## UNION GAP CITY COUNCIL REGULAR MEETING AGENDA MONDAY, APRIL 14, 2014 – 6:00 P.M. 102 W. AHTANUM ROAD, UNION GAP

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- II. CONSENT AGENDA: There will be no separate discussion of these items unless a Council Member requests in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda. All items listed are considered to be routine by the Union Gap City Council and will be enacted by one motion.
  - A. Approval of Minutes:

Regular Council Meeting Minutes, dated March 24th, 2014, As attached to the Agenda and maintained in electronic format;

B. Approve Vouchers:

Claims Vouchers – EFT's and Voucher Nos. 87519 through 87648 for April 14, 2014, in the amount of \$416,997.51;

Payroll Vouchers - EFT's and Voucher Nos. 41153 through 41171 and 87420 and 87504 through 87518 for March 31, 2014, in the amount of \$447,377.47.

**III. ITEMS FROM THE AUDIENCE: - First Opportunity -**The City Council will allow comments under this section on items NOT already on the agenda. Where appropriate, the public will be allowed to comment on agenda items as they are addressed during the meeting. Please signal staff or the chair if you wish to take advantage of this opportunity. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.

### IV. GENERAL ITEMS

### City Manager

- John Cooper, President and CEO of the Yakima Valley Visitors & Convention Bureau — Annual Financial Report and Public Facilities District;
- 2. Request Pioneer Graveyard Headstone Restoration;

3. Drug Free Community Mentoring Grant Application.

### **Finance & Administration**

IT Services RFP Update.

### **Public Works/Community Development**

- Public Transit Service Contract;
- 2. Discussion Draft Marijuana Ordinance and Planning Commission Recommendation;
- 3. SIED Grant/Longfibre Road Extension Application.

### **Public Safety**

- Cost Effective Fire Protection Services;
- Police Department roof.
- V. ITEMS FROM THE AUDIENCE: Final Opportunity The City Council will allow comments under this section on items NOT already on the agenda. Each speaker will have three (3) minutes to address the City Council. Any handouts provided must also be provided to the City Clerk and are considered a matter of public record.
- VI. CITY MANAGER REPORT
- VII. COMMUNICATIONS/QUESTIONS/COMMENTS
  Letter from Adam Markus regarding retail sale of marijuana.
- VIII. DEVELOPMENT OF NEXT AGENDA
  - IX. RECESS TO 15 MINUTES EXECUTIVE SESSION:
    Contract and Labor Negotiations Pursuant to RCW 42.30.110 (g);
    The Council intends on **taking Action** upon reconvening the meeting.
  - X. ADJOURN REGULAR MEETING.



### City Council Communication

Meeting Date: April 14, 2014

From: Rod Otterness, City Manager

**Topic/Issue:** John Cooper, President and CEO of the Yakima Valley Visitors & Convention

Bureau - Annual Financial Report and Public Facilities District

**SYNOPSIS:** John Cooper, President and CEO of the Yakima Valley Visitors & Convention Bureau will present his Annual Financial Report and answer questions about the Public Facilities District (PFD).

**RECOMMENDATION:** Information only

**LEGAL REVIEW:** N/A

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Public Facilities District questions and answers.

### **Public Facility District Questions and Answers**

1. How as the Convention Center identified as the initial project for PFD? What criteria were used to select the Convention Center?

The Convention Center Expansion was the purpose of forming a PFD when the funding source became available through the state legislature RCW 35.57. The Convention Center met the qualifications of a regional center and the \$10 million dollar threshold. In addition, the feasibility study showed the Convention Center could support an addition.

2. How was the Convention Center improvements funded? My understanding is that bonds were issued, how were the bonds issued?

### Convention Center (.033% tax credit):

Original bonds were issued 6/10/02 for \$6,735,000. These bonds were refinanced 5/8/07 in the amount of \$4,910,000

Were they voter approved? No, they were Limited General Obligation municipal bonds of the City of Yakima

What is the total amount of the bonds issued? See above

What is the total of payments on the bonds annually? \$454,645 in 2014 which approximates the annual average

What is the interest rate on the bonds? 4% - 5%

When do those bonds expire? 5/1/26

- 3. What was the total cost for the improvements to the Convention Center? \$6,821,539
- 4. In order to service the debt on the bonds, it is my understanding that a tax was imposed on persons within the PFD's boundaries. Is this a sales tax?

No it is not an additional sales tax. It is a tax <u>credit on existing sales tax collections</u>. The State of Washington credits the Yakima Regional PFD .033% for the Convention Center and .025% for the Capitol Theatre to fund their expansions.

The State of Washington on a monthly basis combines the total sales tax reported for Selah, Union Gap and Yakima. This total is multiplied by 033% for the Convention Center and .025% for the Capital Theatre. For example:

Monthly sales tax collected for one month from all three cities is \$700,000

700,000 (x) .033% = 23,100

700,000 (x) .025% = 17,500

Total Tax credit for this month would be \$40,600. This comes out of the State of Washington's portion of sales tax collections.

Was the tax voter approved? No, there is no additional tax

How much is the sales tax? -0-, it is a credit from the State of Washington

What does the sales tax generate annually in revenue? 2013 collections--Convention Center Credit - \$749,253; Capitol Theatre Credit - \$567,157.

5. What are the annual operational costs of the PFD?

Based on the 2014 Budget:

Administrative Management Fee - \$20,000

Insurance - \$4,000

Advertising of Meetings - \$500

Meetings - \$1,000

Debt Service Convention Center: \$455,000

Debt Service Capitol Theatre: \$460,000

Operational Funds for Convention Center: varies --\$100,000 in 2014

Operational Funds for the Capitol Theatre: varies --\$57,000 in 2014

How much is spent for salaries? -0-, the PFD does not employ any staff. A management contract is in place with Yakima Valley Tourism.

What are the salaries for the PFDs officers? -0-

Who are the current President, Alex Hodge

Vice-President, Angie Girard

Secretary, and Treasurer? This position is combined Secretary/Treasurer – David Picatti

6. How was the Capitol Theatre identified as an additional project that the PFD should fund?

The Board of Directors from the Capitol Theatre came to the PFD Board of Directors asking if the board would support the Capitol Theatre efforts with lobbying the legislature for an additional .025% tax credit. If approved by the legislature, it would fund the expansion and upgrades to the Capitol Theatre. The Board of Directors approved of their efforts and project as long as all accounting for this project was separate from the existing project and that the existing PFD would not be liable for any shortfalls in revenue. The Capitol Theatre was successful in securing the additional tax credit of .025% to fund the 4<sup>th</sup> Street Theatre expansion and other capital improvements.

What criteria were used to select the Capitol Theatre? The Capitol Theatre met all the requirements of RCW 35.57.030

What approvals were necessary in order for the PFD to designate the Capitol Theatre as an additional project for the PFD? The Board of Directors approved their efforts to seek funds from the State of Washington.

Did the decision go to the voters? No, this is not a tax on the residents of Selah, Union Gap or Yakima. It is a credit from the State. Capitol Theatre (.025% tax credit):

7. How are the improvements to the Capitol Theatre funded? Bonds

If by bonds, what is the total amount of the bonds? 8/29/09 - \$7,035,000

How were the bonds issued? They were Build America Bonds issued by the City of Yakima. These are taxable municipal bonds that carry special tax credits and federal subsidies for the bond issuer and were created under the American Recovery and Reinvestment Act of 2009.

Were they voter approved? No

What is the total of payments on the bonds annually? Debt service for 2014 is \$561,005, of which approximately \$100,000 is paid for annually by a federal subsidy. The remainder is paid for with PFD sales tax credits.

What is the interest rate on the bonds? 3.0-6.60%

When do those bonds expire? 12/3/32

- 8. What is the total cost of the improvements to the Capitol Theatre? \$7,894,497
- 9. Is there a tax imposed to service the debt on the Capitol Theatre? Debt service is paid by the .025% tax credit discussed above.

If so, what type? n/a

How much revenue does it generate annually? See above

Was the tax voter approved? n/a

10. In the future, if there appears to be a project worthy of consideration for the PFD to pursue financing, what is the process for bringing such a project forward for consideration?

The deadline has passed for any projects that qualified for the tax credit. However, the PFD is a taxing authority. They have the authority to take a tax increase request to the voters in all three cities. All three City Councils must agree to place the measure on the ballot.

Thanks for taking the time and effort to further educate me on these matters so that I can further inform the City Councils for Union Gap and Selah about the PFD and its processes.

### What is a Public Facilities District?

- A Public Facilities District (PFD) is a municipal corporation, an independent taxing "authority" and "taxing district" per Articles VII, section 1 & 2 of the state constitution.
- The Yakima Regional Public Facilities District is an Interlocal agreement between Yakima, Selah, and Union Gap. This agreement allows the PFD to impose a .033% sales tax credit, which is re-directed to the PFD, revenues that are currently going to the state (sales tax revenues from sales within the three cities).

### Why are there Public Facilities Districts? What is their purpose?

The State legislature enacted the PFD legislation to create Economic Development in communities around the state to acquire, construct, own, remodel, maintain, equip, reequip, repair, finance, and operate regional centers. For our purposes, the original Regional Center is the Yakima Convention Center. The minimum cost of any one project must be \$10 million or more, including debt service.

### Why was our PFD formed?

 The District was formed to be the funding mechanism for the 2002/2003 Convention Center expansion.

### Financial Responsibility:

- Yakima issued 25-year bonds and uses net proceeds to fund the Convention Center expansion.
- The PFD sub-leases the Convention Center to Yakima to operate and maintain.
- So long as the bonds are outstanding, only Yakima has the ability to dissolve the PFD. Interlocal Agreement – Section 14
- The PFD transfers to Yakima all revenues received; such revenue is used to pay debt service on the bonds. Yakima has the sole responsibility for making up any deficiency; Union Gap and Selah are not required to contribute. Interlocal Agreement – Section 23
- Yakima will contribute lodging taxes, in an amount, if any, determined annually by the Yakima City Council, to support debt service payments, operation, and maintenance of the Convention Center.

### What is the purpose of the board?

The Board of Directors of the public facilities district shall oversee the operations of the Convention Center and serve in an advisory capacity to the City of Yakima, recommending the expenditure of funds for the public purposes of preparing and distributing information to the general public and promoting, advertising, improving, developing, operating, and maintaining the Convention Center. Nothing in this section may be construed to authorize preparation and distribution of information to the general public for the purpose of influencing the outcome of a district.

### Who is on the board?

### Yakima

Angie Girard, Pacific NW University Alex Hodge, Terril, Lewis & Wilke Dave Heinl Tim Critchlow, WVSD

### Selah

Vacant

### Union Gap

David Picatti, Picatti Brothers

### Ex-Officio's

Bev Luby Bartz – Neighborhood Representative Kathy Coffey – City of Yakima

When does the board meet?

Quarterly

For more information contact:

John Cooper, President & CEO, Yakima Valley Visitors & Convention Bureau 10 North 8<sup>th</sup> Street Yakima, WA 98901

Phone: 509-575-3010 Fax: 509-575-6252

E-Mail: john@visityakima.com



### City Council Communication

Meeting Date: April 14, 2014

**From:** Rod Otterness, City Manager

**Topic / Issue:** Request - Pioneer Graveyard Headstone Restoration

**SYNOPSIS:** The City Council is actively engaged and interested in improving Pioneer Graveyard as a cultural, historical, educational, and tourism asset to the community. Publicity surrounding these efforts has resulted in the city being contacted by representatives of the Parker Family requesting the authority to work with the city to replace defaced headstones for relatives buried at the graveyard.

**RECOMMENDATION:** Authorize restoration work requested, specifically:

"Descendants of John William and Harriet Parker would like to participate in the renovation of the Pioneer Cemetery by replacing the defaced headstones of Effa and Aaron Parker at our expense. We propose one flat headstone for both children that would take up approximately the same amount of space that the two headstones together occupy currently. As his burial site is probably lost forever, the wording would include a memorial to their father J.W. Parker, since he was an important pioneer in the valley. The stone would be granite and tastefully designed in keeping with the better quality nineteenth century markers in the cemetery."

**LEGAL REVIEW:** N/A

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION:** See attachments

**ADDITIONAL OPTIONS:** Deny request

**ATTACHMENTS:** 1. "The Parkers and the Pioneer Graveyard"

2. March 31, 2014 Yakima Herald Republic article "Union Gap to revitalize

historic Pioneer Graveyard"

### THE PARKERS AND THE PIONEER GRAVEYARD

Harriet Parker had no desire to leave her two small children in their temporary burial place on the lonely, barren ranch she was selling. She had them disinterred and their remains brought to Pioneer Graveyard in Yakima City where she had moved with her three surviving children. There the family could visit the children's graves, bring flowers and reminiscence.

Harriet has another indirect association with the Pioneer Graveyard and the large monument to Lorenzo and Blanche Perkins, a honeymooning couple killed by Indians in 1878. In those times seamstresses make everything from very utilitarian items to the most elaborate gowns. Harriet was commissioned to make the burial shrouds for Mr. and Mrs. Perkins and she also made the black hoods to cover the heads of the murderers at the hanging.

We do not know where John William Parker was ultimately laid to rest. Harriet could well have brought his remains "home" or she may have made another decision. As is common knowledge, there was a devastating flood of the Yakima River in 1906 that wiped away an entire hillside of the Pioneer Graveyard, obliterating many graves, tumbling others about, breaking and burying markers and it's possible his grave was lost in that natural disaster. There is no indication in Tahoma Cemetery records that his remains were transferred there.

The simple, small headstones of the children originally read "Effa Parker" and "Aaron Parker." At some point their last names were re-inscribed "Barker." The family believes this occurred when there was an attempt to clean up and restore some semblance of order to the Pioneer Graveyard, since it was left in chaos after the flood. We believe this restoration attempt occurred in the 1930's, possibly under the auspices of the Historical Society, but have been unable to research the facts.

It's not surprising that, after so many years of exposure to the weather, some of the stones by the 1930s were deteriorating and the lettering on some may have become only partially legible or completely worn away. Just a photocopy of the children's stones as they exist today shows some letters and some parts of letters more worn away than others.

It may be that when the cleanup occurred, the "P" of the first name on both stones was very faint or illegible. In close proximity to the Parker children's stones is a monument to Sumner Barker and it appears that someone made the decision (without any research) that the Parkers were related to Barker and re-incised the small stones according to their supposition. What they were trying to do with the second letter of Aaron's first name is a mystery, but they scratched until it's worse than it ever would have been if it had been left alone. These actions have created historical errors for which correction is long overdue.

Sumner Barker came to the Yakima Valley in 1868 with his brother Oren Barker. They established a trading post at Fort Simcoe. No records of a marriage and children can be found for Sumner that would indicate he had any descendants to be buried in Yakima County or anywhere else. Oren did marry back in Maine. He had two children—Fred who came with Sumner and Oren but didn't like Washington Territory and immediately returned to Maine and a daughter Louise who was living with Oren in Yakima in the 1880 census. She was marriageable age, but if she'd had children

they would have had their father's name. Thus, Sumner and Oren were a bachelor and a widower in their mid 50s living together (1870 census) when they came to Yakima. They did not have any children or grandchildren running around named Effa and Aaron (or anything else) and a definite mistake was made in changing these children's last names on their markers.

In these times when people are researching genealogy and history on the Internet, it's more important that ever that grave markers not be changed without thorough research and, that incorrect changes of the past be rectified. People looking at on-line Parker genealogies will note the consistent information that father J. W. and children Effa and Aaron were buried in Pioneer Cemetery, Union Gap, Washington. But if these same people go to web sites like Find A Grave or Billions of Graves and look at the listings of graves for Pioneer Cemetery, they will find three Barkers and no Parkers.

Descendants of John William and Harriet Parker would like to participate in the renovation of the Pioneer Cemetery by replacing the defaced headstones of Effa and Aaron Parker at our expense. We propose one flat headstone for both children that would take up approximately the same amount of space that the two headstones together occupy currently. As his burial site is probably lost forever, the wording would include a memorial to their father J.W. Parker, since he was an important pioneer in the valley. The stone would be granite and tastefully designed in keeping with the better quality nineteenth century markers in the cemetery.

If possible, the Parker descendants would also like to participate if any specific information about the Parker family is included on reader boards or a kiosk. It's important to us to have any interpretive material relating to the Parker family reflect facts, rather than some of the myths that grew up around the early pioneers.

Nancy Short, great-granddaughter Gerald T. Dennis, great-grandson Julie Cheetham, great-great granddaughter Annette Dennis-DePuydt, great-great granddaughter

### Union Gap to revitalize historic Pioneer Graveyard

POSTED ON MARCH 31, 2014

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By Mike Faulk / Yakima Herald-Republic mfaulk@yakimaherald.com

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UNION GAP — One city official calls it both a gem and an eyesore.

The eyesore part is about to change.

Pioneer Graveyard, one of the few remnants of the Yakima Valley's earliest settlers, will be getting spruced up in time for its 150th anniversary next year.

While no one denies its place in history, the property around its entrance on Ahtanum Road has become rundown and uninviting over the years.

To remedy that, Union Gap City Council has agreed to buy the property for \$87,500. Within six months the city plans to demolish an old shed at the entrance to make way for a possible interpretive center or other tourist-friendly improvements.

The cemetery's first burial dates to the mid-1800s, when the area was known as Yakima City. Only later would it become Union Gap.

An 1889 history books refers to the graveyard as Yakima's "City of the Dead" and it is the final resting place of a number of pioneers, each with their own interesting histories.

The oldest grave dates to 1865, the year the Civil War ended. It belongs to Priscilla Goodwin, the wife of Yakima pioneer Lewis Goodwin, who would eventually donate the graveyard to then-Yakima City.

Priscilla's funeral on Dec. 18, 1865 — the first pioneer funeral held there — is recounted poetically in the same 1889 history book "History of the Pacific Northwest": "One dreary day when the winds swept the damp snow over the plains and the fogs denied every cheering ray of the hidden sun, a little band of 10 or 12 persons followed this pioneer mother to her last home."

It was during a tour of Union Gap organized for the city's downtown revitalization committee that residents began the discussion about improving the site. The graveyard entrance has long been an unsightly scene, abutted by a dilapidated shed surrounded by rusting automobiles, traversed by the occasional stray dog and with no direct indication to visitors where they can park.

The downtown volunteer board also noticed the tombstones in the graveyard itself are deteriorating and need to be restored. That's another effort city officials say they want to accomplish within the next year.

"It's a gem, but it's also an eyesore," Mayor Roger Wentz said. "That's what really kicked off this effort."

So far, the most popular idea involves a kiosk or interpretive center explaining the history of the area and the cemetery. The city hopes to partner with the Yakima Valley Museum to tell the site's history.

"We think that's an appropriate way to share our knowledge of those days," City Manager Rodney Otterness said.

The cemetery is also home to the graves of Blanche and Lorenzo Perkins, two pioneers who died near Rattlesnake Springs on July 10, 1878. The most notable feature of their shared tombstone is the explanation of how they died: "Killed by Indians."

The famous incident — a retribution killing for the deaths of two American Indians at the hands of U.S. Army troops — was also perhaps sensationalized to justify oppression of American Indians, Yakima Valley Museum director John Baule said.

"Like all those kinds of things it riled up everyone's passions," Baule said.

A number of those initially interred in the Pioneer Graveyard were later moved to lie in larger family plots at Tahoma. The first burial was held there in 1889.

The settlers buried in Pioneer Graveyard came from places as far east as New York, such as John T. Kingsbury, who served as a soldier in the 26th New York Volunteers Infantry in the Civil War. He died in 1926. Buried next to him is his wife, Anna Adams Kingsbury, lineal descendant of Henry Adams, who was an ancestor of two American presidents.

The Kingsburys are also important to the graveyard because they secured the funding to pay for the fence and the entrance gate that currently surround it, Baule said. The cemetery was closed to further interment in 1906, but an exception was made for the Kingsbury family because of their contributions to its preservation, Baule said.

The cemetery is also dotted by "Unknown" markers, illegible or broken tombstones and unmarked sites.

Union Gap plans to hold a ceremony dedicating the upgrades to the area sometime next year, Otterness said.



### City Council Communication

Meeting Date: April 14, 2014

**From:** Rod Otterness, City Manager

**Topic / Issue:** Drug Free Communities Mentoring Grant Application

**SYNOPSIS:** The City Council has supported the establishment of a Union Gap Gang Free Initiative and has put in the budget money for this initiative including funding the expense of hiring ESD 105 to help put together appropriate grant applications. The Gang Free Initiative Task Force which includes representatives from LaSalle High School, Union Gap School District, and Martin Luther King School supports application for grant funding through the Drug Free Communities Mentoring Grant (see attached Drug Free Communities Mentoring Grant summary sheet). No cash grant match is required although in-kind support, primarily staff time for meetings, is documented to establish a match requirement.

**RECOMMENDATION:** Authorize application for the Drug Free Communities Mentoring Grant

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

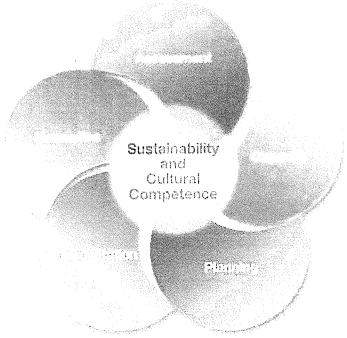
**BACKGROUND INFORMATION:** See attachment

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Drug Free Communities Mentoring Grant summary sheet

### **Drug Free Communities Mentoring Grant**

- Award Amount \$150,000 total grant funding/\$75,000 per year for two years
- Goal: Assist newly forming coalitions in becoming eligible to apply for Drug Free Community (DFC) funding on their own. The DFC grant is \$625,000 (\$125,000 per year for 5 years), renewable for years 6-10 for a total of \$1.2 million in grant funding.
  - The goal will be accomplished by developing a coalition with a strong organizational structure, increasing community readiness to address youth substance use problems, and assisting in working through the strategic planning process.
- Types of allowable costs (but not limited to)
  - Education of community members
  - Training and technical assistance of community/coalition
  - Development and execution of needs assessment
  - Logic model development
  - Strategic planning
- Expectations of Grant: Safe Yakima Valley will assist the Union Gap coalition in using SAMHSA's Strategic Prevention Framework (SPF) as a planning model to develop long-range goals.



- Additional Requirements: Attendance at New Grantee Meeting in Washington, DC and enrollment and attendance in the National Coalition Academy (NCA) three week training program.
  - The three week training program is spread out over the course of several months.
- Successes in other communities with DFC Grants
  - White Swan HYS showing great decreases in substance use rates
  - Safe Yakima Helped stores come in compliance with alcohol advertising
  - Safe Yakima More parents talking with kids about not drinking or doing drugs
  - Safe Yakima Some of the money has been used to provide SAP services
- What do we need from you?
  - Work smarter not harder look for natural fits this work into other groups
  - Support Signatures for 12 sectors
  - Commitment to send representatives to look at data



### City Council Communication

Meeting Date: April 14, 2014

From: Karen Clifton, Director of Finance & Administration

**Topic/Issue:** IT Services Request for Proposals Update

**SYNOPSIS:** The City received 7 responses to the Request for Proposals (RFP) for IT Services. On April 2, 2014 the City Manager, Department Directors, and the Deputy Director met to review the RFPs that were submitted. After careful review the group tentatively identified the City of Yakima as the entity that best meets our IT needs. The next step is to work with the City of Yakima to assess our current IT structure and determine how to proceed. After the assessment is complete a final proposal will be brought to the Council.

**RECOMMENDATION:** Information only.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

### **BACKGROUND INFORMATION:**

January 24, 2014 RFP for IT Services was issued

- February 27, 2014 RFP for IT Services closed
- April 2, 2014 City Manager, Directors, and Deputy Director met to review RFPs

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** 1. List of companies who submitted RFPs

2. Reasons to Choose City of Yakima for IT Services

### **Submittals for IT RFP**

1. Devfuzion Kennewick WA

2. Richoh, USA Yakima, WA

3. City of Yakima Yakima, WA

4. A-1 Technology New York, NY

5. Avision Technologies, LLC Atlanta, GA

6. Management Applications, Inc. Sterling, VA

7. Yakima Networking Union Gap, WA

### Reasons to Choose City of Yakima for IT Services

- IT department has been providing IT services since the 1970s
- The City currently uses City of Yakima for our Police Department desktop support; Police and Fire Mobile Data support and radio repair; and our City Website
- Will provide our City with all the benefits of having centralized robust network management by combining with their network
- Has knowledge of and will continue to maintain knowledge of Washington State laws relating to email retention, record retention, and public record requests
- Follows a stringent security system protocol and will require that our City does the same
- Will provide us with knowledge and insight into best-practices for Washington State Municipal Government
- Will assess our needs and recommend the most cost-effective way to handle our IT services
- Will work with the City in making long range IT plans including hardware replacement, software upgrades, etc.
- Will provide remote technical support, onsite support, and after-hours emergency support



### City Council Communication

Meeting Date: April 14, 2014

From: Dennis Henne; Director of Public Works & Community Development

**Topic/Issue:** Public Transit Service Contract

**SYNOPSIS:** City Staff advertised a "Request for Proposals" for public transit services. The City received four proposals from interested providers. Proposals were to include fixed routes, and dial-a-ride services comparable to the service that the City currently receives. The Transit Committee on March 20th reviewed each proposal and scheduled the below two companies for the April 07, 2014 Council Committee interviews.

• MedStar Transportation

• TC Transportation

**RECOMMENDATION:** Select and award a Public Transportation Service Provider, and authorize City Staff to negotiate a five (5) year service contract agreement.

### **LEGAL REVIEW:**

**FINANCIAL REVIEW:** The proposed transit revenue for 2014 is \$812,500.

### **BACKGROUND INFORMATION:**

February 2014; Publish Request For Proposals

March 20, 2014; Transit Committee Review of Proposals

April 07,2014; Council Committee Interviews

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Proposal service fees

### **Current City Contract**

Fixed Route per service hour \$46.00

Dial-a-Ride per boarding 0- 300 \$ 23.89

Over 300 x \$15.00

Over 600 x \$12.00

### **Proposal Costs**

### **Medstar Transportation**;

Fixed Route per service hour \$45.55 Year 1, Year 2,3,4,5 annual increase to \$47.40 per service hour @ year 5

Dial-a-Ride per boarding 0-300 x \$21.83 Year 1,

Over 300 x \$15.00

Over 600 x \$12.00

Year 2,3,4,5 annual increase to per boarding @ year 5

0-300 x \$22.51

Over 300 x \$16.23

Over 600 x \$13.77

### **TC Transportation**

Fixed Route per service hour \$45.00 Years 1&2, Years 3, 4&5 current rate plus any annual Consumer Price Index

Dial-a-Ride per boarding Ambulatory- \$19.25 per trip

Wheelchair-\$24.75 per trip

offers a 2% prompt pay discount



### City Council Communication

Meeting Date: April 14, 2014

From: David Spurlock; Deputy Director of Public Works & Community Development

**Topic/Issue:** Discussion - Draft Marijuana Ordinance and Planning Commission

Recommendation

**SYNOPSIS:** The Union Gap Planning commission has prepared a draft ordinance creating a new chapter 17.29 in the Union Gap Municipal Code (UGMC), along with proposed amendments to table 17.04.030 permitted Land Uses to establish zoning regulations that provide for marijuana businesses allowed under a voter-approved statewide initiative (Initiative 502), now codified in Title 69 RCW, and subject to requirements of Chapter 314-55 WAC. The draft ordinance prepared by planning commission is in compliance with I-502 and the Liquor Control Boards rules, with the addition of an additional buffer of 1,000 feet of residential zoned properties.

**RECOMMENDATION:** Direct staff to prepare ordinance for adoption at next Council meeting

**LEGAL REVIEW:** City attorney has reviewed draft ordinance

FINANCIAL REVIEW: N/A

### **BACKGROUND INFORMATION:**

- February 4, 2014 Planning Commission held a special meeting to review draft ordinance prepared by staff, took public comment from those present, directed staff to start Notice of Intent and SEPA process.
- February 5, 2014 Notice of intent to adopt (60-day notice) to Department of Commerce for Growth management Compliance.
- February 11, 2014 SEPA Determination of Non-Significance issued
- February 25, 2014 Public testimony taken at Public Hearing before Planning Commission
- March 25, 2014 the Planning Commission moved to forward the draft ordinance to Council with a recommendation of approval

**ADDITIONAL OPTIONS:** Direct staff to revise ordinance for adoption or send back to planning commission for additional review and/or revisions.

ATTACHMENTS:

- 1. Draft ordinance creating new chapter 17.29 of the UGMC;
- 2. Proposed amendments to land use table 17.04.030;
- 3. Maps showing buffers under I-502 and with additional buffer proposed by planning commission.

### Chapter 17.29 MARIJUANA BUSINESSES

Sections:

17.29.010 Purpose and intent.
17.29.020 Definitions.
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### 17.29.010 Purpose and intent.

The purpose of this chapter is to establish zoning regulations that provide for marijuana businesses allowed under a voter-approved statewide initiative (Initiative 502), now codified in Title 69 RCW, and subject to requirements of Chapter 314-55 WAC.

### 17.29.020 Definitions.

The following definitions apply to this chapter. Additional definitions related to marijuana businesses are contained in WAC 314-55-010 and RCW 69.50.101.

"Business name" or "trade name" means the name of a licensed business as used by the licensee on signs and advertising.

"Child care center" means an entity that regularly provides child day care and early learning services for a group of children for periods of less than twenty-four hours and is licensed by the Washington state department of early learning under Chapter 170-295 WAC.

"Elementary school" means a school for early education that provides the first four to eight years of basic education and is recognized by the Washington state superintendent of public instruction.

"Game arcade" means an entertainment venue featuring primarily video games, simulators, and/or other amusement devices.

"Library" means an organized collection of resources made accessible to the public for reference or borrowing supported with money derived from taxation.

"Marijuana" means all parts of the plant Cannabis, whether growing or not, with a THC concentration greater than 0.3 percent on a dry weight basis; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. The term does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, or any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.

"Marijuana business" means any business that handles marijuana and is subject to Chapter 314-155 WAC.

"Marijuana processing business" means any business that engages in processing marijuana.

"Marijuana production business" means any business that engages in growing marijuana.

"Marijuana retail business" means an establishment engaged in selling marijuana to people for their personal or household use. It does not include businesses that produce or process marijuana and do not sell it directly for personal or household use.

"Playground" means a public outdoor recreation area for children, usually equipped with swings, slides, or other playground equipment, owned and/or managed by a city, county, state, or federal government.

"Public Park" means an area of land for the enjoyment of the public, having facilities for rest and/or recreation, such as a baseball diamond or basketball court, owned and/or managed by a city, county, state, federal government, or metropolitan park district and does not include parcels that are primarily comprised of a trail or trails.

"Public transit center" means a facility located outside of the public right of way that is owned and managed by a transit agency or city, county, state, or federal government for the express purpose of staging people and vehicles where several bus or other transit routes converge.

"Recreation center or facility" means a supervised center that provides a broad range of activities and events intended primarily for use by persons under twenty-one years of age, owned and/or managed by a charitable nonprofit organization, city, county, state, or federal government.

"Residence" means a building, dwelling unit or property where one or more persons may live or maintain an abode.

"Secondary school" means a high school and/or middle school, i.e., a school that is recognized by the Washington state superintendent of public instruction for the education of students, typically children, in grades seven to twelve who have completed their primary education.

### 17.29.030 Locations.

- A. A marijuana business shall not be located within one thousand feet of the perimeter of the grounds of any of the following entities as defined in UGMC 17.29.020:
  - 1. Elementary or secondary school;
  - 2. Playground;
  - 3. Recreation center or facility;
  - 4. Child care center;
  - 5. Park;
  - 6. Transit center;
  - 7. Library;
  - 8. Game arcade where admission is not restricted to persons age 21 and older; or

- 9. Residential zoned properties.
- B. For purposes of subsection A of this section, the distance shall be measured as the shortest straight line distance from the property line of each entity identified in subsection A of this section to the property line of the marijuana business.
- C. A marijuana retail business is not permitted except where the City's zoning regulations in accordance with Table 17.04.030.
- D. Neither a marijuana production business nor a marijuana processing business is permitted outside zoning district in accordance with Table 17.04.030.
- E. Marijuana businesses are not permitted as a home occupation under 17.04.090 and shall not operate at a residence as defined in this chapter.

### 17.29.040 Special regulations.

- A. To operate within the City, each marijuana business is required to have a current business license issued by Washington State under the provisions of Chapter 314-55 WAC and a current business license issued by the City under the provisions of Chapter 4.04 UGMC.
- B. A retail marijuana business shall not sell marijuana, marijuana-infused products, or marijuana paraphernalia or otherwise be open for business before 8 am or after 11:00 pm on any day.
- C. For signage, marijuana businesses are subject to the requirements of Chapter 314-55-155 WAC and Chapter 17.08 UGMC, whichever is more restrictive. No off-premises signage is allowed.
- D. A marijuana business must take place within a fully enclosed secure indoor facility or greenhouse with rigid walls, a roof, and doors.
- E. Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the marijuana business is located.
- F. Marijuana businesses are subject to all applicable requirements of the Union Gap Municipal Code, including but not limited to the Building Code, (Title 14 UGMC) and the Fire Code (Title 13 UGMC), as now exists or may be amended.
- G. Marijuana businesses are subject to all applicable requirements of Title 69 RCW and Chapter 314-55 WAC and other state statutes, as they now exist or may be amended.

### 17.29.050 Enforcement of violations.

Violations of this Chapter shall be subject to enforcement action as provided in Chapter 1.18 UGMC or, as applicable, the Uniformed Controlled Substances Act, Title 69 RCW. In addition, violations of this' Chapter are deemed to be a public nuisance and may be abated under the procedures set forth in state law for the abatement of public nuisances.

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9 of 15 1/30/2014

# PERMITTED LAND USES

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TABLE 17.04.030

# PERMITTED LAND USES

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# PERMITTED LAND USES

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Heavy equipment						2	2	Stronger production and the stronger control of the st	TO COME TO THE COME AND THE COM		77 77 77 77 77 77 77 77 77 77 77 77 77	
Repairs: Small appliances, TV, electronics, business machines, watches, etc.		The second secon		ω	and the second s	-1			2			

TABLE 17.04.030

# PERMITTED LAND USES

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							2				Technical equipment sales
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			2				2				Small engine and garden equipment
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## TABLE 17.04.030

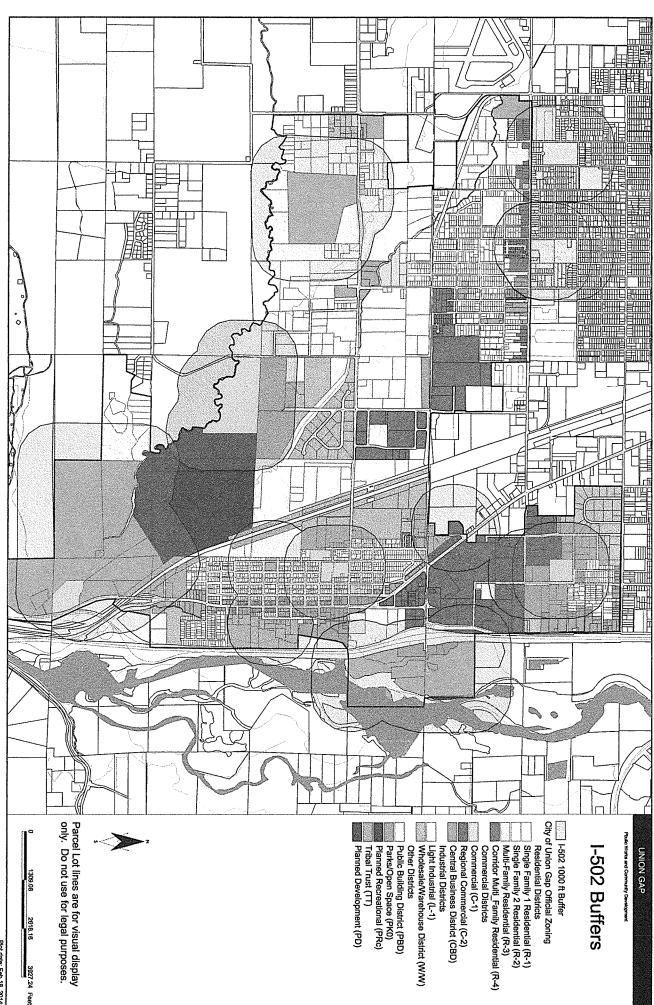
# PERMITTED LAND USES

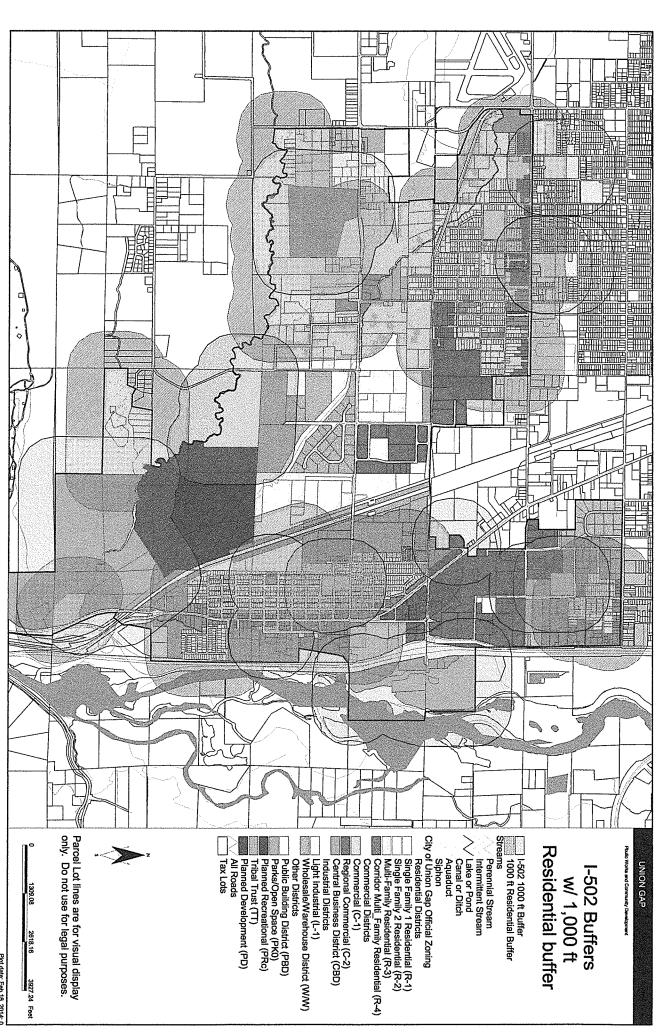
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## City Council Communication

**Meeting Date:** 

April 14, 2014

From:

Dennis Henne; Director of Public Works & Community Development

Topic/Issue:

SIED Grant/Longfibre Road Extension Application

**SYNOPSIS:** The City of Union Gap has submitted a completed application. The SEID board will discuss the application at its meeting on April 17 and city staff will be present to make a brief presentation and answer any questions.

**RECOMMENDATION: N/A** 

**LEGAL REVIEW:** N/A

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

ATTACHMENTS: N/A



## City Council Communication

Meeting Date: April 14, 2014

**From:** Gregory Cobb, Acting Public Safety Director

**Topic / Issue:** Cost Effective Fire Protection Services

**SYNOPSIS:** Staff recently gave the Council a presentation on the potential benefits of contracting for fire protection services. There were many questions that could not be answered at the initial presentation. Further discussions are needed in order to answer these questions.

**RECOMMENDATION:** Authorize Staff to enter into substantive discussions with the City of Yakima for cost effective fire prevention services.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION:** The Public Safety Committee had previously directed staff to explore the possibilities of contracting for fire protections services. This was due to budget restrictions on being able to provide effective fire protection internally. Staff initially spoke with three entities about this. A private provider was ruled out due to debt and labor issues. West Valley FD withdrew from consideration on March 31<sup>st</sup>, 2014. Through initial discussions with the Yakima FD it was determined that a combined UGFD and YFD could provide a minimum of a five engine response to all structure fires immediately, which is more than UGFD could provide internally even with a doubling of the budget. Contracting with the City of Yakima for fire protection services also addresses several shortcomings for our upcoming Washington Survey and Rating Bureau inspection. A combined UGFD and YFD would raise our rating and provide a cost saving to our property owners through lower insurance costs.

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS: N/A** 



## City Council Communication

Meeting Date: April 14, 2014

**From:** Gregory Cobb, Acting Public Safety Director

**Topic / Issue:** Police Department Roof

**SYNOPSIS:** The City Council budgeted funds for a new police department roof in the 2014 budget. The roof is leaking and should be replaced this year if the building is to be occupied for any length of time. The City Council asked staff to bring the issue back for further discussion prior to issuing a request for proposals because the Council wanted to get further along on discussions of related issues including City Hall and Main Street Revitalization/Downtown Redevelopment.

**RECOMMENDATION:** Provide staff direction on how to proceed.

**LEGAL REVIEW: N/A** 

**FINANCIAL REVIEW:** Funds for a new roof are in the 2014 budget.

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS: N/A** 

ATTACHMENTS: N/A

## VII. COMMUNICATION

City of Union Gap

Adam Markus

Verde Valley Retail Sales

RE: 1502

As most of you aware I am looking forward to opening a Cannabis Retail Store with in the City limits of Union Gap. I was hoping to address the City Council before you take any action on the purposed City ordnance. There is so much information, good as well as bad. I have been working closely with my attorney Alex Newhouse and he has outlined some great information. I am listing these taking points below. I would like to have an opportunity to meet with each one of the Council member before there is a vote on the ordnance. I'm not sure if that will be possible. Please let me know if you have any questions on any part of I-502. I wanted to point out one more item, your current purposed ordnance mirrors the Washington I-502 law to the letter with the exception of the 1000 feet border around residential homes. This rule will all but kill stores from opening in your City. I have tens of thousands of dollars invested in this project and I would like to ask you to take a closer look at this part of your proposal. One great things that you have with in your power is to make almost any changes that you see fit. I think that there are a lot of other ways of directing the location of the store other that the 1000 residential restriction. Thank you for all of the hard work that the City Planning Department as well as the City Council.

Respectfully,

Adam Markus

Verde Valley Retail Sales

#### Talking points:

- We are not dealing with the legality of marijuana anymore. It is legal. Now we have to deal with access and regulations.
- Be careful not to equate the increased openness about use with increased use. With the stigma melting away, adults and children are now more open about use. It will take a few years to sort through this data.
- If a ban is imposed, a lawsuit will eventually follow. People now have a financial interest in this. The AG's opinion is not shared by the ACLU of Washington, who wrote the law.

The AG was an opponent of the law from the beginning. Legislators in Olympia, mainly through Rep. Christopher Hurst who is former law enforcement and who is not enthused about I-502, also disagree with the AG's opinion after consulting their own legal experts.

- Jeff Barrom of the City of Sunnyside's planning commission made a great statement that literally anybody can hang their hat on to avoid negative fallout from a vote in support of the planning commission's recommendation. The daily Sun News quotes him as saying:
  - "I feel that after four meetings, we have properly vetted this," Barrom said. "We are moving forward a motion to the city council that's fair and reasonable to our community in regards to protecting churches, protecting schools, protecting children, but is also not allowing government to get in the way of private business where the law allows them to conduct it."Barrom continued by noting that banning businesses is not the role of government. "I just feel that an outright ban goes against my personal belief of what the role of government is," he said. "I feel that what we've talked about and what we agreed to previously is still a good recommendation and I would like to see us move forward with recommending that to the city council. If they choose to do something different, that's their right."
  - Remember the lessons learned from pushing RC's out of city limits.
- Allowing 502 business within Union Gap gives council more control.
  - Concerns with DUI
    - WSP has reported that from 2012 to 2013, there has been a 16% decrease in drug DUI's. There has been no drug DUI Armageddon as predicted by opponents to marijuana legalization.
    - Opponents often point to figures that show more people are testing positive for marijuana after driving. This may be so, but conviction data is a much better indicator of impairment. These figures the opposition throws around often do not even differentiate between carboxy THC (non-impairing) and Delta THC. One can test positive for marijuana (carboxy or delta 9) and not be impaired. It happens all the time. Don't confuse positive test data with impairment.
    - Prohibiting I-502 retail will require those who wish to purchase marijuana legally to either drive further and longer to get it or continue to support the black market, both of which are obviously counterproductive to Union Gap's goals to keep the roads safe and make life hard for criminal street gangs.

- Marijuana purchased within Union Gap can be monitored better by Union Gap.
- Opponents of retail stores zero in on the impact they **predict** it will have on children.
  - Kids are not stupid, but their brains are still developing and they have a hard time
    appreciating risks. All the medical community knows about the developing brain
    can be found in the amicus curiae briefs filed in Roper v. Simmons, the Supreme
    Court case that prohibits the states from sentencing kids to death.
  - Marijuana is readily available NOW, just like it was before December 6, 2012.
     This is not debatable. It is easier for kids to get than alcohol. I know this. I remember high school in the 90's. I have represented hundreds of young people in criminal court.
  - Stores will NOT increase youth access. People who are investing in these stores are investing hundreds of thousands of dollars and do not want to lose their investment. They must operate under strict rules and 24/7 high quality video surveillance. Product is traced from seed to sale.
    - Behavior outside of the rules is not only felony behavior, it will result in stiff administrative penalties.
    - Stores will only sell to 21+.
    - there will be no advertising
    - If an adult buys marijuana for a child, it is felony behavior. And this type of adult would have bought that marijuana from the black market in the absence of a legal avenue for purchase. At least tax dollars are going towards treatment, education and prevention in these awful situations.
  - Opponents rely heavily on the work of Kevin Sabet.
    - Kevin Sabet is a career prohibitionist with political ambition. He is closely linked with the White House Office of National Drug Control Policy. He has a JD in Social Studies and is not a medical doctor. He is also wildly known to only pay attention to that which advances his agenda regardless of accuracy. He plays an important part in the continued movement to eviscerate our 4th, 5th, 2nd and 1st amendment rights though the war on marijuana. Why is this so relevant?
      - http://www.slate.com/articles/news\_and\_politics/jurisprudence/201 4/04/equitable\_sharing\_legalized\_marijuana\_and\_civil\_forfeiture\_ the scheme that.html

• In Colorado and Washington, the federal government processed more than \$36 million worth of cash and other property in civil and criminal marijuana forfeitures between 2002 and 2012. Pursuing cannabis cases earned local law enforcement in Washington an additional \$6 million to \$9 million in forfeiture revenue since 2008. Nationwide, the *Wall Street Journal* reported the federal government scored \$1 billion in forfeiture from marijuana cases over the past decade.

Legalization now threatens that forfeiture revenue for the police departments that have relied on it. Legal cannabis and the subsequent drop in forfeiture have already caused one drug task force in Washington to <u>cut its budget by 15 percent</u>. That's great news for due process and property rights.

- Some experts, many who have been studying the effects of marijuana on society for longer than Kevin Sabet has been alive (he was born in 1979), are: 1) DEA law judge Frances Young, Dr. Donald Tashkin, a leading national cardio-pulmonologist who works out of the University of California, Los Angeles, and perhaps most importantly with respect to children Dr. Roger A. Roffman, Professor emeritus, who has served at the UW School of Social Work since 1972. Dr. Roffman's research has been, over the past 30 + years, focused primarily on substance abuse intervention with a focus on marijuana dependence. Also important in this area is Dr. Bob Wood, who also works with the UW as deputy director of the sociobehavioral prevention research course of UW's Center for HIV and STD research.
- Some things that Kevin Sabet won't tell you:
  - Marijuana use went up dramatically in the 1970s, but schizophrenia diagnoses declined. IQ and college entrance tests show no correlation to the rise and fall in marijuana use. Marijuana use does increase heart rate -- about as much as sex or climbing stairs. And problems that lead kids to pot also cause problems in school -- pot's a symptom, not a cause.

- Kevin Sabet will tell you that 1 in 6 who use marijuana before 18 will become addicted.
  - According to the National Survey on Drug Use and Health, there are about 60 million adults who tried marijuana before age 18. About one-third of them used in the past year. To get the 10 million of them who are supposedly "addicted," we have to include everyone who smoked four or more days per month. So, this stat only makes sense if you think someone consuming marijuana only on a Saturday night is an "addict."
- Kevin Sabet will tell you that more people are being treated for marijuana addiction that ever before.
  - But he won't tell you that it is because people are being forced into treatment under threat of jail time more than ever before, whether they need it or not. In Washington, we have a mandatory minimum sentence of 1 day in jail. The other 89 days are suspended on a condition that the defendant, regardless of criminal or social history, get a drug evaluation and undergo treatment.
- Kevin Sabet and opponents focus on a particular study about IQ loss. I adequately address this here:
   http://www.yakimaherald.com/opinion/saturdaysoapbox/1705014-8/marijuana-law-accept-new-law-and-studies
  - "Opponents of marijuana legalization often point to a specific study that was published in the Proceedings of the National Academy of Sciences (PNAS) which found that long-term heavy marijuana use beginning in adolescence and continuing on into adulthood may be associated with an IQ drop of 7-8 points by age 38. There are major problems with this study: Socioeconomic variables were not appropriately considered; it is a single, limited study that conflicts with many other available studies, at least one of which was also published in the PNAS; and this supposed IQ drop is not associated with responsible marijuana use by adults. This study is a terrible reason to deprive adults of their liberty."

- I-502 focuses on education, substance abuse and research.
  - This type of thing works and is exactly what I-502 will try to do once the stores are up and running. We have seen it with the Truth Campaign, and this involved a substance far more addictive and destructive than marijuana.
    - http://www.ajpmonline.org/article/S0749-3797(09)00075-0/abstract
    - From 2000 2002, expenditures were just over 324 million. 1.9 billion in medical costs were avoided. That is a return of nearly 6:1.
- Pamphlet authored by Dr. Roger Roffman
  - http://www.newapproachwa.org/sites/newapproachwa.org/files/What%2 0about%20kids%208.5%20x%2011.pdf
- According to the White House Office of National Drug Control Policy, nearly 1/3 of all American's over the age of 12 have at least tried marijuana.

#### Social Costs

- Admittedly, there aren't many good studies out there on this.
- A 2009 report released by the Canadian Center for on Substances Abuse.
  - Health related costs per user are 8X higher for drinkers than they are for those who use cannabis, and 40X higher for tobacco smokers. The report states: "In terms of health related costs per user, tobacco-related health costs are over \$800 per user, Alcohol-related health costs are much lower at \$165 per user, and Cannabis-related health costs are the lowest at \$20 per user."
- http://www.heretohelp.bc.ca/visions/cannabis-vol5/cannabis-tobacco-and-alcoholuse-in-canada
  - "In terms of social costs, the vast majority of the social costs of cannabis are enforcement-related while the vast majority of tobacco costs are health-related. The social costs of alcohol are about evenly distributed between health care and enforcement."

- Smoking marijuana is becoming less popular. Smoked marijuana does have a lot of carcinogens in it. However, there is virtually no known link between smoked marijuana and cancer. It is debatable if it causes a loss in pulmonary function:
  - See the work of Dr. Donald Tashkin and his credentials. http://www.scientificamerican.com/article/large-study-finds-no-link/
  - http://well.blogs.nytimes.com/2012/01/11/marijuana-smoking-does-not-harm-lungs-study-finds/? php=true& type=blogs& r=0
    - "A large new government study has found that smoking marijuana on a regular basis, even over several years, does not impair lung function."
    - The researchers found that for moderate marijuana smokers, an exposure of up to seven "joint years" with one joint-year equivalent to smoking 365 joints or filled pipes, or an average of one joint a day for seven years did not worsen pulmonary function. Dr. Kertesz noted that with heavier marijuana use, described as 10 joint-years of exposure or more, lung function did begin to decline. And for a person who smokes both marijuana and cigarettes, "the net effect is going to be continued loss of lung function."

Dr. Donald Tashkin, a pulmonologist at the University of California, Los Angeles, who has studied marijuana for over 30 years and was not involved in the study, said it confirmed findings from several other studies showing "that essentially there is no significant relationship between marijuana exposure and impairment in lung function." He said one reason marijuana smoke may not be as harmful as tobacco smoke, despite containing similar noxious ingredients, may be the fact that its active ingredient, THC, has anti-inflammatory effects.

"We don't know for sure," he said, "but a very reasonable possibility is that THC may actually interfere with the development of chronic obstructive pulmonary disease."

## II. CONSENT AGENDA

## UNION GAP CITY COUNCIL REGULAR MEETING UNION GAP COUNCIL CHAMBERS

Union Gap, Washington March 24, 2014 MINUTES

Call to Order Mayor Wentz called the Regular Meeting of the Union Gap City Council to

order at 6:00 p.m.

Council Members Carney, Olson, Matson, Butler, Murr and Lenz were

present.

Staff Present Public Works/Community Development Director Henne, Acting Public

Safety Director Cobb, Finance/Administration Director Clifton, Public Works/Community Development Deputy Director Spurlock, City Manager

Otterness and City Attorney Noe were present.

<u>Audience Present</u> See list.

<u>Pledge of Allegiance</u> City Attorney Noe led the Pledge of Allegiance.

Consent Agenda Motion by Council Member Butler second by Council Member Lenz to

approve the consent agenda as follows:

Approve Regular Council Meeting Meetings, dated March 10th, As attached

to the Agenda and maintained in electronic format.

Approve EFT's and Claim Voucher Nos. 87421 through 87503 in the

amount of \$256,579.72 dated March 24, 2014.

Approve Petty Cash Check Nos. 1800 through 1818 in the amount of

\$2,524.19 for the months of October 2013 through February 2014.

Approve Advance Travel Check Nos. 1200 through 1218 in the amount of

\$6,313.27 for the months of September 2013 through February 2014.

**Items from the Audience** There were none.

**General Items** 

Present

Public Works/Community
Development

Property Donation – Terry McGuire – Parcel No. 191206-31413

Public Works Director/Community Development Director, Henne requested that Council accept the property donation from Terry McGuire – Parcel No. 191206-31413. Motion by Council Member Butler, second by Council Member Olson to accept the property donation by Terry McGuire with the thanks of the city. Motion carried unanimously.

Resolution No. 14-22 -Yakima County SIED Program Application – South Union Gap Beltway Extension Public Works Director/Community Development Director, Henne requested authorization to submit Yakima County SIED Program application for the South Union Gap Beltway Extension with a total project cost of approximately \$1,820,000. Motion by Mayor Wentz second by Council Member Olson to adopt Resolution 14-22 approving application for funding and directing staff to coordinate with the SIED Board for a 15-year SIED loan while agreeing to accept a 10-year SIED loan if 15 years is not available. Motion carried and resolution approved.

### City Manager

City Hall

Jeff Enright, board member for the Sister Rebecca Bergoff Foundation discussed the foundation's interest in partnering with the City on development of a two block "campus" including the block on which city hall is located and the block immediately to the east which the foundation owns on which the bingo hall is located. Motion by Council Member Olson second by Council Member Carney to authorize staff to develop a comprehensive plan for the two block site after researching potential partners and funding sources. Voting on the motion – Aye: Murr, Butler, Olson, Carney, Wentz - Nay: Matson, Lenz. Motion carried.

Appointment – Park Board Council Liaison

Manager Otterness recommended appointment of a Council Member as liaison to the Park Board to attend meetings and help coordinate communication between the two boards. Motion by Council Member Olson second by Mayor Wentz to appoint both Council Member Butler and Council Member Carney as Park Board Council Liaisons. Motion carried.

#### **Items from the Audience**

There were none.

#### Communications

There were no communications.

#### **Questions/Comments**

There were no questions or comments.

## Boards, Commission & Standing Committee

Reports

There were no reports.

### Development of the Next Agenda

Council Member Olson requested updates on the SIED Grant application and the Police Department roof.

#### Recess to Executive Session

City Manager Performance Appraisal Review Pursuant to RCW 42.30.110 (g) At 7:05 Mayor Wentz recessed to an Executive Session for 15 minutes to conduct the one-year performance appraisal of the City Manager Pursuant to RCW 42.30.110(g) Mayor Wentz, Council Members Lenz, Murr,

## CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – March 24, 2014

	Butler, Matson, and City Attorney Noe attended.
	Re-convened 7:20.
City Manager Salary Review	On behalf of the City Council Mayor Wentz commended City Manager Otterness on the good job that he has been doing for the City. Motion by Council Member Matson second by Council Member Lenz to increase the City Manager's salary to \$95,000 per year. Voting on the motion — Aye: Murr, Butler, Wentz, Matson, Lenz - Nay: Olson, Carney. Motion carried.
Adjournment of Meeting	At 8:40 p.m. Mayor Wentz adjourned the March 24, 2014, Regular Council Meeting.
	D. I. Ou. C'. M
ATTEST	Rodney Otterness, City Manager
Karen Clifton, City Clerk	



## City Council Communication

**Meeting Date:** 

April 14, 2014

From:

Karen Clifton, Director of Finance and Administration

Topic/Issue:

Claim Vouchers, April 14, 2014

SYNOPSIS:

Claim Vouchers Dated April 14, 2014

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos. 87519 through 87648

are approved in the amount of \$416,997.51.

**LEGAL REVIEW:** N/A

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION:** N/A

**ADDITIONAL OPTIONS: N/A** 

**ATTACHMENTS:** Claim Voucher Roster

CITY OF UNION GAP

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14102	10 11. 0000			v	1/01/2011 10: 0 // 50/2011		
Trans	Date	Туре	Acct#	War#	Claimant	Amount	Memo
2189	04/01/2014	Claims	2	EFT	XPRESS BILL PAY	266.50	UB ONLINE PAYMENTS -
2197	04/04/2014	Claims	2	EFT	INTERNAL REVENUE SERVICE	9,488.84	03/2014 12/2013 INTEREST & PENALTIES
2258	04/14/2014	Claims	2	EFT	WA STATE DEPT OF L&I		1ST QUARTER 2014
2273	04/14/2014	Claims	2	87519	ABBOTTS PRINTING	140.14	TOURISM FLYERS, BUSINESS CARDS S. STEINLOSKI
2274	04/14/2014	Claims	2	87520	MISAEL ACEVEDO	147.18	WABO TRAINING REIMBURSEMENT
2275	04/14/2014	Claims	2	87521	ADVANCED TRAVEL EXP. FUND	1,917.48	REIMDORD HELTHCARE REFORM; REIMBURSE #1082; ATR #1085 EV #4933 SCHELLHAMMER; INTERVIEW & INTERIGATION - EDWARDS; EV #1096 AT #1096 - RIVERA
2276	04/14/2014	Claims	2	87522	AM SAN	781.34	FLOOR GLOSS & MISCELLANEOUS; BATTERIES-CAROL/CH; BATTERIES
2277	04/14/2014	Claims	2	87523	ANDERSON ROCK & DEMOLITION PITS	466.13	DEMO 3/12/14-WATER; DEMO 3/13/14-SHOP
2278	04/14/2014	Claims	2	87524	BASIN DISPOSAL OF YAKIMA LLC	142,921.92	GA/RCY SVC- 02/2014; GA/RCY SVC- 03/2014
2279	04/14/2014	Claims	2	87525	BLUMENTHAL UNIFORMS &	481.66	BACK "POLICE" PANEL FOR JUMPSUITS-WAY & MATUS; PD CLASS A ALTERATIONS
2280	04/14/2014	Claims	2	87526	BURROWS TRACTOR COMPANY	305.96	PARKS, COUNTER INVOICE, CREDIT MEMO-PARKS; SUPPLIES; SLIME/5 GAL HYD-PARKS; CLEANER-AIR & FREIGHT-PARKS; PARTS
2281 2282	04/14/2014 04/14/2014	Claims Claims	2 2		BUTLER AMUSEMENTS, LLC CASCADE ANALYTICAL INC		Refund Utility Deposit ENVIRONMENTAL MNGMT FEE, HEXANE EXTRACT MATERIAL; WATER/ WASTEWATER SAMPLES
	04/14/2014 04/14/2014	Claims Claims	2 2		CASCADE FIRE EQUIPMENT CASCADE NATURAL GAS CORP		NOZZLE MONTHLY BILLING; 2/5-3/4 4401 MAIN ST #2-DISPOSAL PLANT
2285	04/14/2014	Claims	2	87531	CASCADE VALLEY LUBE	50.92	FULL SERVICE/AIR FILTER SERVICE; #1008-PW
2286 2287	04/14/2014 04/14/2014	Claims Claims	2 2		CDW GOVERNMENT INC CENTRAL WASHINGTON FAIR ASSOC.		PD SECTOR PAPER MARKETING & SALES- 02/2014
2288	04/14/2014	Claims	2	87534	CENTURY LINK	ŕ	MONTHLY BILLING; ACCOUNT 094530579921B-02/14-PW; LEGAL; CH TI- MULTIPLE 03/14; MONTHLY BILLING; WATER TELEMETRY 03/14; SHOP FAX - 03/2014
2289	04/14/2014	Claims	2	87535	CHARTER COMMUNICATIONS	311.58	CH INTERNET - 04/2014

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IVICI	10 #. 0033			U	1/01/2014 10. 04/30/2014		rage.
Trans	Date	Туре	Acct#	War#	Claimant	Amount	Memo
2290	04/14/2014	Claims	2	87536	CINTAS CORP #605		FIRE DEPT UNIFORM CLEANING; CH/ SR CTR MOP & MAT SVC; FIRE DEPT UNIFORM CLEANING; PD MAT SERVICE 3/14/14, 3/21/14, 3/28/14; CITY HALL/SENIOR CTR MOP & MAT SERVICE; FIRE DEPT UNIFORM CLEANING
2291	04/14/2014	Claims	2	87537	CLASSIC CAR WASH		PD CAR WASHES FEB 2014
2292	04/14/2014	Claims	2	87538	CLASSIC PRINTING	165.25	UB STATEMENT MAILING - 03/2014
2293	04/14/2014	Claims	2	87539	KERRY CLIFT	150.00	03/15/2014 BARN RESERVATION REFUND
2294	04/14/2014	Claims	2	87540	COLUMBIA PAINT COMPANY	485.10	WELLS #2,3,4,5,6-PAINT/SUPPLIES-W ATER
2295	04/14/2014	Claims	2	87541	COMPLETE BATTERY SOLUTIONS LLC	23.04	WATER SUPPLIES
2296	04/14/2014	Claims	2	87542	CONSOLIDATED ELECTRICAL	32.85	BT28 MOG MV LAMP-SHOP
2297	04/14/2014	Claims	2	87543	JOHN CRIMIN	104.90	LEOFF 1 MEDICARE - 04/2014
2298	04/14/2014	Claims	2	87544	CULLIGAN YAKIMA, WA	27.03	WATER SRVC-03/14 COMM DEV & PW
2299	04/14/2014	Claims	2		CHRIS DAHL		SAFETY BOOT REIMBURSEMENT
2300	04/14/2014	Claims	2	87546	DB SECURE SHRED		SHRED SVC - 03/2014
2301	04/14/2014	Claims	2	87547	DEX WEST		MONTHLY BILLING 03/14
2302	04/14/2014	Claims	2	87548	DIVCO INC		LITE COMM. MAINT 04/14 - 06/14
2303	04/14/2014	Claims	2	87549	EDMOND DORGAN		Refund Utility Deposit
2304	04/14/2014	Claims	2	87550	EDGE CONSTRUCTION SUPPLY	151.31	PW VESTS, ANTI-FOG LENS GLASSSES, HARDHAT
2305	04/14/2014	Claims	2	87551	EMERGENCY REPORTING	203.23	FIRE/EMS REPORTING - MAY 2014
2306	04/14/2014	Claims	2	87552	FASTENAL	8.32	ENGINE/STATION ITEMS
2307	04/14/2014	Claims	2	87553	FASTENERS	237.29	PARK BARN SUPPLIES, SHOP SUPPLIES; PW SUPPLIES-WATER, PARKS, #2012
2308	04/14/2014	Claims	2	87554	FEI INC	109.66	GUN SPRAY, VALVE-BALL
2309		Claims	2		FIVE K COMPUTER-INTERNET-PHON ES	14.95	WEBSITE HOSTING - FIRE DEPT
2310	04/14/2014	Claims	2	87556	FOSTER PEPPER PLLC	561.75	FOUR- PARTY AGREEMENT MATTER NO. 29
2311	04/14/2014	Claims	2	87557	FRANKS OK TIRE STORE	812.48	WHEEL INSPECTIONS, ARM BUSHING KITS, ALIGNMENT, SHOP SUPPLIES-PW TRUCK #1011; PASS FLAT ON
2312	04/14/2014	Claims	2	87558	FUTURE LINK COMMUNICATIONS	1,840.42	SYSTEM LOCKED UP AND REBOOTED; PHONE SYSTEM SUPPORT; PD-REPLACE DEI CHASSIS DIGITAL INTERFACE (SYSTEM DOWN)
2313	04/14/2014	Claims	2	87559	GAJ ENTERPRISES INC.	150.00	DEPOSIT REFUND

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Trans	Date	Туре	Acct #	War#	Claimant	Amount	Memo
2314	04/14/2014	Claims	2	87560	GAP AUTO PARTS	316.21	SHOCKS-#2008 PW, DEXCOOL & DE-ICER-SHOP, COIL & SPARK PLUGS-#1016 PW; WIINDOW WASH FLUID; E85 HEADLIGHT; KWIKCONNECT BLADES 1985 CHEVY TRUCK; GLOBAL 50/50, DRILL PUMP; DEXCOOL, BRAKLEEN 9821; RETURNED
2315	04/14/2014	Claims	2	87561	GE CAPITAL	423.02	KYOCERA TASKALFA LEASE- 04/14
2316	04/14/2014	Claims	2	87562	GEARJAMMER		PD FUEL MARCH 1-15, 2014
2317	04/14/2014	Claims	2	87563	GENE WEINMANN CONSULTING	483.49	CDBG REHAB MANAGEMENT- 03/14
2318	04/14/2014	Claims	2	87564	GENERAL AUTOMOTIVE SUPPLY CO	368.40	PD ROAD FLARES (5)
2319	04/14/2014	Claims	2	87565	GILLIHAN LAW OFFICE PLLC		PUBLIC DEFENDER - 03/2014
2320	04/14/2014	Claims	2	87566	GILLILAND LAW FIRM PLLC		CONFLICT ATTORNEY# 14-000001; 42153; 41046
2321	04/14/2014	Claims	2	87567	GRAINGER	286.57	TELESCOPIC DIPPER, JAR ADAPTER FOR DIPPER-SEWER
2322	04/14/2014	Claims	2	87568	HD SUPPLY WATERWORKS LTD	1,821.17	SUPPLIES; MLK METER BOX, COVER & LID; MLK SCHOOL METER
2323	04/14/2014	Claims	2	87569	HUIBREGTSE, LOUMAN ASSOC INC	10,870.00	PROFESSIONAL ENGINEERING SERVICES-STORMWATER IMPROVEMENTS
2324	04/14/2014	Claims	2	87570	HUMANE SOCIETY OF	2,520.00	PD ANIMAL CONTROL SERVICES MARCH 2014
2325	04/14/2014	Claims	2	87571	IN TOUCH MARKETING	7,295.83	TOURISM PROMOTER/MANAGEMENT - 04/2014
2326	04/14/2014	Claims	2	87572	INTEGRA TELECOM	70.52	MONTHLY BILLING;1000 AHTANUM RD, YOUTH PARK/SENIOR CENTER
2327	04/14/2014	Claims	2	87573	JOEL'S TIRE	222.88	VEHICLE BATTERY-#4 CHARGER
2328	04/14/2014	Claims	2	87574	KELLER SUPPLY CO	302.14	SUPPLIES-PARKS; ELKAY STRAINER & BUBBLER-PARKS
2329	04/14/2014	Claims	2	87575	KNOBELS ELECTRIC INC	1,224.88	"SEASONS GREETINGS" PUT UP & TAKE DOWN
2330	04/14/2014	Claims	2	87576	LASERTECH NORTHWEST		YELLOW TONER FOR OKI
2331	04/14/2014	Claims	2	87577	LAW OFFICES OF GEORGE T HANSEN PLLC	-,	CONFLICT ATTORNEY
2332	04/14/2014	Claims	2		LEGAL COURIERS INC		COURIER SVC - 04/2014
2333	04/14/2014	Claims	2	87579	LONG CO INC GS	·	ANTI-FOAM, CASORON; PARROT, BROMACIL, GLYPHOSATE. GENESIS, CASORON
2334	04/14/2014	Claims	2	87580	LOWES COMPANY INC	936.28	B-85 FUEL CAN SUPPLIES; MISC STATION ITEMS; LUMBER FOR TRAINING; CAULKING; FUEL BRACKET-BR85/DRILL ACCESSORIES

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2335	04/14/2014	Claims	2	87581	LOWES COMPANY INC	956.47 SPONGES, BRASS PLT, DRYWALL, BLK/GOLD LETTERS, SLIP JOINT, SINK TLCP, LANTERN-PK, WELL SUPPLIES-WA; WELLS #2,3,4,5,6 PAINT SUPPLIES, RODENT CONTROL, WELL #4 HEATER; CITY HALL CABLE SUPPLIES & RETURN;
2336	04/14/2014	Claims	2	87582	LOWES COMPANY INC	106.94 PD FACILITY SUPPLIES-CREDIT, RETURNED SCREWS; PD ALUMINUM BLINDS
2337	04/14/2014	Claims	2	87583	ASHLEY MARTINEZ	57,06 Refund Utility Deposit
2338	04/14/2014	Claims	2	87584	MIGUEL MENDEZ	79.63 Refund Utility Deposit
2339	04/14/2014	Claims	2	87585	MORTON'S SUPPLY	153.90 COUPLING, PRIMER, CEMENT MLK METER; SLIP CAP, BELL REDUCER, GAL NIPPLE
2340	04/14/2014	Claims	2	87586	MOTOROLA SOLUTIONS, INC	51,076.47 PD RADIOS-PATROL VEHICLES; PD PATROL RADIOS
2341	04/14/2014	Claims	2	87587	KARINA MURILLO-RUIZ	71.14 Refund Utility Deposit
2342	04/14/2014	Claims	2	87588	NATIONAL BARRICADE CO	170.42 ROLL REFLECTIVE TAPE
2343	04/14/2014	Claims	2		NEOFUNDS BY NEOPOST	1,000.00 POSTAGE- 04/14
2344	04/14/2014	Claims	2	87590	NORTHWEST SAFETY CLEAN	176.15 TURNOUT CLEANER (5 GAL PAIL)
2345	04/14/2014	Claims	2	87591	OFFICE DEPOT	55.52 OFFICE SUPPLIES
2346	04/14/2014	Claims	2	87592	OFFICE DEPOT	210.64 PD SUPPLIES-PAPER, CD
2347	04/14/2014	Claims	2	87593	OFFICE DEPOT	MARKERS, COUNTERFEIT PENS, CALENDAR 429.50 OFFICE SUPPLIES-JO L/STREETS/WATER; PAPER & INK PAD; FILE FASTNERS;
2348	04/14/2014	Claims	2	87594	OFFICE SOLUTIONS NORTHWEST	CD SUPPLIES-HIGHLIGHTERS, PENS, PAD JOURNAL BINDER 685.17 EXPANDING FASTENING WALLETS, PAPER; INK CARTRIDGES, ENVELOPES, PAPER, FOAM CUPS; PENS W/S/G; COPY PAPER
2349	04/14/2014	Claims	2	87595	OLD TIME SPRAY SERVICE	80.93 PD-BUG SPRAY OUTSIDE OF BUILDING
2350	04/14/2014	Claims	2	87596	ONE CALL CONCEPTS INC	42.24 UTILITY LOCATES- 02/14; UNDERGROUND LOCATES - 03/2014
2351	04/14/2014	Claims	2	87597	RODNEY G OTTERNESS	168.80 WCIA LOSS CONTROL MILEAGE
2352	04/14/2014	Claims	2	87598	OXARC INC	5.73 CLEAR LENS
	04/14/2014	Claims	2		PACIFIC POWER	18,470.73 MONTHLY BILLING; MONTHLY BILLING 01/14; 102 W AHTANUM RD, 3106 1ST ST, 3103 2ND ST; PD; PW STREET LIGHTS-03/14; CH - 03/2014
2354	04/14/2014	Claims	2	87600	PEPSI COLA - YAKIMA	83.00 WATER DELIVERY AND RENTAL MARCH 2014
2355	04/14/2014	Claims	2	87601	PRINT GUYS INC	155.99 CHRISTMAS PARADE CARDS & ENVELOPES

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2356	04/14/2014	Claims	2	87602	PROTECTION ONE	67.16	ALARM SERVICE - 04/2014
	04/14/2014	Claims	2	87603	TYLER QUANTRILLE	13.89	ITAC TRAINING
	04/14/2014	Claims	2		AMBER E RADKE	37.86	UNIFORM ALLOWANCE
	04/14/2014	Claims	2		REPUBLIC PUBLISHING CO		1 YR NEWSPAPER SUBSCRIPTION - FIRE; REQUEST FOR PROPOSAL
2360	04/14/2014	Claims	2	87606	RICOH USA INC (MAINTENANCE)	175.62	TOURISM PROMOTER/ COORDINATOR PD COPIER MAINTENANCE 2/11/14-3/10/14
2361	04/14/2014	Claims	2	87607	RICOH USA, INC (LEASE)	353.88	PD COPIER LEASE 3/11/14-4/10/14
2362	04/14/2014	Claims	2	87608	SAN DIEGO POLICE EQUIPMENT CO INC	1,330.07	PD AMMUNITION 223 55GR FMJ BT 500/CS
2363	04/14/2014	Claims	2	87609	SEA-WESTERN INC	59 46	VELCRO/SNAPS/LABOR
2364		Claims	2		SPLASH EXPRESS AUTO SERVICES LLC		AUTO WASHES - 03/2014
2365 2366		Claims Claims	2 2		SPRINT ACCT #929468397 SPRINT CH/FD/PW ACT #516627226		PARKS/ SR CTR-03/2014 SPRINT SERVICE; 12/21-1/20, 1/21-2/20-BLDG/PLANNING; 1/21-2/20-PARKS. 1/21-2/20-PW; PD PHONES FEB 23-MARCH 22, 2014; FINANCE - 03/2014; CELL SERVICE - RESCUE 85 - MARCH 2014; CELL SERV - FIRE DEPT - M
2367	04/14/2014	Claims	2	87613	T C TRANSPORTATION SERVICES	38,053.08	DIAL A RIDE & FIXED BUS ROUTE - 03/2014
2368	04/14/2014	Claims	2	87614	TRI-STATE SUPPLY CO	161.54	NUTONE EXHAUST FAN MOTOR, LAU BLOWER WHEEL-AB MENS RESTROOM/PARKS
2369	04/14/2014	Claims	2	87615	TUMBLEWEED TABS	248.75	BINGO CARDS & DOBBERS
2370	04/14/2014	Claims	2	87616	U-HAUL MOVING & STORAGE	422.85	CH STORAGE UNITS - 04/2014
2371	04/14/2014	Claims	2	87617	UNION GAP WATER FUND & SEWER	2,451.77	WTR SRVC-4401 MAIN STREET, 1000 AHTANUM RD, FULLBRIGHT PARK; CH - 03/2014; 107 W AHTANUM RD - MARCH 2014; 3007 2ND ST - MARCH 2014; PD WATER, SEWER, GARBAGE 2/21/14-3/20/14; PW MONTHLY BILLING 03/14
2372	04/14/2014	Claims	2	87618	UNION GAP	266.00	ULID FORECLOSURES; DRIVING RECORDS - SUAREZ/ERMEY
2373	04/14/2014	Claims	2	87619	UNITED BUSINESS MACHINES	63.80	KYOCERA MITA/KM-3050 LEASE 04/15-05/14 2014
2374	04/14/2014	Claims	2	87620	UNITED STATES POSTAL SERVICE	220.00	1ST CLASS PRESORT PERMIT # 100- 2014
2375	04/14/2014	Claims	2	87621	UNITED STATES POSTMASTER	800.00	UB POSTAGE - 04/2014

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Trans	Date	Туре	Acct#	War#	Claimant	Amount	Memo
2376 2377	04/14/2014 04/14/2014	Claims Claims	2 2		UNUM LIFE INSURANCE US CELLULAR		LEOFF 1 BENEFITS 04/2014 TOURISM PROMOTER CELL - 03/2014
2378	04/14/2014	Claims	2	87624	US LINEN & UNIFORM	317.50	UNIFORM SRVC; 03/14; UNIFORM SRVC, 03/14; PW UNIFORM SRVC 3/17-3/24
2379	04/14/2014	Claims	2	87625	VALLEY FORD SALES	421.15	ABS LIGHT & CHECK ENGINE LIGHT REPAIR, BRAKE INSP, MULTI-POINT INSP #1012
2380	04/14/2014	Claims	2	87626	VALLEY MEDI-CENTER	65.00	DOT PHYSICAL: DURKEE, DON
2381	04/14/2014	Claims	2	87627	VERIZON WIRELESS		PD MDT MODEMS FEB 14-MAR 13, 2014
2382	04/14/2014	Claims	2	87628	WA STATE CRIMINAL JUSTICE	200.00	FIREARM INSTRUCTOR TRAINING-KELLOGG
2383	04/14/2014	Claims	2	87629	WA STATE DEP OF LICENSING	219.00	CONCEALED PISTOL LICENSES-03/2014
2384	04/14/2014	Claims	2	87630	WA STATE DEPT OF TRANSPORTATION	5,737.22	SALE OF SOLID/LIQUID DE-ICER & MAINT SAND FROM E. SELAH MAINT FAC; OTHER PAVE MARK MAINT AS APPR, PROJECT GCB1454R; SIGNAL MAINT, REPAIR & ADDITIONS-02/14; SALE OF SOLID/ LIQUID
2385	04/14/2014	Claims	2	87631	WA STATE PATROL	1,065.00	DE-ICER & MAINT SAND F PD ACCESS USER FEE
2386	04/14/2014	Claims	2	87632	WAPATO POLICE DEPT	15.00	JAN-MARCH 2014 PD JAIL PRESCRIPTION FEB 2014
2387	04/14/2014	Claims	2	87633	ROGER E WENTZ	40.00	NLC CONFERENCE REIMBURSEMENT
2388	04/14/2014	Claims	2	87634	WONDRACK DIST INC	•	PW/CD MONTHLY BILLING-02/14
2389	04/14/2014	Claims	2	87635	YAKIMA 4TH OF JULY COMMITTEE	1,000.00	2014 4TH OF JULY CELEBRATION
2390	04/14/2014	Claims	2	87636	YAKIMA CITY TREASURER	52.218.42	WASTEWATER- 02/14
	04/14/2014	Claims	2		YAKIMA CITY TREASURER		WATER/SEWER (68 W WASHINGTON AVE) - NOV-JAN
2392	04/14/2014	Claims	2	87638	YAKIMA CO COMMUNITY SERVICE	81.80	LIQUOR BOARD EXCISE TAX- 3RD QTR 2013
2393	04/14/2014	Claims	2	87639	YAKIMA CO FIRE COMMISSIONERS ASSOC	25.00	2014 MEMBERSHIP DUES
2394	04/14/2014	Claims	2	87640	YAKIMA COUNTY AUDITOR		2013 ELECTION COSTS
2395	04/14/2014	Claims	2		YAKIMA COUNTY AUDITOR		UTILITY LIEN; UB LIENS -
	04/14/2014	Claims	2		YAKIMA COUNTY FIRE		02/2014; UB LIEN FEES 2014 MEMBERSHIP DUES
					CHIEFS ASSN		
2397	04/14/2014	Claims	2	87643	YAKIMA COUNTY PUBLIC SERVICES	286.14	YAKIMA REG LOCAL GOV STORMWATER PRJ-BILL#45 & 46; CITY OF UG BRIDGE INSPECTION

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Trans	Date	Туре	Acct#	War#	Claimant	Amount	Memo	
2398	04/14/2014	Claims	2	87644	YAKIMA COUNTY PUBLIC SERVICES	85.26	GARBAGE 40 WASHINGTO	011 ON ST-03/17/14
2399	04/14/2014	Claims	2	87645	YAKIMA NETWORKING	728.00	MANAGED S AGREEMEN	ANALYSIS PER SERVICE T; SERVER IG/ANTI VIRUS &
2400	04/14/2014	Claims	2	87646	YAKIMA VALLEY MUSEUM	50.00	PD PICTURE	S FOR LOBBY
2401		Claims	2	87647	YAKIMA WELDERS SUPPLY INC	11.03	MEDICAL O	2 CYLINDER
2402	04/14/2014	Claims	2	87648	US BANK CARDMEMBER SVC	6,981.71	ASSISTANT CONFERENC MANAGING & EVIDENCE TRAINING-R SNACKS; BIS HELTHCARE MEALS - UG	ADKE; SR CTR SCONER - E REFORM;
		000			***************************************	16.92		
			nt Expense	Fund		106,333.84		
		101 Street				27,142.51		
		107 Conve	ention Cent	er Reserve	e Fund	5,940.85		
			sm Promoti		und	2,949.72		
			rs Activity			248.75		
			Developm		e Fund	7,720.00		
			nal Justice			9,736.31		
		128 Transi	it System F	und		38,126.66		
			nunity Polic			26.79		
			nunity Ever		_	1,380.87		
			ng Rehabil	itation Fur	ıd	483.49		
		401 Water				8,895.49		
		402 Garba				145,481.42		
		403 Sewer				62,010.14		
		414 Water	Deposits			503.75	· Claims:	416,997.51
						416,997.51		•

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By:	Date:

() Finance Director () Auditing Officer () Deputy Finance Director



## City Council Communication

Meeting Date: April 14, 2014

**From:** Karen Clifton, Director of Finance & Administration

**Topic/Issue:** Payroll Vouchers, March 31, 2014

**SYNOPSIS: :** Payroll Vouchers Dated March 31, 2014

**RECOMMENDATION:** Request Council to approve EFTs and Voucher Nos.41153 through 41171

and 87417 through 87420 and 87504 trough 87518 in the amount of \$447,377.47.

**LEGAL REVIEW: N/A** 

FINANCIAL REVIEW: N/A

**BACKGROUND INFORMATION: N/A** 

**ADDITIONAL OPTIONS:** N/A

**ATTACHMENTS:** Payroll Voucher Roster

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Trans	Date	Туре	Acct #	War#	Claimant	Amount Memo
1672	03/13/2014	Payroll	2	EFT	CHRISTOPHER P JENSEN	2,750.00 Mid Month Draw
2025	03/31/2014	Payroll	2		MISAEL ACEVEDO	2,163.13 March Payroll
2026	03/31/2014	Payroll	2		BRYAN P BAUER	4,306.15 March Payroll
2027	03/31/2014	Payroll	2		TERRI L BERTELSEN	2,342,42 March Payroll
2028	03/31/2014	Payroll	2		LARRY BIRD	5,093.43 March Payroll
2029	03/31/2014	Payroll	2		LYNETTE BISCONER	3,679.19 March Payroll
2030	03/31/2014	Payroll	2		RYAN BONSEN	4,059.49 March Payroll
2032	03/31/2014	Payroll	2		CRAIG G BUNTING	2,857.08 March Payroll
2033	03/31/2014	Payroll	2		DAVID D BUTLER	538.65 March Payroll
2034	03/31/2014	Payroll	2		LEVI G BUTTREY	86.66 March Payroll
2035	03/31/2014	Payroll	2		MARK CARNEY	554.10 March Payroll
2036	03/31/2014	Payroll	2		JEFFERY J CHARTERS	230.73 March Payroll
2038	03/31/2014	Payroll	2		KAREN CLIFTON	3,770.59 March Payroll
2040	03/31/2014	Payroll	2		JO COLLIER	2,381.52 March Payroll
2041	03/31/2014	Payroll	2		JOSE CRUZ	77.73 March Payroll
2042	03/31/2014	Payroll	2		CHRIS DAHL	3,488.93 March Payroll
2043	03/31/2014	Payroll	2		ERICK MICHAEL DELP	3,477.98 March Payroll
2044		Payroll	2		DWIGHT M DERBY	204.05 March Payroll
2046	03/31/2014	Payroll	2		RENARD T EDWARDS	3,818.68 March Payroll
2047	03/31/2014	Payroll	2		ANDREA C ELY	3,822.42 March Payroll
2050	03/31/2014	Payroll	2		VICTORIA M GUTIERREZ	2,000.09 March Payroll
2051	03/31/2014	Payroll	2		JACOB J HEILMAN	4,887.94 March Payroll
2052	03/31/2014	Payroll	2		JACK L HENDERSON	276.05 March Payroll
2053	03/31/2014	Payroll	2		DENNIS HENNE	4,470.62 March Payroll
	03/31/2014	Payroli	2		SHAWN R JAMES	3,667.21 March Payroll
2056	03/31/2014	Payroll	2		CHRISTOPHER P JENSEN	Deleted Payroll Entry - Lynette
2057	03/31/2014	Payroll	2		CHASE KELLOGG	3,672.57 March Payroll
2058	03/31/2014	Payroll	2		CHAD E LENZ	547.85 March Payroll
2059	03/31/2014	Payroll	2		ALBA L LEVESQUE	3,435.55 March Payroll
2060	03/31/2014	Payroll	2		JO LINDER	2,713.52 March Payroll
2062	03/31/2014	Payroll	2		SHANE PATRICK MACIAS	4,166.72 March Payroll
2063	03/31/2014	Payroll	2		DAVID W MATSON	552.85 March Payroll
2064	03/31/2014	Payroll	2		STACE J MCKINLEY	3,436.48 March Payroll
2065	03/31/2014	Payroll	2		MONTY MCNEARNEY	4,165.82 March Payroll
2066	03/31/2014	Payroll	2	EFT	ROBERT MCRAE	3,252.24 March Payroll
2068	03/31/2014	Payroll	2	EFT	CAROL ANN MONTGOMERY	1,473.42 March Payroll
2069	03/31/2014	Payroll	2		HEATHER J MOORES	1,423.01 March Payroll
2070	03/31/2014	Payroll	2	EFT	RONNIE G MORTON II	4,271.23 March Payroll
2072	03/31/2014	Payroll	2	EFT	SERGIO E OCHOA	2,672.40 March Payroll
2074	03/31/2014	Payroll	2		RODNEY G OTTERNESS	5,532.62 March Payroll
2077	03/31/2014	Payroll	2	EFT	AMBER E RADKE	2,322.84 March Payroll
2079	03/31/2014	Payroll	2	EFT	HECTOR A RIVERA	4,173.21 March Payroll
2081	03/31/2014	Payroll	2	EFT	SYLVIA SANCHEZ	4,575.81 March Payroll
2082	03/31/2014	Payroll	2	EFT	CURTIS J SANTUCCI	3,909.52 March Payroll
2083	03/31/2014	Payroll	2	EFT	BRIANNA V SCHELHAMMER	1,942.30 March Payroll
2084	03/31/2014	Payroll	2	EFT	DAVID L SPURLOCK	5,024.06 March Payroll
2085	03/31/2014	Payroll	2	EFT	MICHAEL STILLWAUGH	3,494.20 March Payroll
2087	03/31/2014	Payroll	2	EFT	PATRICK THOMPSON	4,345.22 March Payroll
2088	03/31/2014	Payroll	2	EFT	ERIC B TURLEY	4,115.76 March Payroll
2090	03/31/2014	Payroll	2		JOSEPH VANICEK	4,209.49 March Payroll
	03/31/2014	Payroll	2		JESSE A WALRUFF	3,150.89 March Payroll
	03/31/2014	Payroll	2		GLORIA A WALTMAN	2,520.79 March Payroll
	03/31/2014	Payroll	2		LYDIA M WAREHIME	1,281.72 March Payroll
	03/31/2014	Payroll	2		TERRYL D WAY	4,107.31 March Payroll
	03/31/2014	Payroll	2		ROGER E WENTZ	511.15 March Payroll
	03/31/2014	Payroll	2		CASEY M YEAGER	4,042.61 March Payroll
2098	03/31/2014	Payroll	2	EFT	CHRISTOPHER P JENSEN	2,818.28 March Payroll

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2099	03/31/2014	Payroll	2	EFT	AWC EMPLOYEE BENEFIT TRUST	80,008.42	LEOFF 1 MEDICAL - 03/2014: 03/01/2014 To 03/31/2014 - Medical
2100	03/31/2014	Payroll	2	EFT	INTERNAL REVENUE SERVICE	70,244.26	941 Deposit For 03/01/2014 - 03/31/2014
2101	03/31/2014	Payroll	2	EFT	WA STATE DEPT OF L&I	24,945.45	1ST Quarter 01/01/2014 -
2102	03/31/2014	Payroll	2	EFT	WA STATE LAW ENFORCEMENT	19,084.02	03/31/2014 03/01/2014 To 03/31/2014 - LEOFF I; 03/01/2014 To 03/31/2014 - LEOFF II
2103	03/31/2014	Payroll	2	EFT	WA STATE PUBLIC EMPLOYEES	17,923.40	03/01/2014 To 03/31/2014 - PERS I; 03/01/2014 To 03/31/2014 - PERS II; 03/01/2014 To 03/31/2014 - PERS III
1369	03/01/2014	Payroll	2	41153	BRIAN LINE	11 661 58	Final Check
2031	03/31/2014	Payroll	2		JACOB BROWN		March Payroll
2037	03/31/2014	Payroll	2		TRAVIS A CHRISTOPHER		March Payroll
2039	03/31/2014	Payroll	2		GREGORY COBB		March Payroll
2045	03/31/2014	Payroll	2		DONALD DURKEE		March Payroll
2048	03/31/2014	Payroll	2		JOHN A FERNANDEZ		March Payroll
2049	03/31/2014	Payroll	2		DIMITRI A. E. GLENN		March Payroll
2054	03/31/2014	Payroll	2		ROBERT M HENNESSY		March Payroll
2061	03/31/2014	Payroll	2		SUSAN LOWRY		March Payroll
2067	03/31/2014	Payroll			NATHAN MILLER		March Payroll
2071	03/31/2014	Payroll	2		JAMES E MURR		March Payroll
2073	03/31/2014	Payroll	2 2 2		DAN C OLSON		March Payroll
2075	03/31/2014	Payroll	2		RONALD PHILLIPS		March Payroll
2076	03/31/2014	Payroll	2		TYLER J QUANTRILLE		March Payroll
2078	03/31/2014	Payroll	2		PETER C RASMUSSEN		March Payroll
2080	03/31/2014	Payroll	2	41168	CHRISTOPHER JOHN ROMERO		March Payroll
2086	03/31/2014	Payroll	2	41169	MATTHEW W STRUNK	265.17	March Payroll
2089	03/31/2014	Payroll	2		JENNY V VALLE		March Payroll
2096	03/31/2014	Payroll	2	41171	TIMOTHY WHITEHURST		March Payroll
1524	03/06/2014	Payroll	2	87417	ACTION COLLECTORS, INC.	-,	Wrong Vendor
1525	03/06/2014	Payroll	2		ACTION COLLECTORS, INC.		Wrong Vendor
1526	03/06/2014	Payroll	2		YAKIMA ADJUSTMENT SERVICE INC	612.03	01/01/2014 To 01/31/2014 - GARN
1527	03/06/2014	Payroll	2	87420	YAKIMA ADJUSTMENT SERVICE INC	612.03	02/01/2014 To 02/28/2014 - GARN
2104	03/31/2014	Payroll	2	87504	AFLAC	458.62	03/01/2014 To 03/31/2014 - AFLAC; 03/01/2014 To
2105	03/31/2014	Payroll	2	87505	EMPLOYEE FUND	23.00	03/31/2014 - AFLAC Pre Tax 03/01/2014 To 03/31/2014 -
2106	03/31/2014	Payroll	2	87506	ICMA RETIREMENT TRUST#302189	17,009.89	Employee Fund 03/01/2014 To 03/31/2014 - ICMA Retirement Trust

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Trans	Date	Туре	Acct #	War #	Claimant	Amount	Memo
2107	03/31/2014	Payroll	2	87507	SOLARITY CREDIT UNION	1,236.37	03/01/2014 To 03/31/2014 - IAFF Union Dues; 03/01/2014 To 03/31/2014 - FF Insurance; 03/01/2014 To 03/31/2014 - FF Employee Fund; 03/01/2014 To 03/31/2014 - FF Uniform
2108	03/31/2014	Payroll	2	87508	TEAMSTERS LOCAL 760	581.00	03/01/2014 To 03/31/2014 - Teamsters Dues
2109	03/31/2014	Payroll	2	87509	TRUSTEED PLANS	603.68	03/01/2014 To 03/31/2014 - Trusteed Plans
2110	03/31/2014	Payroll	2	87510	UNION GAP POLICE OFFICERS ASSN	750.00	03/01/2014 To 03/31/2014 - UGPOA Dues
2111	03/31/2014	Payroll	2	87511	UNITED WAY OF YAKIMA CNTY	30.00	03/01/2014 To 03/31/2014 - United Way
2112	03/31/2014	Payroll	2	87512	USABLE LIFE	91.20	03/01/2014 To 03/31/2014 -
2113	03/31/2014	Payroll	2	87513	WA STATE COUNCIL OF CNTY	429.73	USAble Life 03/01/2014 To 03/31/2014 - AFCSME Dues
2114	03/31/2014	Payroll	2	87514	WA STATE COUNCIL OF	150.00	03/01/2014 To 03/31/2014 -
2115	03/31/2014	Payroll	2	87515	WSCCCE TRUST	4,604.64	WSCOPO Dues 03/01/2014 To 03/31/2014 -
2116	03/31/2014	Payroll	2	87516	WSCFF EMPLOYEE BENEFIT TRUST	525.00	WSCCE 03/01/2014 To 03/31/2014 - WSCFF
2117	03/31/2014	Payroll	2	87517	YAKIMA ADJUSTMENT SERVICE INC	549.74	03/01/2014 To 03/31/2014 - GARN
2118	03/31/2014	Payroll	2	87518	YAKIMA COUNTY CREDIT SERVICE INC	952.36	03/01/2014 To 03/31/2014 - GARN3
		101 Street	t System Fu Fund ge Fund			373,423.23 26,578.16 1,936.45 23,283.25 605.51 21,550.87 447,377.47	Payroll: 447,377.47

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described and that the claim is a due and unpaid obligation against the City of Union Gap, and that I am authorized to authenticate and certify to said claim.

Certified By:		Date:
() Finance Di	rector () Auditing Officer () Deputy Finance	ce Director