

UNION GAP CITY COUNCIL REGULAR MEETING
UNION GAP COUNCIL CHAMBERS
Union Gap, Washington
April 10, 2023, Regular Meeting
MINUTES

Call to Order Mayor Hodkinson called the Regular Meeting of the Union Gap City Council to order at 6:00 p.m.

Council Members Present Council Members Galloway, Schilling, and Dailey were present. Council Member Hansen attended virtually via ZOOM.

Staff Present City Manager Bounds, City Attorney Foltz, Police Chief Cobb, Fire Chief Markham, Public Works and Community Development Director Henne, Civil Engineer Dominquez, and Finance and Administration Director Clifton were present.

Audience Present See attached list.

Pledge of Allegiance Mayor Hodkinson led the pledge of allegiance.

Consent Agenda Motion by Council Member Dailey, second by Council Member Galloway to approve the consent agenda as follows:

Regular Council Meeting Minutes dated March 27, 2023, as attached to the Agenda and maintained in electronic format.

Special Council Meeting Minutes dated March 27, 2023, as attached to the Agenda and maintained in electronic format.

Special Council Meeting Minutes dated March 28, 2023, as attached to the Agenda and maintained in electronic format.

Payroll Vouchers – EFT’s, and Voucher Nos. 106266 through 106273 for the Month of March 2023, in the amount of \$447,295.09.

Claims Vouchers – EFT’s, Voucher No. 106274 through 106346 for April 10, 2023, in the amount of \$891,228.72.

USDA Loan – EFT for April 10, 2023 in the amount of \$117,307.00

Motion carried unanimously.

General Items

Presentation

Annual Report – Chris Wickenhagen, YVCOG Executive Director

YVCOG Executive Director, Chris Wickenhagen presented the 2022 Annual Report. Wickenhagen stated that an Outstanding Service Award had been presented to Sheriff Udell and Chief Dan Christman of Selah, for their efforts presenting to the Local Crime Lab and its benefits. Chief Cobb was also a huge asset, helping to lead quite a bit of the discussions, and she would like to personally thank him as well. Wickenhagen explained the purpose of YVCOG, being a third party representative of surrounding local government bodies. YVCOG is the Federal and State designated Transportation planning organization for the Yakima Valley prioritizing projects of the Transportation plan over the next 40 years. The second program is the Land use Planning program, such as annexations, subdivisions, and rezones. Currently working on Housing action plans, which has \$4,000,000,000 coming from Legislative reaction to the housing Crisis. Wickenhagen then explained efforts on Community Law Enforcement Program (CLEP) Outreach, a Community Development Block Grant for Senior Assistance, and a Health & Housing Grant. Wickenhagen gave a Local Crime Lab Update, and anticipates a staff start date of May 1, 2023.

Excuse Council Members

Motion by Council Member Schilling, second by Council Member Dailey to excuse Council Members Murr and Wentz. Motion carried unanimously. Due to possibly not having a quorum if Council Member Hansen didn't attend via ZOOM tonight, Council Member Schilling asked if Council Members are going to be absent, they let the City Manager know by the previous Monday.

City Manager

Resolution No. – 23-19 – Amendment to Professional Services Agreement – Brown & Rio, PLLC

Motion by Council Member Galloway, second by Council Member Dailey to approve Resolution No. – 23-19 – Authorizing the City Manager to sign an Amendment to the Professional Services Agreement with Brown & Rio, PLLC, for City Attorney services which changes the name of the service provider to Rio Foltz, PLLC. Motion carried unanimously.

Finance & Administration

Resolution No. – 23-20 – Professional Services Agreement – ALBA

Finance and Administration Director explained that one of two agreements is being brought to Council for approval to expedite the availability of services, but with the understanding of an insurance

Enterprises

requirement after the end of this year to continue the contract. Council Member Schilling inquired about the 7 day notice requested in the contract. Clifton replied that might not always be possible, but will give them as much notice as possible; they agreed they would come if available. Regarding the insurance issue, City Attorney Foltz stated there is indemnification language in this contract, so they would be required to hold us harmless in the event of a lawsuit. Foltz also said the language regarding the amount of prior notice required could be modified if needed.

Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution No. 23-20 – authorizing the City Manager to sign a professional services agreement with ALBA Enterprises, DBA Language Connection, for translations and interpreter services. Motion carried unanimously.

Public Works & Community Development

Resolution No. – 23-21 – HLA Amendment No. 1 to Task Order 2022-02 Regional Beltway Area Utilities Extension Project

Motion by Council Member Dailey, second by Council Member Galloway to approve Resolution No. – 23-21 – authorizing the City Manager to sign Amendment No. 1 to Task Order No. 2022-02 with HLA Engineering and Land Surveying, Inc. as it relates to the Regional Beltway Area Utilities Extension project. Motion carried unanimously.

Resolution No. – 23-22 – Set Public Hearing – Six Year Transportation Improvement Program (2024-2029)

Motion by Council Member Schilling, second by Council Member Galloway to approve Resolution No. – 23-22 – setting a public hearing to consider the Six-Year (2024-2029) Transportation Improvement Plan. Motion carried unanimously.

Items from the Audience

Teresa Charvet addressed the Council regarding cross walks on Valley Mall Boulevard and Main Streets needing. She feels the walk time needs to be increased. Public Works and Community Development Director Henne replied explaining how they work, but will look at them. Council Member Schilling stated she has received calls and has witnessed people turn around and go back to the sidewalk instead of completely crossing the street.

Friends of the Union Gap Library and Community Center member, Benine McDonnell distributed a flyer regarding their upcoming meeting, stating they obtained one million dollars toward the finishing of the Library and Community Center, and are required to have meetings where comments are taken. She explained the

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City Manager Report

upcoming events of a meeting, of April 11, 2023 at 5:00 p.m, at the Union Gap School.

City Manager Bounds stated a revised travel Policy will be brought to Council at the next meeting; working with USDA and Friends of the Library in securing the use of funding, and an agreement with the Friends of the Library outlining who does what relating to that funding will come before Council at some point; our Attorney is working with Yakima Regional Library to negotiate a contract with them; will need to discuss a facilities use policy for the new Community Center; hoping to bring a language access plan, also known as a limited English plan, to Council, and explained what that would be.

Communications/Questions/
Comments

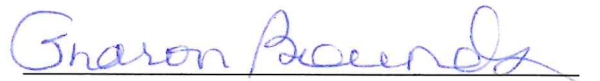
None.

Development of next
Agenda


None.

Adjournment of Meeting

Mayor Hodkinson adjourned the April 10, 2023 regular Council Meeting at 7:00 p.m.


Sharon Bounds, City Manager

ATTEST:


Karen Clifton, City Clerk

