Galloway stated that on page 21 of his handbook it tells him what the Councilmen's responsibilities and requirements are. Hansen replied that he wants to know the assets and interests that the city has. Mayor Hodkinson replied that they could probably give him a list. Council Member Schilling asked that all Councilmen get a list of what the city owns. City Manager Fisher replied that there is a list of items that are insured, and she could get them a list of that.

Development of Next  
Agenda


None.

Adjournment of Meeting

Mayor Hodkinson adjourned the regular meeting at 6:32 p.m.

  
Arlene Fisher-Maurer, City Manager

ATTEST:

  
Karen Clifton, City Clerk